

Fall 2015

# Workforce Innovations

Continuing Education Schedule



this way up

[www.southwesterncc.edu](http://www.southwesterncc.edu)

# KEEPING HOME INSURANCE RATES LOW THE THEME OF STATE OFFICIAL'S VISIT TO SCC-PSTC

In his dual role as Insurance Commissioner and State Fire Marshal for North Carolina, Wayne Goodwin is keenly aware of the relationship between quality firefighter training and low insurance rates for area homeowners.

It's a theme he repeated often during his April 8 visit to Southwestern Community College's Public Safety Training Center (SCC-PSTC) in Franklin, where he met with roughly 75 area firefighters and officials.

"When you have high-quality training for public safety professionals like the Public Safety Training Center offers here, it not only saves lives – it lowers insurance costs in the area too," said Goodwin, who was making his first visit to SCC-PSTC. "Wayne Bailey (deputy director of the N.C. Fire and Rescue Commission), who's my eyes and ears in this part of the state, has told me great things about this facility. Everything I've seen on this trip validates all I've heard."

Curtis Dowdle, dean of Southwestern's public safety training, said one key factor in maintaining that high standard – and in keeping homeowner's insurance rates as low as possible – will be replacing SCC-PSTC's burn building.

The current structure is 30 years old, and Dowdle said state officials are encouraging Southwestern to have a new one in place by Dec. 31, 2016, in order to continue the present scope of training.

"Even though construction of a new burn building will be expensive, in the \$1.5 million range, the cost of not doing this would be much

greater to the citizens our area fire departments serve," Dowdle said. "If we don't have this training here, home insurance rates will go up significantly – and that would ultimately cost area businesses and homeowners exponentially more than the cost of replacing this structure."

Another factor that helps lower insurance rates is the atmosphere of cooperation among area fire departments – even across county lines.

Darrell Woodard, chief of the Savannah Fire Department in Jackson County, said automatic aid agreements like the one his department has with bordering Mountain Valley Fire Department of Macon County significantly improve both fire districts' insurance ratings.



*Wayne Goodwin, N.C. Insurance Commissioner and State Fire Marshal, spoke to area firefighters earlier this month at Southwestern Community College's Public Safety Training Center in Franklin.*



*Wayne Goodwin (center), N.C. Insurance Commissioner and State Fire Marshal, was in Franklin on April 8 to meet with area firefighters and officials at SCC's Public Safety Training Center. Pictured with Goodwin are Curtis Dowdle (left), dean of SCC's public safety training, and Dr. Thom Brooks, SCC's executive vice president of instruction and student services.*

"By working together, that helps lower our rating from a '9' to a '6,'" said Woodard, whose department responded to 302 calls last year and is on pace to equal or eclipse that number this year. "That helps save property owners 25 percent or more on their fire insurance."

To further assist in lowering insurance rates for citizens, SCC-PSTC held an ISO Rating Prep Course on Saturday, April 18. The course provided departments with information about how they can improve their rating schedule based on a wide range of topics from training to record keeping.

For more information about SCC's Public Safety Training Center, call 828.306.7041 or visit [www.southwesterncc.edu/pstc](http://www.southwesterncc.edu/pstc).

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Occupational Training programs prepare you for current in-demand jobs in our service area. These programs allow you to explore your interests and train for the job you want. All classes are subject to availability based on many factors, including classroom availability, instructor availability, sufficient student pre-registration, etc.

To pre-register for any of our Occupational Training classes, or if you do not see a profession represented and would like to request training, call 828.339.4296 or email [scotts@southwesterncc.edu](mailto:scotts@southwesterncc.edu).

**CAS 3120-ABC's of the Computer:** (24 hrs., 2.4 CEUs) Designed and recommended for the new computer user. Learn the computer basics including: proper shut down of the computer, mouse use and maintenance, use of the keyboard, identification and use of icons, windows, menus, how to name, save, retrieve and revise a document; control panel tools; hardware and software vocabulary, basics of file management, how to use some of the system tools, how to install and remove hardware and software. Jackson Campus, Founders Hall, Room 124  
T,Th 9/1-9/29 5-8P R. Stephens \$70+\$5TF

**CAS 3120-10 Things You Need to Know to Be Computer Savvy:** (24 hrs, 2.4 CEUs) Designed and recommended for the new computer user. Learn the computer basics you've wanted to know, but have been afraid to ask. Class includes, but is not limited to: Word Processing, Virus/Malware Scanning, Common Keyboard Commands, Hardware, Internet Basics, Spreadsheets, How to Hook It Up, Security, Setting Up Email Accounts, Security & Privacy, and much more. Jackson Campus, Founders Hall, Room 124  
T,Th 10/6 - 10/29 5-8P R. Stephens \$70+\$5TF

**HOS 3072-Serv Safe® Food Service Safety and Sanitation:** (18 hrs.) The course is designed to give the food handler the understanding of proper sanitation precautions and point out the results to be expected should these precautions not be taken. The course will deal with the study of infection and illness, proper food handling techniques, personal hygiene, and personal safety. Students will be made aware of the regulations of the Occupational Health & Safety Act. Purchase Serv Safe Essentials textbook (required) prior to start of class. Jackson Campus, Burrell, Room 303  
T,Th 9/22-10/8 5:30-8:30P C. Allen \$70

**MNT 3103-Forklift Operator:** (10 hrs.) Participants successfully completing this course will be eligible for the forklift operator's license. Topics to be presented include basic design of lift trucks, stabilization of trucks, maintenance, repair costs and safety aspects in operation. Jackson Campus, Burrell, Room 302  
T,Th 8/25-9/1 5-8:30P K. Ashe \$70  
T,Th 10/20-10/27 5-8:30P K. Ashe \$70

**OSH 3013-OSHA 10-Hour Construction Outreach:** This course is designed for construction workers, foremen, job supervisors and anyone involved in the construction industry. OSHA recommends Outreach Training Program courses as an orientation to occupational safety and health for workers covered by OSHA 29 CFR 1926. Upon successful completion, students will receive an OSHA 10-Hour Construction Outreach DOL course completion card. (Students must bring a check in the amount of \$5 for the card-processing fee on the last night of class.) Jackson Campus, Burrell, Room 302  
T,Th 9/22-10/1 5-8P K. Ashe \$70

**OSC 3602-Professional Office Management:** (90 hrs.) This program will prepare the student to successfully work in an office environment. Topics presented: office management, computer business applications, Word processing, Excel, Access and PowerPoint. Students will have the opportunity to receive their Career Readiness Certification (CRC), Notary Public and Microsoft Certifications. Classes are held on Mondays & Wednesdays, with some Tuesdays & Thursdays required. Macon Campus, Room 205  
MW (T,Th) 8/18-12/1 4:30-7:30P J. Stikeleather \$180+\$5TF

**SAF 4000-Flagger Training:** (4 hrs.) This four-hour flagger certification course teaches the basic procedures and operations needed to become a Flagger. This course will provide each participant with the knowledge, skill, and responsible attitude to control traffic through work zones (safely-effectively-quickly). The course prepares participants to do high-way or utility flagging. Jackson Campus  
T 9/22 5-9P K. Allen \$70  
T 10/12 9A-1P K. Allen \$70

**SEF 3001-Independent Auto Dealer Continuing Education:** (6 hrs.) House Bill 432 mandates that any independent auto dealer seeking renewal of his/her license must show proof of attendance at a DMV-approved, six-hour Continuing Education class each year. This class will focus on NC Motor Vehicle Dealers and Manufacturers Regulation and on the Vehicle Registration Section Title Manual. *Self-Supporting.* SCC, Jackson Campus, Balsam 152  
M 10/5 8:30A-3:30P D. Mauk \$70

**SEF 3001-Independent Auto Dealer Pre-Licensing Course:** (12 hrs.) This course provides prospective auto dealers with the twelve hours of authorized pre-licensing training in order to be licensed in the state of North Carolina. Topics include: powers of commissioner, dealer license plates, vehicle inspections, titling and registration, frequently used forms, and dealer disclosures. *Self-Supporting.* SCC Jackson Campus, Founders Hall 117  
Th,F 10/1-10/2 8:30A-3:30P D. Mauk \$200

**SEF 3001-Native American Wellbriety:** (16 hrs.) This course is a best-practice, cross-cultural training course that empowers those who want to be effective in addressing the harmful impact of substance abuse and other life-controlling issues on Native American individuals and their families. The course incorporates information on effective substance abuse treatment, with culturally competent concepts and practices that consider the impact of values, experiences, histories, resources, and traditions of members of diverse Native American tribal groups upon substance abuse. *Self-Supporting.* Jackson Campus, Balsam, Room 152  
Th, F 9/17-9/18 8:30-5:30P S. Frisbee \$175  
(includes Core Competencies Book)

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**Students MUST be 21 years of age or older to take these courses**

**HOS-3007-Bartending:** (39 hrs.) This course will assist students in becoming professional bartenders. The course will include information on making drinks, Alcoholic Beverage Control requirements, information on Training for Intervention Procedures (TIPS) certification, responsible alcohol server program materials, drink recipes, using proper amounts, mixes, glassware and garnishes. Class will include lecture, demonstration and hands-on participation.

Jackson Campus, Balsam Center, Room 152

M,W 9/14-10/26 6-9P TBA \$125

**SEF 3001-Beginning Home Brewing:** (8 hrs.) This 4-week course provides students with an introduction to home brewing beer. Students will learn through classroom and hands-on demonstrations the concepts of brewing, ingredients, processes, equipment and different styles of microbrews. Learn everything you need to know to brew your first batch of beer in class. *Self-Supporting.*

Jackson Campus, Balsam, Room 153

M 9/7-9/28 5:30-7:30P TBA \$99

**ISC 3600-Craft Beer Brewing:** (40 hrs.) This course is designed as an introduction to craft beer brewing, and to prepare students for entry-level work in the industry of brewing. Each class will be hands-on and involve learning how to brew different types of craft beer on a Sabco Brew Magic system. Some of the topics we will cover include: the history of beer making, beer styles, ingredients, and the entire brewing process from sanitation to bottling. This course will serve as a general overview of craft beer and craft beer making.

Jackson Campus, Balsam, Room 153

Th 9/3 - 10/23 5-10P T. Rogers \$125

**GAM 3001-Blackjack:** (140 hrs.) SCC, in collaboration with Harrah's Cherokee Casino, is offering certification to help individuals enter the exciting gaming industry. This required two-part certification will teach the individual to proficiently deal the game, know the legal and regulatory aspects of gaming, obtain table management skills, operation of table gaming tools and equipment, accuracy and accounting skills, communication with players, customer service aspects of gaming, proper communication, card placement, chip handling, and understanding the casino industry and tourism environment. Emphasis will also be placed on employability skills, obtaining a Career Readiness Certification, mental mathematics, casino careers, and interviewing and auditioning skills that win you that job! Both day and evening classes are available.

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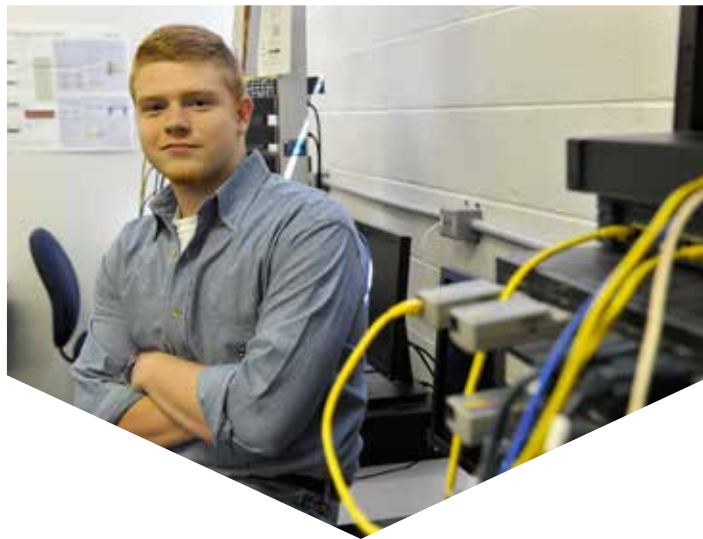
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## ONLINE OCCUPATIONAL TRAINING COURSES

Classes start 1st Tuesday of Each Month 9/1, 10/6, 11/3, 12/1. Registration Fee: \$180 + \$5 Technology Fee  
Students must register five business days before the start date of the class.

