

Writing Process - Summary

- Prewriting:** Brainstorming, journaling, outlining
- Drafting:** Get thoughts down on paper; do NOT expect perfection
- Revision:** Check for readability and meaning. Do your ideas make sense? Are they in a logical order?
- Editing:** Check spelling, grammar, and punctuation. Know your OWN pattern of error.
- Proofreading:** The final polish: check format, spelling, and grammar. Make sure everything printed correctly.
- Evaluation:** Any feedback you receive from your instructor should help you with your next assignment.

