



SCC Financial Aid Appeal for Failure to Make Satisfactory Academic Progress (SAP)

Student Name _____ Phone No. _____

SCC Student ID _____

Appeal is for: (check ✓ one)
 Failure to make Satisfactory Progress during _____ list semester(s)

During the above semester(s), you should have experienced a serious illness or injury, a serious illness or death in your immediate family, or other special circumstances that prevented you from attending or being successful in your classes.

You must attach a letter that both: (1) explains your special circumstances, and (2) describes how your circumstances have changed so that you can now be a successful student. You are expected to also attach documentation of your past circumstances, such as medical or legal records, an obituary or death certificate, or a statement from an objective third party such as a physician or counselor, who knows about your situation.

Exceeding the Maximum Time Frame to receive aid (150% of the hours in your current program) due to:

- Change in Program Developmental Courses Excessive Withdrawals

You must attach: (1) a letter explaining why you did not complete your previous program and why you believe you will be successful in your new program, and (2) a Program Completion Information form signed by your academic advisor.

Next Planned Semester of Enrollment _____ Number of Hours Planning to Enroll _____

The SCC Financial Aid Director will review your appeal within approximately 30 days of our receipt of your completed form, and then will notify you within 7 days of the decision. The decision of the SCC Financial Aid Director may be appealed to the SCC Dean of Students. However, the Dean's decision is final, and no further appeal is available to you. Your signature certifies that the information contained in your letter is accurate.

Student Signature _____ Date _____

To be completed by Financial Aid Office:

Cumulative FA GPA _____ Tot. Hours Attempted _____ Tot. Hours Completed _____ Completion Rate _____

Is it possible for student to be making Satisfactory Academic Progress at end of next semester? _____

SCC Financial Aid Decision
 Approved
You have regained financial aid eligibility for one semester so that you can reach the required SAP standards of a cumulative GPA of at least 2.0 and a cumulative course completion rate of at least 67%, without exceeding the 150% maximum time frame.
 Approved With Academic Plan
You cannot reach the SAP standards in one semester, so you are being placed on an academic improvement plan. You must earn a semester GPA of at least 2.5 and a semester completion rate of at least 75% in terms subsequent to this date until you reach the required SAP standards, or complete your program. You will retain financial aid eligibility if you meet these requirements.
Additional Terms of Academic Plan _____
 Approved for Maximum Time Frame
You are approved for an additional _____ semester(s) to complete the following program of study: _____
 Denied
You are not eligible for financial aid at this time. You will regain eligibility when you reach the required SAP standards of a cumulative GPA of at least 2.0 and a cumulative completion rate of at least 67%, without exceeding the 150% maximum time frame.

Financial Aid Office Signature _____ Date _____