**CAS 3000-Computer Technician:** (305 hrs.) This course is specifically designed to prepare students for the CompTIA A+ certification exams. Students learn about hardware, operating systems, networking, security, and troubleshooting as well as more specialized topics such as mobile devices, laptops, and printers. In addition to one-on-one support from experienced instructors throughout the course and access to personalized graduate support after course completion, students receive two quick-reference exam study guides, a computer repair toolkit, a power supply tester, a USB drive and two CompTIA A+ certification exam vouchers. (Course Length: 16 weeks)

**MED 3300-Electronic Health Records Office Professional:** (285 hrs.) Train for a new career as an Electronic Health Records Office Professional! In this career, individuals play an integral role in the daily operations of physician's offices and hospitals. Throughout this course, students will learn Microsoft Office basics, healthcare documentation and reimbursement, practice finances, and standard office procedures. In addition, students will be focusing heavily on a vital component of the medical field-electronic health records. Students will complete interactive course modules that include over 20 hours of training on the industry-standard ezEMRx EHR software. Upon completion of the Electronic Health Records Office Professional program students will be prepared for the Certified Medical Administrative Assistant (CMAA) and Certified Electronic Health Records Specialist (CEHRS) certification exams. (Course Length: 15 weeks)

**MED 3300-Online Medical Transcription Editor Part I:** (320 hrs.) Learn from home at the convenience of your computer! This 16-week course is the first course in a two-part program designed to teach the student to transfer audio-recorded dictation into hard copy medical documents. The student also will gain the knowledge and skills of speech recognition editing, which will help them produce medical documents that are used by physicians, medical personnel, and courts of law on a daily basis. Online reference materials, student and technical support, and a one-year help hotline are included in this course offered by SCC in partnership with Career Step.

**MED 3300-Online Medical Transcription Editor Part II:** (320 hrs.)

Complete the medical transcription editor program! This 16-week course is the second in a two-part program designed to teach the student to transfer audio-recorded dictation into hard copy medical documents. The student also will gain the knowledge and skills of speech recognition editing, which will help them produce medical documents that are used by physicians, medical personnel, and courts of law on a daily basis. Online reference materials, student and technical support, personal employment consultations, contracts and pricing guide, referral letters, résumé examples, and a one-year help hotline are included in this course offered by SCC in partnership with Career Step. **PREREQUISITES:** A student must complete Part I to be able to register.

**OSC 3609-Pharmacy Technician-Health Care Unit/Retail Training:**

This course provides curriculum that will prepare a student to find employment (and success) as a pharmacy technician in the health care or retail setting. Emphasis is placed on a variety of duties within the pharmacy environment including: computer fundamentals, keyboard kinetics, patient records, communication, receptionist duties as they apply to the hospital and retail settings, clerical duties, math concepts, pharmacology, pharmacy law, regulations, standards, calculations, clerical duties, preparing for the workforce, non-sterile compounding, and preparation for a final exam that also serves as an opportunity for students to determine their readiness for the Pharmacy Technician Certification Board (PTCB) exam. An externship built into the program allows students to optimize their learning experiences in this course. (Course Length: 13 weeks)

### We May Cancel It Because We Didn't Know You Planned to Take It!

Please register early! Great classes with super instructors are often canceled because too many people wait until the last minute to register.

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**Beginning Italian-Part I:** This course will introduce the student to the basic vocabulary and grammar of the Italian language as well as the culture of Italy. Students will learn to listen, understand, speak, read, and write Italian at a beginning level thereby developing the necessary skills needed for basic communication and comprehension. Tips on traveling in Italy, including handouts of helpful word lists, will also be given. This is the perfect course for anyone who is planning a visit to Italy and/or loves Italian food and culture. Films, games, music and food as well as an interactive multi-media approach will be used. This is a personal enrichment course, therefore the focus will be on learning while having fun doing it – no exams, no pressure! 24 hrs. *Self-Supporting*.  
Jackson Campus, Founders Hall, Room 112

T 10/13 – 12/1 5:30-8:30P L. Costantino \$115

**Beginner Spanish-Level 2:** This is the level of choice for those that have completed Beginner Spanish-Level 1 or who know its equivalent. There will be a continuation of grammar studies which will include: Possessive adjectives, numbers, the verb “Estar” vs the verb “Ser”, special uses of the plural, demonstrative adjectives and pronouns etc. Conversation practice will also be included. A video presentation will begin in this level which will continue throughout future courses. This video presentation consists of 52 episodes of a story in Spanish about a missing person. Each episode is ½ hour in length. 20 hrs. *Self-Supporting*.  
Jackson Campus, Founders Hall, Room 112

M 9/14-11/2 6-8:30P A. Rainone \$95

**Fall and Winter Gardening:** Summer might be high season in the vegetable garden, but autumn also brings wonderful rewards. Fast-growing salad crops will revive the most bedraggled fall garden, and good care can keep sweet root crops and cabbage cousins growing for several weeks beyond the first frost. The tips learned and hands-on experience gained in this class will help you extend your vegetable season long beyond the heat of summer. 30 hrs. *Self-Supporting*.  
Jackson Campus, Bradford Hall, Room 202

W 8/5-10/7 9A-12N A. Bigelow \$125

**Spinning Stars Quilt (80”x95”):** This beautiful quilt, Spinning Stars, features offset stars in two different sizes that seem to spin in motion over the surface of the quilt. Both stars are easily constructed using nothing more than two different sizes of strips: 3” and 5.5”. Using the variety of fabrics suggested in the supply list will create a diverse, scrappy look that has pleasant continuity throughout the completed quilt. Choose a background fabric that will contrast nicely to let your stars shine! 24 hrs. *Self-Supporting*.  
Jackson Campus, Balsam, Room 152

T 9/29-11/3 9A-1P A. Warren \$115

**Compass Rose Table Runner:** If you’ve dabbled in paper piecing but would like more instruction and experience, this class is for you! The pattern chosen for class contains enough papers to make two 22” x 69” table runners, and shows a vibrant blossom of pointed flowers with stunning coordinating colors to make this flower bloom no matter what colors you use. Instructor Judy Lowery has personally taken classes from internationally acclaimed Judy Niemeyer. In this class, you will learn the unique paper piecing techniques incorporated in the Niemeyer patterns. Judy will share with you what she learned from the designer and many additional tips and techniques for paper piecing. Basic understanding of paper piecing strongly suggested. 24 hrs. *Self-Supporting*.  
Jackson Campus, Balsam, Room 152

Th 9/17-11/19 (skipping 10/8, 10/15, 11/5, 11/12 for homework)  
1-5P J. Lowery \$115

**Getting Paid to Talk:** Ever been told you have a great voice? From audio books and cartoons to documentaries, commercials, and more, this class will introduce you to the growing field of voice over. Learn what the pros look for, how to prepare, and where to find work in your area! We’ll discuss industry pros and cons and play samples from working voice professionals. In addition, you’ll have an opportunity to record a short professional script under the direction of our teacher. This class is lots of fun, realistic and a great first step for anyone interested in the voice over field. For more info please visit [www.voicecoaches.com/gppt](http://www.voicecoaches.com/gppt). 2.5 hrs.

*Self-Supporting*.

Jackson Campus, Founders Hall, Room 112

Th 8/13 5:30-8P Creative Voice Dev. \$25

**4-Minute Fitness:** Can you spare four minutes a day to get fit? 4-Minute Fitness uses dynamic principals from tai chi, yoga, and qi gong to teach total mind-body fitness. These are techniques used by athletes to both motivate and relax by performing the moves simultaneously in order to save time. In this course, you will learn to practice layering the techniques to ultimately achieve total fitness in 4 minutes. All are welcome, including those with physical handicaps! 6 hrs. *Self-Supporting*.  
Swain Campus – Gym

M 9/21-10/26 5:30-6:30P P. Parker \$30\*

(Optional DVD for purchase from instructor - \$10)

\*Free for SCC employees

**Our Cherokee Heritage:** Our Cherokee Heritage consists of a historical sketch of the Cherokee nation, including the origin of the Cherokee and the settlement of the Eastern Band in the Qualla Boundary. Students learn about the impact of boarding schools and the acculturation process on the Cherokee, and their ongoing quest to preserve their culture, language, stories, myths and sacred legends. Students explore contemporary issues and concerns of the Eastern Band of Cherokee Indians, and social justice concepts that arise from those issues. 16 hrs. *Self-Supporting*.  
Jackson Campus, Burrell Bldg, Room 303

M 10/5-11/23 5:30-7:30P S. Frisbee \$85  
Macon Campus, Cecil Groves Center, Room 215

T 10/6-11/24 5:30-7:30P S. Frisbee \$85

**Beginning to Intermediate Digital Photography:** Just starting out or wanting to sharpen your skills? This class has it! Join professional photographer, Matthew Turlington of Penumbra Gallery, to learn about camera menus, lighting, focus, editing photos, and more. Students will need to bring a DSLR camera, owner’s manual & tripod to class.

(To view Matthew’s work, visit his gallery or website ([www.penumbra-gallery.com](http://www.penumbra-gallery.com)) 18 hrs. *Self-Supporting*.  
Jackson Campus, Burrell Building, Room 304

T 8/18-9/22 5:30-8:30P M. Turlington \$90  
Macon Campus, Groves Center, Conference Room

T 10/6-11/10 5:30-8:30P M. Turlington \$90

**Advanced Photography/Photoshop:** Continue to sharpen your technique and delve into Photoshop – the digital darkroom. Pre-requisite: Beginning to Intermediate Photography with Matthew Turlington. 18 hrs. *Self-Supporting*.  
Jackson Campus, Founders Hall, Room 123

Th 8/20-9/24 5:30-8:30P M. Turlington \$90

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**A Great Adventure—How to Write Your Memoir:** In this workshop, you will discover liberation in writing. Memoirists focus on the most significant experiences in their lives and then organize the chapters in a sequence that tells a story. You will not focus on where, but on your heart of being, your essence. Because your approach will be to write about the critical experiences in your life rather than to render a chronological account, your writing will never plod. Instead, through this workshop, it is the hope you will have a great adventure by gaining insights, making discoveries, and arriving at a sense of balance and wholeness as you begin your memoir. 12 hrs. *Self-Supporting*.

Jackson Campus, Founders Hall, 112

T 8/18-9/22 5:30-7:30P Amy Ammons Garza \$70

**Inclusive Arts Theatre Exploration:** This collaborative theatre experience is an opportunity for folks with different ability levels to explore their own creativity, build skills and confidence, and community connections. Student players will create an original take on an old story and invite other groups to join them, presenting their arts and talent together. During this course, we will create our own sets, props, costumes, dances and songs. Students will also explore theatre games. Ages 16 and up with differing mental and physical abilities are welcome. 28 hrs. *Self-Supporting*.

Jackson Campus, Myers Auditorium

T 8/18-11/10 4-6P S. Hogan \$100

Th 11/12 Show 6-8P S. Hogan

### PLAN AHEAD FOR THE HOLIDAYS!

With the beauty of autumn coming on, the last thing on your mind may be winter. And yet, it is inevitable. Winter brings a season of gift giving, and planning ahead is the key to creating memorable and stress free holidays. We have designed classes this semester especially for the D-I-Y in you! Check these out and register today...

