

UPWARD BOUND COMPUTER CONTRACT

The Upward Bound program has been able to obtain laptop computers that are available to its participants for home use.

The use of this computer is a privilege that will be revoked if policies set forth in this agreement are not followed. In addition, students may be held responsible for all damages to the computer while it was checked out. To be certain that you will not be charged for any damages you were not responsible for, please check your machine before using and alert Upward Bound staff of any problems. Staff will inspect computers when they are returned to the program.

By signing the agreement you are acknowledging your responsibility for the proper use and care of the computer.

I understand that the equipment indicated above is checked out to me for **school-related work**. It will be kept in my possession and **will not be used by anyone other than myself**. In addition, I am responsible for **returning** this **equipment** on the date **indicated on form**. If the item is not returned, I will be responsible for **paying the replacement cost**. Should I **leave Upward Bound for any reason, I will return the item listed above immediately**.

- 1) The computer is NOT to be used for any commercial purposes.
- 2) The participant will be responsible for replacement cost if the computer is lost, stolen, or damaged due to misuse or abuse.
- 3) The installation of software other than what is on the system is prohibited unless individually authorized in writing by the Upward Bound staff.
- 4) Any evidence of "hacking" or other illegal activities while using the computer will result in legal action and/or dismissal from the Upward Bound program.
- 5) The Upward Bound program reserves the right to review any material stored in the files and to remove any material that remains on the computer at the end of a participant's use of a computer.
- 6) The Upward Bound program and Southwestern Community College disclaims any responsibility for or any liability for any damage done directly or indirectly from the use of this computer system.
- 7) No food or drinks are allowed around the computer site.
- 8) You must place the computer on a sturdy table or other suitable surface.
- 9) You must have the computer in an area that will not be exposed to water from splashing (like the kitchen), in a dry part of the house, and in a relatively warm part of the house.
- 10) The participant and/or parent/guardian must have a brief tutorial from an Upward Bound staff member on care and use of the computer.
- 11) You must call the Upward Bound office if you are having problems with the computer so it can be repaired.

Replacement Cost: _____

Participant Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Upward Bound Office Use Only

ID# _____

Date checked out: _____

Date due: _____

Date returned/replaced: _____