

2015 In-Service Online Date to Note

Month	Registration Deadline	Start Date	Baseline Assessment End date	Discussion Question Post end date	Class End Date
February	2/12/15	02/16/15	2/18/15	3/11/15	3/13/15
March	2/26/15	3/2/15	3/4/15	11/29/15	3/31/15
April	4/2/15	4/6/15	4/8/15	4/18/15	4/30/15
May	4/30/15	5/4/15	5/6/18	5/27/15	5/29/15
June	5/28/15	6/1/15	6/3/18	6/28/15	6/30/15
July	7/2/15	7/6/15	7/8/15	7/29/15	7/31/15
August	7/30/15	8/3/15	8/5/15	8/29/15	8/31/15
September	9/3/15	9/7/15	9/9/15	9/28/15	9/30/15
October	10/1/15	10/5/15	10/7/15	10/28/15	10/30/15
November	10/29/15	11/2/15	11/4/15	11/28/15	11/30/15

- **Registration Deadline:** If you register pass this date you will be subject to not be allowed access into the class. Please email pbell@southwesterncc.edu if you are registering after this date to verify that your registration was received.
- **Start Date:** This is the date the class will begin. Class should be open by 10:00 a.m. on this date.
- **Baseline Assessment End Date:** Each class has a 3-4 question baseline assessment that you must login and complete between the Monday opening of class and this Wednesday date by 11:55 p.m. Failure to do this will result in you not having access to the class. (This can NOT be changed)
- **Discussion Question Post End Date:** You must have completed with your class to the point that you have posted to the discussion questions by this date. This allows a day for the instructor to read and grade and then one day for you to have to repost if you did not give enough information on your original post.
- **Class End Date:** Class work items will be closed on this date at 5:00 p.m. You can still access your certificate after this date but NO class work can be accepted after this time.