**Weave a Christmas Basket:** Baskets are both fun and functional. This particular basket can be used as a gift or may be incorporated into a lovely holiday decoration or greenery arrangement. Students will have a choice of using red and green dyed reed or using all natural reed and adding decorative items to the basket. Construction of this basket will include start-stop, twining, and continuous weave using flat, oval, round reeds and a handle. 12 hrs. *Self-Supporting*.

Macon Campus, Cecil Groves Center, Conference Room

T,W 10/27-10/28 9A-3P J. Pell \$70

Jackson Campus, Balsam, Room 152

M,T 11/9-11/10 9A-3P J. Pell \$70  
(additional material fee \$20)

**Christmas Holiday Legacy: Creating Your Personal Gift Book:** Write your stories and craft the perfect gift for your loved ones this Christmas! With this workshop you'll create a true legacy for your family and friends to keep always. Instruction will include help with writing, designing, printing and binding your very own Christmas legacy. 12 hrs. *Self-Supporting*.

Jackson Campus, Burrell Bldg, Room 209

T 10/6-11/10 5:30-7:30P Amy Ammons Garza \$70

## Online Courses: ED2GO

Over 300 online continuing education courses are offered monthly. These include Internet, webpage design, web graphics and multi-media, web and computer programming, basic computer literacy, computer applications, graphic design, computer troubleshooting and networking, database management, languages, writing and publishing, grant writing and non-profit management, starting your own business, sales and marketing, accounting, business administration, and much more.



GET STARTED by visiting: [www.southwesterncc.edu/workforce-innovations/online-courses-continuing-education](http://www.southwesterncc.edu/workforce-innovations/online-courses-continuing-education)

When you visit our website, instructions are readily available and easy to follow. For additional information, please contact Vita Nations, coordinator of extension education at 339.4656 or [vitan@southwesterncc.edu](mailto:vitan@southwesterncc.edu)

[www.southwesterncc.edu/workforce-innovations/online-courses-continuing-education](http://www.southwesterncc.edu/workforce-innovations/online-courses-continuing-education)

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**Small Looms with Big Results:** (Choose any or all! Suitable for beginners as well as seasoned weavers.)

**Weaving Mug Rugs or Coasters:** Each student is given a "kit" for cardboard weaving and will weave a mug rug or coaster using fabric strips as weft. Samples will be shown of a variety of variations using other wefts and some simple texture techniques. We will investigate lace techniques, clasped weft, and more. Many samples will be provided for ideas and inspiration. Choosing one of these other possibilities, students will start a second project that may be finished at home. 2 hrs. *Self-Supporting*. Jackson Campus, Burrell Bldg, Room 102B

TH	9/3	5:30-7:30P	S. Leveille	\$25
			(additional material fee \$3)	

**Pin Looms:** Pin looms will be used by each student to construct woven pieces that may be used as component pieces for larger textiles. Each student will work with yarns on a pot holder loom to make at least two of these squares. Finished samples will be shared, but the possibilities are endless, from purses to blankets and anything in between! 4 hrs. *Self-Supporting*.

Jackson Campus, Burrell Bldg, Room 209

TH	9/10-9/17	5:30-7:30P	S. Leveille	\$40
			(additional material fee \$5)	

**Amulet Bags:** The use of amulet bags dates back to ancient history. These small yet functional bags are perfect for storing small treasures such as jewelry or coins but can also be used as an adorable, lightweight accessory. What girl really needs more than lipstick and a credit card for an evening out? In this session students will be introduced to another cardboard loom used to make their own personalized bags - start to finish. 4 hrs. *Self-Supporting*.

Jackson Campus, Burrell Bldg, Room 102B

Th	9/24-10/1	5:30-7:30P	S. Leveille	\$40
			(additional material fee \$2)	

**Inkle Weaving:** Students will be introduced to inkle weaving and several types of looms for weaving these bands. Pre-warped looms will be used first to introduce the basic techniques, but students will learn to warp the looms as they begin their second pieces. This course is a perfect opportunity to weave a strap for the purse you made on the pin loom and/or for your amulet bag. 4 hrs. *Self-Supporting*.

Jackson Campus, Burrell Bldg, Room 102B

Th	10/8-10/22	5:30-7:30P	S. Leveille	\$40
			(additional material fee \$10)	

**Scherenschnitte - Holiday Gift Ideas with Paper Cutting:** Learn how to make beautiful frameable paper art, table decorations, and heirloom hanging ornaments for Christmas gift giving. Students will leave class with examples of each and additional holiday patterns they can easily duplicate at home. Participants need to bring an X-Acto knife with new blade as well as standard and small size pointy tip scissors. (i.e., Iris/ surgical, cuticle, embroidery, or precision tip paper scissors). All other materials included in class fee. 6 hrs. *Self-Supporting*.

Macon Campus, Cecil Groves Center, Room 215

T,W	10/6-10/7	5:30-8:30P	L. Williams	\$50
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Jackson Campus, Burrell Bldg, Room 102B

T	10/13	9A-4P	L. Williams	\$50
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**Holiday Greeting and Gift Cards Using Paper Art:** Start now and have beautiful unique Christmas cards and gift tags for all those special people in your life. Learn the art of Scherenschnitte, (German for paper cutting), to decorate your own personal one-of-a-kind cards with paper embellishments. Students will leave class with 10 embossed and embellished gift tags and a variety of holiday themed cards that they can easily duplicate at home. Participants need to bring an X-Acto knife with new blade as well as standard and small size pointy tip scissors. (i.e., Iris/ surgical, cuticle, embroidery, or precision tip paper scissors). 6 hrs. *Self-Supporting*.

Macon Campus, Cecil Groves Center, Conference Room

W	11/4	9A-4P	L. Williams	\$50
			(additional material fee \$5)	

Jackson Campus, Burrell Bldg, Room 102C

M,T	11/9-11/10	5:30-8:30	L. Williams	\$50
			(additional material fee \$5)	

**Tacky Sweater Mania:** Tacky sweaters are a big hit for holiday parties. To really make a sweater special, you need to buy lots of little gaudy things to create the perfect design and then what do you do with all the leftover gaudiness? Let us take care of that for you! All you need to bring to class is the sweater. We'll provide the rest. Fun times at SCC!

*Self-Supporting*.

Macon Campus, Cecil Groves Center, Conference Room

M	11/16	5:30-7:30P	S. Haynes	\$20
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Jackson Campus, Founders Hall, Room 112

Th	11/19	5:30-7:30P	S. Haynes	\$20
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## Mountain View Manor

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Sophia Brown, Admissions Director

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Southwestern Community College's Small Business Center (SBC) is proud to serve small business owners and entrepreneurs with complimentary seminars, a resource center, and one-on-one counseling. As part of a network of experienced SBC's across North Carolina, we're dedicated to helping small businesses thrive. Our SBC understands the unique challenges that local businesses encounter, and we're ready to offer professional advice and instruction. For more information about your local SBC, to reserve your seat or to request one-on-one confidential counseling visit [www.ncsbc.net](http://www.ncsbc.net) or contact us at 828.339.4426. There is no charge for these seminars.

**Starting a Better Business:** This business planning seminar will cover a number of specifics that must be considered in your journey to starting a business. Come and learn how to assess your business ownership skills; how to assess the feasibility of your business idea and much more. The goal of this seminar is to help participants make better decisions which should also give their business ideas a better chance of success.

Macon Campus, TBD

W 8/4 11:30A-1P SBC/SBTDC

Jackson Campus, TBD

W 10/7 11:30A-1P SBC/SBTDC

**How to Start a Business:** Thinking of starting a business? If so, you need to equip yourself with as much knowledge as possible. Starting a business can be a challenge but with the right guidance and knowing what resources are available, you will increase your chance of success.

Jackson Campus, TBD

T 8/25 5:30-8:30P The Support Center

**Hot to Write a Business Plan:** Learn to recognize the various sections of a business plan and what makes them work. Sample business plans will be available to study and further understand what makes a good plan. Participants will have an opportunity to use several business plan evaluation tools.

Jackson Campus, TBD

T 9/1 5:30-8:30P The Support Center

**Marketing your Business:** Learn the value of a marketing plan including the importance of market analysis in projecting sales. Market research for a sample business will demonstrate the connection between a marketing plan and a cash flow statement. Identify market tools and prepare a marketing plan for a sample business.

Jackson Campus, TBD

T 9/8 5:30-8:30P The Support Center

**Financing Your Business:** How do you predict how much money you need for your business? Where do you find it? How do you get it? This class will examine how to access capital. We will also discuss the differences between traditional and non-traditional lenders, equity vs. debt financing, how forms of business ownership affect financing possibilities, and many other topics of interest.

Jackson Campus, TBD

T 9/15 5:30-8:30P The Support Center



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**Fueling Your Business:** The seminar, sponsored by the NC Rural Economic Development Center, is designed to help small business owners and prospective entrepreneurs understand how to access credit and capital for their businesses. It will review the six basic principles many lenders use to make credit decisions and provide an overview of the resources available in NC for small businesses. Finally, the seminar will cover the Rural Center's Microenterprise Loan Program and provide details about its lending criteria and application process.

Macon Campus, TBD

T 9/22 5:30-7:30P NC Rural Center

**How to Find Your Customers:** Theory is great...but hands-on work actually gets a business started. Spend quality time with a marketing consultant and a market research expert to begin a draft of your customized marketing plan. Under the direction of the facilitators, you will hone your core marketing message, explore marketplace visibility and much more. After this workshop, you will be well on your way to completing a dynamic marketing plan for your company. Seating is limited.

Location, TBD

T 9/29 5:30-8:30P The Support Center

**Pinterest, Blogging & Mobile Marketing:** Step further into social media marketing, and learn how new sites like Pinterest and WordPress as well as technologies are helping small businesses build relationships with their customers. Small businesses must also understand the power of mobile marketing and the opportunities that it presents. This seminar for small business owners covers each of these topics and helps them move ahead with connecting to customers.

Location, TBD

Th 10/1 5:30-8:30P The Support Center

**Business Taxes:** Learn what is required of the small business owner when filing taxes, what tax dates are important, and what records should be kept, and the actual process of filing. Learn what triggers tax audits and steps to take in order to prevent or survive an audit.

Jackson Campus, TBD

T 10/6 5:30-8:30P The Support Center

**Bookkeeping Made Easy:** Get answers to basic bookkeeping questions. New and prospective business owners will learn about accrual and cash basis accounting, what are expenses and revenues, manual and software bookkeeping options, outsourcing, and what your business actually needs when it comes to bookkeeping.

Jackson Campus, TBD

T 10/13 5:30-8:30P The Support Center

**Budgeting and Cash Flow:** Create a financial strategy by developing a budget, identifying financial goals, and getting control of debt. Participants will learn the steps to develop cash flow projections that are vital for start-up businesses and required to obtain any type of financing. Learn to stay on budget and be more prepared to manage the highs and lows of cash flow in a business.

Jackson Campus, TBD

T 10/20 5:30-8:30P The Support Center

**Ideation: The Business Model Canvas:** Change the way you think about traditional business idea development and create your blueprint for successful innovation! This hands-on seminar will provide an introduction to the creative process for generating and validating new business concepts, known as Ideation. Attendees will walk through the ideation process and receive an introduction to the Business Model Canvas, a unique method of describing and thinking through the business model of your organization, your competitors, or any other enterprise. Join us as we challenge traditional assumptions and create original value propositions to meet new, unknown and unsatisfied customer needs.

Jackson Campus, TBD

Th 10/22 5:30P-8:30P K. Gould

**Business Model Canvasing for Business Success:** Do you struggle writing your business plan? Do you wonder if there is an introductory step to assist in the creation of your business plan? The Business Model Canvas is your blueprint for business success. This hands-on seminar will walk you through the nine building blocks of the Business Model Canvas and provide you with the tools necessary to successfully work the canvas for any scenario. Leave with a clear understanding of business models, the skills needed to implement the Business Model Canvas and ready to test your idea on potential customers.

