

## SCC-PSTC NPS-SLET ADMISSION REQUIREMENTS

All requirements must be met prior to admission/assignment to the NPS-SLET training session by the Office of Law Enforcement Coordinator and the Director of Public Safety Training.

1. Must be a legal citizen of the United States of America.
2. Must be at least twenty-one (21) years of age.
3. Complete and submit a SCC-PSTC NPS-SLET Application for admission (*Personal History Statement, Form F-3, Rev. 02/2012*), indicating the desired training session applied for. Applications must be completed legibly, in the entirety and notarized.
4. Include applicant's legible proof of completion of High School/General Education Development (GED).\*
5. Submit a legible photocopy of the applicant's valid Driver's License.
6. Submit a legible photocopy of the applicant's Birth Certificate.
7. Submit applicant's completed Physical Examination Form.\*\*
8. Submit Training Session Deposit (Supply & Material Fee) payment.

*\*Legible photocopy of High School Diploma or Official High School Transcripts or legible photocopy of General Education Development (GED) Certificate. College transcripts/diploma may be submitted with the Application, but are strictly supplemental to the prerequisite proof of successful graduation from High School/completion of GED.*

*\*\* The Physical Examination Form must be completed and submitted within six (6) months of attending the assigned training session. Submitted Physical Examination Forms dated in excess of six (6) months shall be considered "expired." The Physical Examination Form must be completed by a licensed Physician, Physician's Assistant (PA), or a Nurse Practitioner and are evaluated to determine the applicant's fitness to perform the essential job functions of a law enforcement officer (LEO) and participation within the Physical Efficiency Battery (PEB), which is a condition of employment for Law Enforcement Positions with the NPS (NPS-DOI HR Bulletin 10-04). Medical evaluations and the Physical Examination Form must be completed prior to the first day of the training session. Recruits who report for an assigned training session and who have not completed their medical evaluation/Physical Examination Form will not be admitted into the training session and no refund will be approved by the Director of Public Safety Training.*

All information submitted during the Application process is subject to review & verification. Any incorrect, misleading, falsification, or omission, may bar applicants from enrollment or prohibit certification/commissioning by the NPS. Truthful statements to any information requested will not necessarily exclude the applicant from consideration. The *Personal History Statement* must be notarized upon completion. Read all instructions/questions carefully. You will be evaluated on your attention to detail and completeness. If an item does not apply to you, indicate with an "N/A" in the provided space.

9. Appearance: During the training session, the personal grooming of a Recruit will conform to the standards of a uniformed law enforcement officer (LEO), complying with the rules and regulations of the (potential/actual) employing/sponsoring agency.

## Hair Regulations –

### MALES (*Source: LMPT Manual 10.4.2.1 - Grooming of Hair*)

Hair shall be combed or brushed so that it does not protrude more than two (2) inches in a perpendicular line from the scalp; it shall be gradually tapered to the sides so that the outer portion of the ear is visible and not covered by hair when viewed from the front, side and rear. Hair shall be evenly trimmed at all times. Hair on the back of the head shall be trimmed so that it does not touch the uniform shirt collar while standing in a normal posture. While the trainee is engaged in training, his hair shall not be worn in braids, plaits, dreadlocks, ducktails, pigtails, ponytails, rattails, or drawn together and pinned. Unusual or eccentric haircuts are not permitted and shall be of neutral color and style.

### FEMALES (*Source: LMPT Manual 10.4.3.1 – Hair*)

Hair style shall be neatly combed and arranged and shall not extend below the bottom edge of the collar; hairstyles used in accomplishing this goal shall permit the proper wearing of the uniform hat or ball cap. Barrettes and similar hair ties shall be kept to a minimum and shall be of neutral color and style. Unusual or eccentric haircuts are not permitted.

Shaving – All Recruits will be clean shaven, at all times.

Make-up – Cosmetics, when worn by female Recruits, shall be of a conservative nature.

Jewelry – Accessories (Earrings by male Recruits are prohibited. Female Recruits are limited to one set of stud earrings). Jewelry, of any kind, will not be worn when conducting any physical training (PT) or as when deemed inappropriate by a member of the SCC-PSTC Training Cadre/Staff.

Personal hygiene must be maintained at all times during the training session.