Jackson Campus, TBD

Th 11/12 5:30P-8:30P K. Gould

**Doing Business with the Government:** Attend this seminar to find out if your small business can make money through government contracting. Learn about the internet-based procurement systems launched by the Federal and North Carolina Governments. Follow the procurement process, from the registration and certification requirements to finding out what and where the government is buying. Learn about contract preference programs, who they benefit, and how they work. Get contacts and resources for further advice and assistance should you decide to pursue government business. Speakers: Noah Raper, Procurement Technical Assistance Counselor with the SBTDC.

Location and time TBD



**Agri-Preneur Mini-Sessions**

Join us for some on-farm training. Topics will include:

- Soil, Pest & Disease Management & Testing
- GAP certification
- Food Safety Regulation and Practices (Fresh Produce, Meat and Poultry)

S 11/7 10A-12P & 1P-5P

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**SAMS System for Award Management (SAM):** SAM is the official free, government-operated website – there is NO charge to register or maintain your entity registration record in SAM. Businesses interested in being eligible for government contracts must be registered through this system. Participants during this seminar will learn how to register their business in order to be eligible for CONTRACTS in SAM Speakers: Noah Raper, Procurement Technical Assistance Counselor with the SBTDC Location and time TBD

**Time Management and Organization Tools for Business Owners:** How much time do you spend in your business doing things that don't contribute to your success? Effectively managing your time can produce results you never thought were possible before. This seminar will give you tools to prioritize, set goals, manage interruptions and use time blocking and to-do lists to avoid procrastination and get the most out of your day. Jackson Campus, TBD

T 11/10 5:30-8:30P The Support Center

### eBay for Beginners

Learn how to sell on eBay the right way: Find out how to do research and create listings that will attract buyers; how to use descriptions and photography; setting pricing to maximize your profits and MUCH more! Macon Campus

M 12/7 5:30-8:30P N. Hawks

**Beyond the Basics of Using eBay to Sell Your Products:** For entrepreneurs who have attended "eBay for Beginners." Learn how to make eBay a primary marketing tool for your small business. Discover best practices to use when setting up an account, advertising items for sale, accepting payments through PayPal and shipping procedures. Macon Campus

T 12/8 1-4P N. Hawks



## Women Entrepreneurs

### Lunch and Learn with The Support Center's Women Business Center

Learn more about The Support Center, the Small Business Center and other resources available to you and your business. You will have the opportunity to network with other business owners over lunch that will be provided.

This event is for women entrepreneurs only.

Macon County, TBD

T 9/1 11A-1P

**Opening an eBay Store: The Next Level:** Get a step-by-step approach so you can optimize your eBay store. Find out how to market your eBay store more effectively and list items in your store. Prerequisite: eBay for Beginners and BEYOND the BASICS. Macon Campus

T	12/8	6-9P	N. Hawks
T	6/23	2-5P	N. Hawks

**Obtaining Positive Reviews Online That Lead to More Business and How to Deal With the Negative Ones:** Let's face it, before social media and Yelp, Google+ Pages, TripAdvisor, Angies List and Amazon, most unhappy customer's complaints didn't reach thousands of people. Now, they do. How your business chooses to respond to these reviews can either help or damage your business' reputation. This class shows you how to handle those situations. Two-thirds of all consumers use review sites to search for business services and 86% said buying decisions were impacted by negative reviews. It's your reputation! Don't ignore what they are saying about you. Presenter for the course is Martin Brossman. Martin has a passion for helping small businesses micro businesses, associations and other organizations, work smarter, utilize the resources of the Internet, and integrate their online marketing efforts with their traditional marketing. Social Media is a big part of that. Location, TBD

T 12/1 1-4P M. Brossman

**Getting more Business by getting on local directories for Business Owners - in a computer lab:** Customers care more about reviews online today, are you ready? More and more customers are looking up the review of a business on their mobile phone before the website or their Facebook page. Your next customer is looking for reviews of your business online from sites like: Yelp, Google Maps (Google+), TripAdvisor and others. This is a limited seating hands-on classroom class to get you on Google Maps and Yelp correctly. We will also explain how to get on other directories that are important for your industry. We will also teach you how to avoid common scams related to being "number one on Google" and "updating your Google listing" Why is it so important to get your business on the directories? People today often care more about what anonymous people have to say about your business on other directory sites than your marketing material. The businesses that understand how to work with these directories will have a great advantage attracting new business over the ones that do not. Why Google Maps and Yelp? If you speak into an Android phone for a restaurant in town it will go to Google maps and if you ask Siri on the iPhone the same question it will go to Yelp. Location, TBD

T 12/1 6-9P M. Brossman

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**SCC's Small Business Center**

## Appalachian Farm School 2016

AFS will be offering a four-week, eight-part series training for small to medium-sized farms – bringing all your resources together in one place!

Turn your interest in growing vegetables, fruits, herbs and other crops into a sustainable agricultural-based business. This series will use the REAL (Rural Entrepreneurship Through Action Learning) Ag-Entrepreneurship curriculum to teach you the business side of farming.

- Gain insights on the marketing of your product.
- Hear about current issues facing small agribusinesses.
- Understand rules and regulations and learn about funding options and other resources.




## CRAFT ARTISTS

This three-part series will pull together the key components of how a craft artist presents themselves to the world. Participants will develop their own professional material for an artist portfolio. Part one will focus on creating a curriculum vitae (CV) that participants can use to generate more specific resumes. Part two will use the CV as a foundation to create a bio and artist statement. Part three will focus on photographing work and how to organize an artist portfolio. At the conclusion of this series, participants will have the tools to create a professional portfolio they can use to approach a gallery, apply to join a craft guild or show, as well as many other opportunities.

Swain Center, TBD

### Artist's resumes & CV's

M	9/14	6-7:30P	J. Marley
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### Artist's statement & bios

Swain Center, TBD

M	9/21	6-7:30P	J. Marley
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### Portfolio images & photographing your work

Swain Center, TBD

M	9/28	6-8P	J. Marley
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## Non-Profits

**Tellebrations – Storytelling for Non-Profits:** Storyteller Training is a powerful skill set for non-profit staff, boards and volunteers. If we want donors to give more, we must first give them more. Developing robust and meaningful relationships with donors naturally gives rise to increased donor retention and giving levels over time. As fundraisers, it can be really easy to develop "asking tunnel vision". But at the end of the day, we are asking other people to part with their hard-earned money. So we must treat them like people, not just a number in the database. By taking an empathetic approach to donor relations and creating communications that donors want to hear/read/watch, you lay the foundation for fruitful philanthropic relationships with donors.

I encourage non-profits to create this culture and I work with to learn their 'stories', meet their story tellers, because we all have them. Sometime we call them program participants, board members, members, clients, staff or advocates... but ultimately, they are storytellers. It is a simple way to get folks engaged on your organizations behalf... help open doors, make the path for opportunities for folks to get involved with your non-profit. By focusing on impact through storytelling, you will be able to connect with a donor, emotionally, mentally and intellectually.

M	10/12	9A-12P	A. Pearce
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**How to find RFP's That Meet Your Needs:** Grant Writing Research

Are you wanting to apply for grant funds to help support your non-profit, but are having a hard time finding the grants? This is the workshop for you!

This workshop is designed for to help you learn the details needed to begin research, to conduct successful grant research, and the skill set to help save you time in your searches so you can actually begin writing. We will cover the details needed before you can begin any research, management of research to make efficient use of your time, how to locate available grants on the local, state and government levels, how to navigate organizational websites to locate funding opportunities, grant databases and other resources that fit your specific needs, as well as pitfalls to avoid that will save you time and cut down on frustration as you work to locate funders whose priorities match your needs.

M	10/19	9A-12P	A. Pearce
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## SYLVA SCULPTOR WINS \$3,000 IN SCC SMALL BUSINESS CENTER COMPETITION

One table featured a batman mask, howling wolves and terrifying zombies – all created by Sylva sculptor Aaron Beck.

A few feet away, Jackson County-artist Doreyl Ammons-Cain displayed serene wildlife scenes she'd painted on slices of locust and other natural wood.

Varying as their styles may have been, all the crafters who participated in the "Craft Sell-a-Bration" on Tuesday, June 2, at Southwestern Community College actually had a lot in common. All run their own craft businesses, all had gained vital skills from the SCC Small Business Center's Creative Business Plan Competition and Training Series – and all were hoping to win the \$3,000 grand prize for the best business plan developed through participating in the series.



Aaron Beck of Backwoods Sculpture Studio in Sylva shows off some of the artwork he displayed during the "Craft Sell-A-Bration," which was organized by Southwestern Community College's Small Business Center on June 2 in Sylva. Beck won the grand prize of \$3,000.

The program focused specifically on professional craft artists and featured a curriculum recently developed by REAL (Rural Entrepreneurship through Action Learning).

Judges ultimately awarded the oversized check to Beck, but all participants walked away with valuable skills they hope to use in growing their respective businesses.

"I'm grateful that SCC put on this series, and I liked every one of the classes; I didn't have a favorite," Ammons-Cain said. "Each session was informative and rewarding. As artists, we tend to stay on the right side of the brain. This really helped me focus right down the middle on the business-side and getting my products out there."



Doreyl Ammons-Cain of Jackson County was among the finalists in the "Craft Sell-A-Bration," which was organized by Southwestern Community College's Small Business Center on June 2 in Sylva.

The competition and series were sponsored by Jackson County Economic Development, Macon Bank, REAL, BB&T and Duke Energy. Judges were Hope Huskey, director of program development at the Sequoyah Fund; Sharon Oxendine, business development specialist at The Support Center; and Glenn Cox, executive director at HandMade in America.

Before announcing the winner, judges made clear that their decision was not an easy one.

Beck, who runs Backwoods Sculpture Studio, said that's exactly what the series did for him.

"Every week, I walked away with valuable knowledge for running my own business," Beck said. "I came in with a skill, but I didn't have much direction on how to make a profit."

For more information about SCC's Small Business Center and the variety of services it offers, contact [t\\_henry@southwesterncc.edu](mailto:t_henry@southwesterncc.edu) or 828.339.4211.

## HEALTH CARE PROFESSIONS

**NUR-3240-Nursing Assistant I:** The graduate of the Nursing Assistant training program is eligible to sit for the North Carolina State competency exam. The cost of the exam is \$101, which will be payable to Pearson Vue. After successful completion of the state exam, graduates will be registered on the North Carolina Nurse Aide Registry through the NC Division of Health Service Regulation. The cost of the class (\$213) includes the registration fee, malpractice insurance, accident insurance, and student identification.

For more information or to register, contact Tneshia Richards at 828.339.4459 or by email [t\\_richards@southwesterncc.edu](mailto:t_richards@southwesterncc.edu). Registration Fee: \$213

Jackson Campus, Balsam, Room 255

8/17-12/9 4-9:15P M,W

Macon Campus, Room 113

8/18-12/10 4-9:15P Th

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# Crowds Flock to SCC's 50th Open House Scholarship Scavenger Hunt

Back when Southwestern Community College was a satellite of A-B Tech in the mid 1960s, it wasn't uncommon for faculty and staff to directly cover tuition costs for students when the need arose.

On the occasion of SCC's 50th anniversary, history repeated itself. Thanks to the generosity of faculty and staff, SCC was able to offer a one-year, tuition-and-fees scholarship in addition to other prizes at the college's 50th anniversary open house celebration on April 10. Faculty and staff contributed more than \$2,300 to the SCC Foundation to make the one-year, 50th SCC Anniversary Scholarship a reality.

Among the roughly 500 people who attended the event, 96 participated in a scholarship scavenger hunt. Each participant had to visit three separate program presentations, each at a different building. Upon successfully completing the hunt, participants' names were placed in a drawing that evening in the Burrell Conference Center.

Karena Mason of Franklin won the grand prize. Her parents – LaRessie and Mark Mason – graduated from SCC in the mid-1990s.

"This is an answered prayer," LaRessie Mason said. "The whole idea of being able to win a scholarship was great. But when I heard the faculty and staff gave so much of the money, it made it even more special because it's from their hearts... It was neat to come back. I hadn't been back in that capacity in years, and it was so neat to see that it's still the same. And that's what I wanted Karena to see: that the teachers care about their students."

Other winners included Taylor Medlin (\$1,000 scholarship) of Tuckasegee; William Bateman (\$500 scholarship) of Franklin; and Jesica Palacios (\$250 scholarship) of Waynesville. Seven gift certificates (three worth \$100 each and five worth \$50 each) to the SCC bookstore were also awarded.

"It was heartwarming to see all these people here helping us celebrate Southwestern's 50th anniversary," said Dr. Don Tomas, SCC president. "And it was truly gratifying knowing that these scholarships helped out several area families. We're very pleased to know these students will be attending SCC in the near future, and we hope everyone who participated in the scholarship scavenger hunt now considers Southwestern as their top college of choice."

Faculty and staff representing a wide variety of SCC's programs provided demonstrations and answered questions throughout the event, and the Mountain Area Medical Lift (MAMA) helicopter made an appearance.

Representatives from each board of commissioners in SCC's service area (Jackson, Macon and Swain counties) were present to read a joint resolution. N.C. Senator Jim Davis and Webster Mayor Nick Breedlove also read resolutions.



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Franklin's Karena Mason accepts a full-year scholarship from Dr. Don Tomas, Southwestern Community College president, during the college's 50th anniversary open house celebration on Friday, April 10, at SCC's Jackson Campus.



Kevin Corbin (second from left), chairman of Macon County's Board of Commissioners, reads from a resolution commemorating SCC's 50th anniversary on Friday, April 10, in Sylva. Surrounding Corbin are, from left: Phil Carson, chairman of the Swain County Board of Commissioners; Mark Jones of the Jackson County Board of Commissioners; and Dr. Don Tomas, president of SCC.

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**NC Auto Safety Inspection Certification:** This course covers the inspection rules and procedures of a public inspection station. Upon completion, a student should understand the rules, regulations and procedures for safety inspections, be able to properly perform a vehicle safety inspection, and be prepared to sit for the state certification exam. 8 hrs.

Jackson Campus, Summit, Room 129

M,T	9/14-9/15	6-10P	R. Frady	\$70
M,T	10/12-10/13	6-10P	R. Frady	\$70
M,T	11/30-12/1	6-10P	R. Frady	\$70

**OBD Emissions Certification:** Familiarizes students with the mandates and procedures required for certification as a North Carolina OBD II Inspector-Mechanic. 8 hrs.

Jackson Campus, Summit, Room 129

M	11/9	6-10P	R. Frady	\$70
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**OBD Emissions Recertification:** Familiarizes students with the mandates and procedures required for recertification as a North Carolina OBD II Inspector-Mechanic. 4 hrs.

Jackson Campus, Summit, Room 129

M,T	11/9-11/10	6-10P	R. Frady	\$70
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**Notary Public Education:** This course covers the qualifications, procedures and certification for becoming a notary. Students completing this course with a passing exam grade, are eligible to apply for certification with the NC Secretary of State's office. Requirements: high school diploma or GED, at least 18 years of age, legal resident of the USA, bring current valid state, federal, or tribal photo ID. Before class, students must purchase and read through the Notary Public Guidelines for North Carolina 10th Edition, available in the SCC Bookstore or online through the UNC-CH School of Government. 6.5 hrs.

Jackson Campus, Founder's Hall, Room 117

Th	8/27	9A-4:30P	R. Cedrone	\$70
Th	9/24	9A-4:30P	R. Cedrone	\$70
Th	10/22	9A-4:30P	K. Brendell	\$70
Th	11/19	9A-4:30P	K. Brendell	\$70

Macon Campus, Cecil Groves Center, Conference Room

T	10/20	9A-4:30P	R. Cedrone	\$70
T	12/1	9A-4:30P	R. Cedrone	\$70

**Electronic Notary Public:** This course is designed for individuals who want to become commissioned as electronic notaries. Topics include legal, ethical and procedural requirements of the Notary Act set forth in the General Statute 10B Article 2. Upon completion of this course with a passing exam grade of 80%, a person is eligible to make application with the NC Secretary of State office. Individuals must have current notary commission to participate in E-notary training. For more information, go to [www.secretary.state.nc.us/notary/](http://www.secretary.state.nc.us/notary/). 4 hrs.

Jackson Campus, Founders Hall, Room 117

Th	10/8	9A-12P	K. Brendell	\$70
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**Real Estate General Update:** The primary topics in this year's GENUP are: Electronic Signatures and Electronic Record-keeping, Property Management Issues, Revised Rules & Laws, Selected Topics, and Licensing & Education Review. 4 hrs.

Jackson Campus, Bradford Hall, Room 201

W	11/4	8:30A-12:30P	B. Trull	\$85
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**Real Estate Elective: Agency: Art or Agony:** An elective course designed to cause brokers to "stop...and...think" about his/her actions or inactions when working with buyers and sellers or landlords and tenants, especially when acting as a dual agent. 4 hrs.

Jackson Campus, Bradford Hall, Room 201

W	11/4	1:30-5:30P	B. Trull	\$85
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**Real Estate Broker in Charge Update:** The primary topics in this year's BICUP are: Electronic Signatures and Electronic Record-keeping, Property Management Issues, Revised Rules & Laws, Selected Topics for Brokers-In-Charge, and Licensing & Education Review. 4 hrs.

Jackson Campus, Burrell Bldg, Room 303

Th	11/5	8:30A-12:30P	B. Trull	\$85
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**Electrical Contractors' License Renewal Education:** SCC will now offer continuing education credits toward license renewal both in the fall and spring semesters. These courses will meet the requirements of the NC State Board of Examiners of Electrical Contractors for eight hours of continuing education credit. Check the website or call the Continuing Education office for more information about the fall semester course.

Location TBD

Sa	TBD	8A-5P	J. Buchanan	\$70
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180 Webster Road  
Sylva, NC 28779  
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The Jerry Sutton Public Safety Training Center (PSTC) is a division of Southwestern Community College (SCC). SCC-PSTC is located within the Macon County Industrial Park, on Highway 64-West. The facility is primarily dedicated to coordinating Public Safety Training Programs (EMS, Fire/Rescue, and Law Enforcement) to all agencies within the SCC service area and beyond.

## EMERGENCY MEDICAL SERVICES

Pre-registration is required for all EMS certification courses. Courses may also be cancelled due to insufficient enrollment. For more information or to enroll in EMS training contact Todd Doster at 828.306.7044 or [tdoster@southwesterncc.edu](mailto:tdoster@southwesterncc.edu). You may also search for and register for classes here: [www.southwesterncc.edu/pstc/ems-class-schedule](http://www.southwesterncc.edu/pstc/ems-class-schedule)

**ACLS for Experienced Providers:** This course is for seasoned healthcare providers who are proficient in performing BLS and ACLS skills, reading and interpreting ECGs, and understanding ACLS pharmacology and who regularly lead or participate in emergency assessment and treatment of prearrest, arrest or postarrest patients.

SCC-PSTC	7/30	8A-5P
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**BLS for Healthcare Providers:** This course is for healthcare professionals who need to know how to perform CPR, as well as other lifesaving skills, in a wide variety of in-hospital and out-of-hospital settings.

SCC-PSTC	10/6	6-10P
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SCC-PSTC	11/25	9A-1P
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**Emergency Pediatric Care (EPC):** is a comprehensive education program for EMS practitioners on the care of sick and injured children, addressing a full spectrum of emergency illnesses, injuries and scenarios that an EMS practitioner might encounter. NAEMT's Emergency Pediatric Care (EPC) course focuses on the care of sick and injured children, addressing a full spectrum of emergency illnesses, injuries and scenarios that an EMS practitioner might encounter. The course provides an in-depth understanding of the pathophysiology of the most common pediatric emergency issues, and stresses critical thinking skills to help practitioners make the best decisions for their patients.

• SCC-PSTC	8/26-8/27	8A-5P
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• SCC-PSTC	9/9	9A-1P
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**Heartsaver CPR, AED & First Aid:** This course is for anyone with limited or no medical training who needs a course completion card in first aid, CPR and AED use to meet job, regulatory or other requirements.

SCC-PSTC	9/09-9/10	6-10P
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SCC-PSTC	10/6	9A-5P
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**Law Enforcement First Response Tactical Casualty Care:** LEFR-TCC teaches public safety first responders including police, other law enforcement officers, firefighters, and other first responders the basic medical care interventions that will help save an injured responder's life until EMS practitioners can safely enter a tactical scene. It combines the

principles of PHTLS and TCCC, and meets the recommendations of the Hartford Consensus document and TECC guidelines.

• SCC-PSTC	7/23	8A-5P
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• SCC-PSTC	11/10	8A-5P
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**Tactical Emergency Casualty Care (TECC) Course:** In response to the increased need for tactical trauma care education, the PHTLS Committee is pleased to announce that Tactical Emergency Casualty Care (TECC) will be available to teach beginning in June of this year. This new 16 hour course is designed for EMS practitioners needing tactical casualty care training for the civilian sector and meets all Tactical Emergency Casualty Care guidelines.

• SCC-PSTC	8/11-8/12	8A-5P
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• SCC-PSTC	11/18-11/19	8A-5P
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**Pediatric Advanced Life Support:** The PALS Course is for healthcare providers who respond to emergencies in infants and children. These include personnel in emergency response, emergency medicine, intensive care and critical care units such as physicians, nurses, paramedics and others who need a PALS course completion card for job or other requirements.

PSTC	9/15-9/16	8A-5P
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**Trauma First Response:** The Trauma First Response course is a one-day continuing education course that teaches the principles of Prehospital Trauma Life Support (PHTLS) to non-EMS practitioners, including first responders, police officers, firefighters, rescue personnel and safety officers. It helps them prepare to care for trauma patients while serving as part of a transport team or awaiting a transport provider. The course serves up core PHTLS content to those who haven't had EMT or advanced prehospital training. The lectures and practical stations are designed for the type of care first responders can render while awaiting patient transport or when assisting paramedics and EMTs at a trauma scene.

• PSTC	9/24	8A-5P
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**Advanced Medical Life Support:** (AMLS) is the leading prehospital advanced medical assessment and treatment program that offers a "think outside the box" diagnosis methodology and is endorsed by the National Association of EMS Physicians. NAEMT's Advanced Medical Life Support (AMLS) course is the first EMS education program that fully addresses how to best assess and manage the most common medical crises in patients, offering a "think outside the box" methodology. It is for all levels of practitioners with a strong commitment to patient care, including emergency medical technicians, paramedics, nurses, nurse practitioners, physician assistants, nurse anesthetists and physicians. The course emphasizes the use of scene size-up, history, interactive group discussion on potential treatment strategies, and physical exam to systematically rule out and consider possibilities and probabilities in treating patients' medical crises. The course offers an initial assessment-based approach that progresses to a diagnostic-based approach to quickly develop the best treatment plan.

• SCC-PSTC	10/13-10/14	8A-5P
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SCC-PSTC	8/18	T,Th	6-10P
		Sa	8A-5P

SCC-PSTC	8/03	M,W	6-10P, several Saturdays, 8A-5P
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SCC-PSTC	Mid-September
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Multiple offerings of each topic are offered at various Fire Departments and Rescue Squads each month.

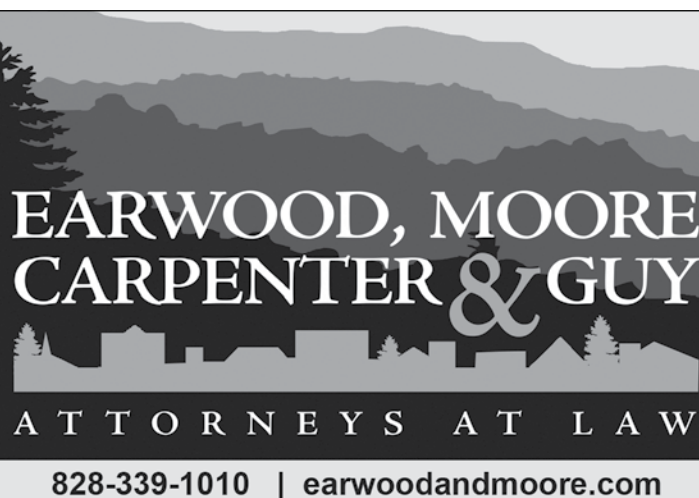


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**FIRE AND RESCUE**

For more information on the following classes contact Travis Scruggs, Fire Rescue Coordinator/Instructor at 828.306.7045 or email [t\\_scruggs@southwesterncc.edu](mailto:t_scruggs@southwesterncc.edu).

**Alarka Fire Department – TBA****Balsam Fire Department – TBA****Bryson City Fire Department**

Medical Continuing Education 1st Thursday of Each Month

**Burningtown Fire Department**

Medical Continuing Education 1st Thursday of Each Month

**Canada Fire Department**

Medical Continuing Education 1st Monday of Each Month

**Cherokee Tribal Fire Department**

Bowmans/IRB Water Rescue 8/10-8/11

FIP 4728

High Rise Company Operations 11/10-11/12

FIP 4728

**Cherokee Tribal Volunteer Fire Department**

Ventilation 7/20-8/31

FIP 3008

**Clarks Chapel Fire Department**

TR VMR Stabilization & Extrication 8/20-9/17

FIP 5703

**Cowee Fire Department**

Medical Continuing Education 2nd Thursday of Each Month

Fire Hose Streams & Appliances 9/3-10/15 FIP 3011

**Cullasaja Fire Department**

Medical Continuing Education 1st Thursday of Each Month

**Cullowhee Fire Department**

Medical Continuing Education 4th Monday of Each Month

**Franklin Fire Department – TBA****Cashiers Fire Department – TBA****Cashiers Rescue**

TR VMR Vehicle Extrication 7/9-8/6

FIP 5703

**Highlands Fire & Rescue Department**

Medical Continuing Education 3rd Tuesday of Each Month

**Jackson County Rescue Department – TBA****Mtn. Valley Fire Department – TBA****Nantahala Fire Department**

Medical Continuing Education 2nd Thursday of Each Month

**Otto Fire & Rescue Department**

Medical Continuing Education 3rd Thursday of Each Month

**Qualla Fire Department**

Basic Pumps 9/14-11/2

FIP 3611

**Savannah Fire Department**

Medical Continuing Education 2nd Monday of Even Months

**Sky Valley/Scaly Fire Department**

Medical Continuing Education 4th Tuesday of Each Month

**SCC-PSTC**

TR General Series 7/31-9/6

FIP 5600

TR VMR Series 9/11-10/24

FIP 5700

Fall Fire School 10/2-10/4

TR Structural Collapses Fall 2015

Chemistry of Hazardous Materials - Online Course

FIP 4901

**Sylva Fire Department – TBA****Swain County Rescue – TBA****West Macon Fire Department**

Medical Continuing Education 2nd Thursday Every 4th Month

Ladders

9/8-10/6

FIP 3310

**West Swain Fire Department**

Ladders

9/8-10/6

FIP 3010

May Day

11/3-11/10

FIP 3026

Safety & Survival

11/17-12/15

FIP 3025

**SAFE DRIVING PROGRAM**

Have you received a minor traffic citation or ticket recently? If you have, you may be eligible to complete a four-hour defensive driving course. By completing the course, drivers could save money on their insurance, keep points off their licenses and sharpen their driving skills.



For more info, visit [www.southwesterncc.edu/dd](http://www.southwesterncc.edu/dd) or call 828.339.4426.



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## LAW ENFORCEMENT

**CJC 3938: Basic Law Enforcement Training (BLET):** (744 hrs.) The North Carolina Basic Law Enforcement Training is a State-accredited program designed to prepare entry level individuals with the cognitive and physical skills to become certified police officers and deputy sheriffs. The course is comprised of 35 separate blocks of instruction. The Commission-mandated course, upon completion, will enable the graduate to be certified to work as a sworn law enforcement officer in North Carolina. SCC-PSTC offers two academies a year (Summer/Fall). For more information contact Matt Reynolds, North Carolina Law Enforcement Certification Coordinator/Instructor at 828.306.7046 or email [reynolds@southwesterncc.edu](mailto:reynolds@southwesterncc.edu)

• SCC-PSTC M,T,W,Th,F,Sa 10/6-3/10 8A-6P

**CJC 3941: Detention Officer Certification Training (DOCC):** (194 hrs.) The North Carolina Detention Officer Certification Course is a State accredited program designed to prepare entry level individuals with the cognitive and physical skills to become certified detention officers. The course is comprised of twenty-one separate blocks of instruction. The Sheriff's Commission mandated course, upon completion, will enable the graduate to be certified to work as a sworn detention officer in the State of North Carolina. For more information contact Matt Reynolds, North Carolina Law Enforcement Certification Coordinator/Instructor at 828.306.7046 or email [reynolds@southwesterncc.edu](mailto:reynolds@southwesterncc.edu)

• SCC-PSTC M,T,W,Th,F,Sa 1/11-2/12 8A-6P

**CJC 5055: National Park Service - Seasonal Law Enforcement Training (NPS-SLET) Program Session #95 (Fall 2015):** The National Park Service - Seasonal Law Enforcement Training (NPS-SLET) program delivered by the Southwestern Community College - Division of Public Safety Training Center (SCC-PSTC) is approved by the United States Department of the Interior (DOI) and coordinated by the National Park Service Law Enforcement Training Center (NPS-LETC), Federal Law Enforcement Training Center (FLETC), located in Glynnco, Georgia. Successful completion of the NPS-SLET program, in its entirety, is an eligibility requirement for a Type II (Seasonal) Law Enforcement Commission with the National Park Service (NPS) and allied agencies. Course information and application materials may be accessed online at [southwesterncc.edu/pstc/law-enforcement/national-park-service-nps](http://southwesterncc.edu/pstc/law-enforcement/national-park-service-nps). For additional information, contact Mitch Boudrot, SCC-PSTC Law Enforcement Training Program (LETP) Director, Tactical Operations Coordinator/Instructor at [m\\_boudrot@southwesterncc.edu](mailto:m_boudrot@southwesterncc.edu) or 828.306.7043, or 1.800.447.4091, Ext. 7043. (Hours are TBA, following curriculum development/implementation by the NPS-LETC) SCC-PSTC

NOTE: The SCC-PSTC, in partnership with the NPS - Law Enforcement Training Center (LETC), will launch the pilot NPS-SLET+ Program revised curriculum during this training session.

**CJC 3952: In-Service Training for Law Enforcement:** In-Service Training Requirements from the NC Criminal Justice and Sheriffs' Education and Training Standards Commission: The In-Service N.C. Law Enforcement Officer Training requirements, as outlined in the N.C. Administrative Code, requires that every police officer certified by the N.C. Criminal Justice and Training Standards Commission and deputy sheriff certified by N.C. Sheriff Education and Training Standards Commission complete

24 hours of in-service training annually. The topics for this requirement are outlined in the Code and include but are not limited to the classes listed below for 2015. SCC will work with all agencies to meet these training requirements in traditional seat-based classes or online delivery. Please contact Mark Welch at SCC PSTC, 828.306.7052 or [m\\_welch@southwesterncc.edu](mailto:m_welch@southwesterncc.edu) for additional information. SCC - PSTC

**CJC 3952: In-Service Training for Detention Officers:** In-Service Training Requirements from the NC Criminal Justice and Sheriffs' Education and Training Standards Commission: The In-Service N.C. Detention Officer Training requirements, as outlined in the N.C. Administrative Code, requires that every detention officer certified by the North Carolina Sheriffs Education and Training Standards Commission complete 16 hours of in-service training annually. The topics for this requirement are outlined in the Code and include but are not limited to the classes listed below for 2015. SCC will work with all agencies to meet these training requirements in traditional seat-based classes or online delivery. Please contact Mark Welch at SCC PSTC, 828.306.7052 or [m\\_welch@southwesterncc.edu](mailto:m_welch@southwesterncc.edu) for additional information. SCC - PSTC

**CJC 5000: Tracking for the Patrol Officer:** (16 hrs.) This course trains the patrol officer to utilize visual tracking to investigate and control incidents that occur outdoors. The student will receive instruction in the application of visual tracking, individualized tactical movement, equipment, field expedient camouflage, identifying and clearing danger areas, woodland arrest techniques, foot patrol tactics and investigation. The training focuses on the identification of track evidence at the scene with emphasis on gathering intelligence for further investigation or pursuit of a suspect or lost person.

SCC-PSTC W,Th TBA 8A-5P

**CJC 5045: Basic School Resource Officer Training:** (40 hrs.) This course is designed for officers who desire to become or are assigned to a school resource officer position/program. This course will assist in defining the School Resource Officer (SRO) concept and apply this to the school in which they are assigned, define the dual objectives of prevention and enforcement as it applies to the School Resource Officer Program, identify the roles of a School Resource Officer/Unit in the educational community, identify the various categories of students defined as Children with Special Needs and sensitize the School Resource Officer to each classification, discuss the problems of dating violence, social networking issues amongst teens, adolescent suicide, identify the warning signs associated with "at risk" students and recommend the appropriate steps which need to be taken in handling these students, and discuss the development of relationships necessary to function as an SRO, including relationships with students, parents and faculty. \*Must be a sworn law enforcement officer to register\* SCC-PSTC

## MOTORCYCLE SAFETY BASIC RIDER

This course covers the basic fundamentals needed to develop your capabilities to become a safe and responsible motorcyclist. It provides the opportunity for you to learn the physical and mental skills important for operating a motorcycle. In the classroom, you will learn ways to minimize risk and handle special riding situations. During the riding portions, you will be coached to develop the physical skills of basic control that include: straight line riding, stopping, turning and shifting. New for 2015 is the Motorcycle Safety Foundation Basic eCourse a highly interactive

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online program that provides riders of all skill levels with the basics of motorcycling. With integrated graphics, photos and video to help better illustrate the lessons, the new program allows you to control the pace of your learning. This will be required prior to your scheduled Saturday/Sunday class meeting. Certificate of completion must be presented on the first day of class. This eCourse portion is included in your class registration. Information for completion will be provided upon registration. There is a Minimum of six (6) students per class required– Maximum of 12 students per class. For more information, call 828.306.7041.

- Students must be able to ride a bicycle before entering class.
- Class is physically demanding.
- Classes are held on a full-size, flat range.
- Small light weight motorcycles are provided.

SCC-PSTC (Saturday & Sunday 8A – 6P)

- 8/15-8/16                      • 9/26-9/27
- 9/12-9/13                      • 10/10-10/11

### TRAFFIC SAFETY TRAINING

For further information and to enroll, contact David Hensley, Traffic Safety Training Coordinator/Instructor at 828.306.7054 or email [d\\_hensley@southwesterncc.edu](mailto:d_hensley@southwesterncc.edu)

**Basic Radar Operator:** Class is restricted to current, active law enforcement officers employed by a law enforcement agency in North Carolina, a Federal Law Enforcement Officer or a member of the US Military. This 40-hour course is intended to introduce students to the RADAR Speed Measuring Instruments and to certify them in their use.

- SCC, PSTC                      9/14-9/17

**Basic Radar and Lidar Operator Recertification:** Class is restricted to current, active law enforcement officers employed by a law enforcement agency in North Carolina, a Federal Law Enforcement Officer or a member of the US Military. This 10-hour course is intended to recertify the student in the use of RADAR and LIDAR Speed Measuring Instruments.

- SCC, PSTC                      9/21

**Basic Lidar Operator:** Class is restricted to current, active law enforcement officers employed by a law enforcement agency in North Carolina, a Federal Law Enforcement Officer or a member of the US Military. This course is designed to introduce students to the LIDAR Speed Measuring Instrument and to certify them in it's use.

- SCC, PSTC                      10/15

**Law Enforcement Defensive Driving:** This course is for currently certified NC Law Enforcement Officers on a fee-exempt basis but open to other law enforcement agencies for a fee of \$70.00 per student. Students need only attend one (1) of the class offerings. This 8-hour class will address the use of evasive maneuvering in response to calls for service, precision backing techniques, skid avoidance using the Skid Car, and ambush avoidance techniques. Class may be utilized for Chief's or Sheriff's choice for mandatory in-service training.

- SCC, PSTC                      9/23

**DWI Detection and Standardized Field Sobriety Training:** This 24-hour course is for currently certified NC Law Enforcement Officers seeking to enhance their skills in DWI Detection and to add the NHTSA Standardized Field Sobriety Testing battery.

The training will cover the following topic areas:

- DWI Detection and General Deterrence
- The Legal Environment
- The Three Phases of Detection: Vehicle in Motion, Personal Contact, Pre-Arrest Screening

At the conclusion of the training, participants must show proficiency in the SFST Test Battery and pass a general knowledge written exam.

- SCC, PSTC                      9/28-9/29

**Advanced Roadside Impaired Driving Enforcement (ARIDE):** This 16-hour course is designed to enhance the skills learned in the DWI Detection and Standardized Field Sobriety Testing training by introducing the student to the drugged driver and the effects of the prescription or illicit drug on the vehicle operator. Students must have completed the DWI Detection and SFST class or a SFST Refresher within the past two years before attending.

- SCC, PSTC                      11/9-11/10



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## CERAMICS &amp; POTTERY

**Intro to Clay:** Interested in pottery? This short class is a great way to see if working with clay is for you! Students will have the opportunity to hand build a piece of pottery during this one evening class. All projects will be fired and ready for pick-up the following week. Cost of materials is included. Prerequisite: None. 3 hrs., 0 CEU.

Swain Center, Room 125

W	12/9	6-9P	J. Matthews	\$22
F	12/11	9A-12P	J. Matthews	\$22

**Beginning Wheel:** This course introduces students to pottery making. They will learn to center up to 1.5 pounds of clay on a wheel, turn, trim, and glaze basic forms. Additional topics covered include throwing off the hump, the operation of a pottery studio, clay bodies, kiln loading and firing, basic pottery vocabulary, safety issues, along various firing. Cost of materials not included. Prerequisite: None. 96 hrs., 9.6 CEU.

Swain Center, Room 123

T, Th	8/18-12/10	6-9P	E. Delfield	\$180
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**Heritage Pots:** This course concentrates on fabrication of folk pottery for the intermediate level student. Projects will focus on utilitarian ceramic forms including butter churns, jugs, storage & pickling crocks, compotes, dirt plates, tumblers, and ladles. At the conclusion of the course students will have produced a body of work that demonstrates a working knowledge of folk pottery. Cost of materials not included. Prerequisite: Beginning Wheel and/or instructor's permission. 96 hrs., 9.6 CEU.

Swain Center, Room 123

T, Th	8/18-12/10	9A-12P	K. Hubbs	\$180
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**Firing - Wood Firing:** During this advanced course, students will concentrate on fabrication of pieces, their glazing, and firing in a wood fire kiln as well as in construction and models of the wood fire kiln. At the conclusion of the course students will have produced a body of work that demonstrates mastery of wood firing. Prerequisites: Intermediate Wheel and/or instructor's permission. 96 hrs., 9.6 CEU.

Swain Center, Room 123

T, W	8/18-12/9	6-9P	J. McKee	\$180
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**Tea Pots:** In this class, we'll make several styles of teapots, from simple to whimsical and then try them out with some tea and scones. Pieces will be thrown and hand built. Cost of materials not included. Prerequisites: Intermediate Wheel and/or instructor's permission. 42 hrs., 4.2 CEU.

Swain Center, Room 123

M, W	10/5-11/23	1-4P	S. Coe	\$125
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**Firing - Naked Raku:** Students will concentrate on the design, production, and finishing of a variety of non-functional items through the naked Raku process. Topics covered will include form, glaze and slip application, and firing techniques. At the conclusion of the course students will have a body of work that demonstrates an understanding of the Naked Raku process. Cost of materials not included. Prerequisite: Beginning Wheel and/or instructor's permission. 21 hrs., 2.1 CEU.

Swain Center, Room 125

Th	8/27-10/8	2-5P	K. Hubbs	\$70
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**Clay - Lidded Vessels:** During this course, students will concentrate on lidded vessels with an emphasis on good design and production. Topics include sugar bowls, casseroles, lidded candy dishes, lidded canisters, lidded bottles, butter dishes, and teapots. The use of the extruder and slab roller will be incorporated into the design of items. At the conclusion of the course students will be proficient with at least four lid forms, including cutting lids from closed forms and the use of hand-building tools. In addition, students will have enhanced their surface finishing techniques including glazing. Cost of materials not included. Prerequisite: Beginning Wheel and/or instructor's permission. 21 hrs., 2.1 CEU.

Swain Center, Room 125

Th	10/22-12/10	2-5P	K. Hubbs	\$70
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**Raku Ornaments:** During this course students will create a variety of small clay ornaments that will be finished using the Raku firing process. Students will explore several types of Raku glazes, clay forms, and safety procedures. Upon completion, students will have a basic understanding of the Raku firing process. Cost of materials not included. Prerequisites: Beginning Wheel or instructor's permission. 24 hrs., 2.4 CEU.

Swain Center, Room 125

M	11/16-12/14	6-9P	J. Matthews	\$70
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**Independent Study Ceramics:** This course is a self-directed, independent study for advanced, knowledgeable students. Students will meet weekly with the instructor for the 4 week duration of the class to review progress and critique. Students will be expected to work on their own, during open studio hours. Cost of materials not included. Prerequisites: Portfolio review or Beginning Wheel. 2 hrs., 0 CEU.

Swain Center, Room 125

T	8/4-8/25	3-5P	K. Hubbs	\$50
T	9/1-9/22	3-5P	K. Hubbs	\$50
T	9/29-10/20	3-5P	K. Hubbs	\$50
T	10/27-11/17	3-5P	K. Hubbs	\$50
T	12/1-12/15	3-5P	K. Hubbs	\$38



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## PAINTING &amp; DRAWING

**Drawing:** For the beginner to intermediate level, students will explore several drawing techniques to develop and improve their skills. Topic covered will include drawing from a still life and landscape, as well as a variety of drawing mediums, including pencils, pens, charcoal, and conte crayons. Students completing this course will have a better understanding of drawing process and how to express themselves visually. Prerequisites: None. 8 hrs., 0 CEU.

Swain Center, room 114

T	10/6-10/27	6-8P	J. Marley	\$50
T	11/17-12/8	10A-12P	J. Marley	\$50

**Sketching Outside:** Drawing outside is an excellent opportunity to explore a variety of subjects found in nature. This class is for individuals with beginning to intermediate level drawing skill or who would like a workshop to refresh their skills. The focus of the class will be on sketching, with an emphasis on composition, light, and space. Students should bring a sketch book, pencils, pens, and any other drawing materials they would like to use. Prerequisite: None 3 hrs., 0 CEU.

Swain Center, room 114

F	9/4	10A-12P	J. Marley	\$35
F	10/2	10A-12P	J. Marley	\$35
F	11/6	10A-12P	J. Marley	\$35

**Plein Air Painting:** This 4-day workshop will focus on oil painting outside, drawing inspiration from the landscape. Students will need a French or box easel, brushes, oil paint, pallet, mediums, and towels for clean-up. Expect to be productive and have 4-8 finished paintings at the end of the workshop. Cost of materials not included. Prerequisites: None. 12 hrs., 0 CEU.

Swain Center, room 114

M, T, W, Th	10/5-10/8	9A-12P	J. Marley	\$105
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## PRINTING &amp; LETTERPRESS

**Drawing:** For the beginner to intermediate level, students will explore Linoleum Block Printing: The relief printing process is one of the simplest ways of creating prints. An impression is created by the uncarved or unprepared areas of a block or plate, which are inked to make multiples of the same image. Students in this course will explore linoleum block printing, including using the letterpress and etching press to create images, as well as methods for printing without a press. At the conclusion of the course students will be able to demonstrate several methods for linoleum block printing. Cost of materials is included. Prerequisites: None. 24 hrs., 2.4 CEU.

Swain Center, Room 110

M, W	10/5-11/2	6-9P	J. Marley	\$70
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**Mono-prints:** This class is a practical exploration of mono-prints. Mono-printing is a technique of creating a singular print. Students will learn how to create a mono-print, including coloring, inking variations, and altering the surface. Students completing the class will demonstrate familiarity with the process and will be able to produce both individual pieces and a short series. Cost of materials not included. Prerequisites: None. 12 hrs., 1.2 CEU.

Swain Center, Room 110

T, Th	9/1-9/24	2-5P	J. Marley	\$70
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**Independent Study Print:** This course is a self-directed, independent study for advanced students. Students will meet bi-weekly with the instructor for the 4 week duration of the class to review progress and address any concerns. Students will be expected to work on their own, during open studio hours. Cost of materials not included. Prerequisites: Printmaking I& II and/or portfolio review. 2 hrs., 0 CEU.

Swain Center, Room 110

Th	8/6-8/27	10-11A	F. Brannon	\$50
Th	9/3-9/24	10-11A	F. Brannon	\$50
Th	10/1-10/22	10-11A	F. Brannon	\$50
Th	10/29-11/19	10-11A	F. Brannon	\$50
Th	12/3-12/17	10-11A	F. Brannon	\$38





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Southwestern Community College holds classes at convenient times and locations each week to meet the needs of adults with busy lives.

#### High School Equivalence

- Oaks Hall, Room 103 M,T,W,Th 9A-12P  
New students must attend an orientation on Mondays from 11A-1P.
- Oaks Hall, Room 103 M,W 6-9P
- Mountain Projects T,Th 4:30-7:30P

#### Swain Center (Bryson City)

- Room 101 T,Th 10A-12:30P
- Vocational Opportunities Of Cherokee (VOC)
- Rooms 1 & 2 M,T 9A-12P
- Rooms 1 & 2 T,Th 5-8P
- Peggy Crosby Community Center (Highlands)
- Peggy Crosby Center T,W 5:30-8P
- Macon (Franklin)
- Macon Annex, Room 101 M,T,W,Th 8A-12P
- Macon Campus, Room 203 M,Th 5-8P

Southwestern Community College is a Pearson Vue-Authorized Test Center. We offer free classes in Jackson, Macon, and Swain counties to prepare you for the test.

Sign up to test by going to [www.GED.com](http://www.GED.com). Just a few easy-to-follow steps will take you from making a GED® email account, selecting Southwestern Community College as your test center, selecting the date and time you want to test, paying online and then you are ready to test!

Call Devonne Jimison at 828.339.4486 for information on our classes or testing.



#### Employability

With today's new and rapidly changing technology and competitive job market, it is important to make yourself stand out. Attending an Employability Lab will help you determine the qualities that make you most marketable to prospective employers. Get that interview and win that job.

The course is structured on an open-entry, open-exit basis to meet the customized needs of the participants, is self-paced and provides lecture as well as individual attention. During the lab, participants assess and identify job interests, learn advanced job-search techniques, learn to make their resumes stand out, develop interviewing skills, discover the importance of social media and networking, earn their Career Readiness Certificate and much more.

The course is free to the unemployed. Walk-ins are welcome. Come by at any time during lab hours to register. For more information, contact Rita Gregory at 828.306.7020 or [ritag@southwesterncc.edu](mailto:ritag@southwesterncc.edu).

#### Jackson Campus (Sylva)

- Oaks Hall, Room 104 T,W,Th 8:30A-3:30P

#### Swain Center (Bryson City)

- M,W 8A-12P

#### Macon Annex (Franklin)

- Room 104 T,Th,F 9A-12P

#### English as a Second Language (ESL)

ESL classes are designed to help adults with a limited knowledge of English learn to speak, read and write English. Speaking English properly will greatly enhance career and college placement. Classes are small, individual instruction is provided and students work at their own pace.

#### Clases de ingles (ESL)

Las clases de ingles están diseñados para ayudar la gente mejorar leer, escribir y hablar ingles. Hablando ingles correcto le ayudará ganar más dinero en su trabajo. Las clases de ingles están enseñados con instrucción individual y los estudiantes estudian al nivel adecuado. Si tiene preguntas, llame 828.339.4262 se habla español.

#### Jackson Campus (Sylva)

- Oaks Hall, Room 105 M,T,W,Th 8:30-11:30A
- Oaks Hall, Room 105 T,Th 6-8P

#### Peggy Crosby Community Center (Highlands)

- Peggy Crosby Center T,W 5:30-8P

#### Macon (Franklin)

- Macon Annex, Room 104 M,W 8A-2P
- Macon Campus, Room 230 M,W 6-9P
- Macon Campus, Room 230 Th 6-8:30P  
(citizenship only)

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# GENERAL INFORMATION

## CONTACT INFORMATION

Toll Free Number: 1.800.447.4091

General Information: 339.4426

Defensive Driving: 339.4426

Emergency Medical Services: 306.7044 or 306.7053

English as a Second Language: 339.4262

Fire and Rescue: 306.7045

GED Testing: 339.4486

GED, Adult High School, and

Special Pathways Programs: 339.4272

Heritage Arts: 366.2005

Human Resources Development: 306.7020

Law Enforcement: 306.7043 or 306.7046

Motorcycle Rider: 306.7041 or 306.7040

Nursing Assistant: 339.4305 or 339.4331

Occupational Training: 339.4426

Personal Enrichment: 339.4426

Professional Licensure: 339.4426

Small Business Center: 339.4211 or 339.4426

Transcripts: 339.4426 or 339.4206

- A 100-percent refund shall be made if the student officially withdraws from a contact hour class prior to the first day of class of the academic semester or term or if the college cancels the class. A 75-percent refund shall be made if the student officially withdraws from a contact hour class on or before the tenth calendar day of the class.
- **Self-supporting classes are not eligible for refunds.**

## DISCLAIMER

The classes presented in this publication should not be considered a contract between SCC and any student. Changes or errors may occur for various reasons. A minimum number of students may be required before a class can be conducted. Pre-registered students will be contacted if changes or class cancellation is necessary.

Please visit [www.southwesterncc.edu/workforce-innovations/class-schedule](http://www.southwesterncc.edu/workforce-innovations/class-schedule) for the most current class schedule.

## REGISTRATION FEES

Registration fees are due at the time of registration. Students are not enrolled until all registration fees are paid. Registration fees, supplies fees, technology fees, insurance fees, and book fees, if required, are listed with each course listing.

## ELIGIBILITY

Admission is open to adults who are at least 18 years old and who are not enrolled in public school. 16 to 18-year-olds may enroll in some courses, when space is available and pending proper permission. Students under 18 years of age may enroll in summer classes specifically for the younger student. Only individuals who have registered and paid may attend class.

## CONTINUING EDUCATION CREDIT

For occupational extension classes, Continuing Education Units (CEUs) are allowed. One CEU may be given for each 10 contact hours of participation in class.

## REFUND POLICY

Registration fee refunds are granted only under the following circumstances:

- A student who officially withdraws from an extension class(es) prior to the first class meeting shall be eligible for a 100 percent refund. Also, a student is eligible for a 100-percent refund if an applicable class fails to "make" due to insufficient enrollment.
- After the respective class begins a 75-percent refund shall be made upon the request of the student if the student officially withdraws from the class prior to or on the 10-percent point of the scheduled hours of the class. Note: This rule is applicable regardless of the number of times the class meets or the number of hours the class is scheduled to meet.



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Part-time positions are available and are posted on our website. Call 339.4426 and give us ideas on what classes you would like to teach.



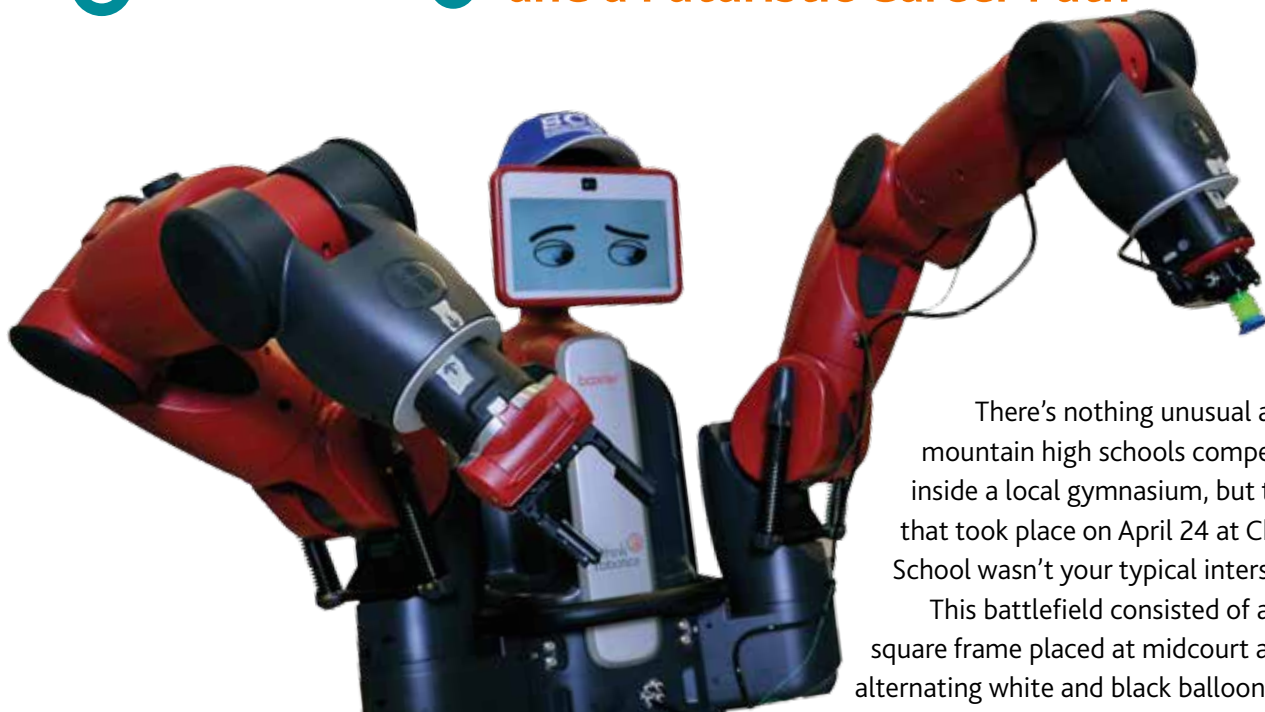
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# SCC's ROBOTICS

Competition Emphasizes Teamwork, Brains  
and a Futuristic Career Path



## SWAIN BUSINESS EDUCATION TRAINING CENTER CLASSES • 339.4204

Prefix	Number	Course Title	Start Time	End Time	Start Date	End Date
	Section #	Days				

### Advanced Manufacturing / Mechatronics Engineering Technology

ATR	112	<b>Intro to Automation</b>				
	SBT1	TTH	12:00 PM	2:05 PM	8/17	12/15
ELC	131	<b>Circuit Analysis I</b>				
	SBT1	MW	12:00 PM	2:55 PM	8/17	12/15
ELC	132	<b>Electrical Drawings</b>				
	SBT1	TTH	9:00 AM	10:40 AM	8/17	12/15
ELC	213	<b>Instrumentation</b>				
	SBT1	TTH	7:00 PM	9:05 PM	8/17	12/15
HYD	110	<b>Hydraulics/Pneumatics I</b>				
	SBT1	MW	9:00 AM	11:05 AM	8/17	12/15
ISC	112	<b>Industrial Safety</b>				
	SBT1	TTH	2:20 PM	3:10 PM	8/17	12/15

There's nothing unusual about neighboring mountain high schools competing for supremacy inside a local gymnasium, but the competition that took place on April 24 at Cherokee High School wasn't your typical interscholastic contest.

This battlefield consisted of a six-foot wooden square frame placed at midcourt and lined by alternating white and black balloons.

Competing for the championship were widely varying Lego robotic constructions on wheels powered by Mindstorm computers. A thumbtack was affixed to each "robot," and the object of the game was to program your device to pop white balloons, avoid black ones and finish with a better white-to-black ratio than opponents.

The April 24 event – part of the Student Technology Advisory Council's High School Conference – was organized by Jim Falbo, who coordinates Southwestern Community College's Mechatronics and Electronics Engineering Technology programs.

After surviving several one-on-one rounds, Pisgah High's team came out on top with a one-pop differential in a three-way final against Cherokee and Hiwassee Dam. But participants from all teams agreed the programming skills they fine-tuned during Southwestern Community College's Sponsored event could have a far longer-lasting impact on their lives than the average sporting contest.

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Two Swain High School students are making \$13 an hour through internships using the same skills as were displayed in the competition.



"Robotics for middle school and high school students is great because this field is going to play a huge role in society," said Pisgah sophomore Nick Abbott, whose teammates included Jonathan Owenby, Paul Shvidrik and Chris Skinner. "It's awesome for younger kids to get a taste of that. A lot of people like to play sports, but this is a whole other opportunity."

Each Mindstorm robot was outfitted with color sensors, allowing it to discern white from black.

The thumbtack on Hiwassee Dam I's robot was attached to an arm that acted like a scorpion's tail and was designed to only strike when the robot encountered a white balloon. It didn't always work as planned, but team member Keith Hackler said figuring out how to tweak the programming to be more effective was part of the fun.

He also said the teams from various high schools soon realized they learned more by working together than separate.

"Each of us would have problems, and it really helped that we could go to each other to try and figure it out," said Hackler, a senior whose Hiwassee Dam teammates were Haylie Shope and Morgan Nichols.

A crowd of Swain County elementary school students cheered on the various robots throughout the afternoon. Before the final round, Falbo reminded the crowd that SCC's Mechatronics program can prepare students for high-paying jobs using the same skills they were learning in the contest.

"If you enjoy what you see here today, we've got a program that lets you put these skills to work," Falbo

said. "It's fun, it's practical and it allows you to stay, live and work right here in this same region. The program is offered to high school juniors and seniors tuition-free, and SCC will even cover the books.

"Two Swain High School students are making \$13 an hour through internships using the same skills as were displayed in the competition."

For more information about SCC's Mechatronics program, contact Falbo at [j\\_falbo@southwesterncc.edu](mailto:j_falbo@southwesterncc.edu) or 828.339.4299.



### Check it Out!

- Work with robots!
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- High School seniors can take classes tuition-free, and books are paid for by SCC.

## SCC's Mechatronics Program

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