

# Minutes

## College Curriculum and Instruction Committee

November 19, 2007

copy to:

Andrea Kennedy, Chairperson

Gene Couch, ex-officio

Sandra Bunn, Webmaster

Dr. Cecil Groves

Library

Thom Brooks

Scott Cline

Cheryl Contino-Conner

Christy Deaver

Mitch Fischer

Liz Guertin

Debra Klavohn

Melody Lawrence

Susan McCaskill

Ron Poor

Barbara Putman

Hilary Seagle

Kirk Stephens

Phil Weast

## SOUTHWESTERN COMMUNITY COLLEGE

**Committee:** College Curriculum and Instruction

**Date:** November 19, 2007

**Time:** 2:00 p.m.

**Place:** Bradford Hall Conference Center, CC100

**Members Attending:** Thom Brooks, Scott Cline, Cheryl Contino-Conner, Gene Couch, Christy Deaver, Mitch Fischer, Liz Guertin, Debra Klavohn, Ron Poor, Barbara Putman, Hilary Seagle, Kirk Stephens, and Phil Weast

**Members Absent:** Melody Lawrence and Susan McCaskill

**Guests Present:** Melissa Allison, Tracy Chapple, Jennifer Forrester, Diane Page, and Rickie Wesbrooks

Andrea Kennedy, Chairperson, called the meeting to order at 2:00 p.m.

### **Approval of Minutes**

Minutes of the April 13, 2007 meeting were corrected as follows: Matt Cass has a bachelor's, master's from Appalachian State (Ph.D. was deleted). Motion to approve corrected minutes was made by Cheryl Contino-Conner and seconded by Phil Weast. Motion passed.

### **Open Issues**

(Note: Due to Debra Klavohn's other commitments, the order of the agenda was changed so Health Sciences Division could present their items first.)

### **Health Sciences – Program Changes (presented by Dean Klavohn)**

1.) **Therapeutic Massage** – There were Curriculum Standard changes at the System Office level which required contact hour changes for MTH 110 and 120. In addition, the following changes were made to the program of study, which increased the diploma hours from 39 to 42:

Add: MED 121 (Medical Terminology) to Fall Semester 1; BUS 137 (Principles of Management) to Summer Semester 1.

Move: ENG 111 (Expository Writing) to Spring Semester 2

Delete: BIO 271 (Pathophysiology) from Spring Semester 1

Effective date: Fall 2008

2.) **Respiratory Therapy** – Changes were made to this program upon the advice of the advisory committee and the state board. Mitch Fischer explained the need for the respiratory care practitioner today to have full knowledge of how the cardiopulmonary system interacts with other body systems and also an in depth knowledge of all body systems and are also required to monitor and control advanced pieces of equipment. The following changes are requested for this program of study:

Add: BIO 168 (Anatomy & Physiology I) to Fall Semester 1; BIO 169 (Anatomy & Physiology II) to Spring Semester 2; RCP 135 (RCP Clinical Practice I) to Spring Semester 1

Move: ENG 114 (Profession Research & Reporting) from Spring Semester I to Summer Semester I

Delete: BIO 163 from Fall Semester 1 and the program of study; CIS 111 from Fall Semester 1 and the program of study; RCP 136 (RCP Clinical Practice I) from Spring Semester 1

Effective date: Fall 2008

(New semester listing attached.)

- 3.) **Medical Laboratory Technology** – Andrea Kennedy presented the rationale and changes for this program. The request is to change the order of the courses to permit MLT students to complete their Phlebotomy certificate in Fall Semester 1. This would also permit Phlebotomy students to flow into the MLT program if they so choose. Also by changing the clinical courses, it will facilitate students completing their major clinical rotations in the final semester of the program.

Add: MLT 253 ((MLT Practicum I – Phlebotomy clinic) to Fall Semester 1; MLT 263 (MLT Practicum II –Hematology/Hemostasis clinic) to Spring Semester 2; MLT 271 (MLT Practicum III –Urinalysis/Serology clinic) to Spring Semester 2; MLT 272 (MLT Practicum III – Chemistry clinic) to Spring Semester 2

Move: Several courses - see attached semester listing

Delete: MLT 251 (MLT Practicum I-Phlebotomy clinic) and MLT 254 (MLT Practicum) from Fall Semester 2; MLT 264 (MLT Practicum II) from Spring Semester 2

Effective date: Fall 2008

- 4.) **Medical Sonography** – Debra Klavohn presented the changes to the committee. Currently SCC offers the advanced diploma level program (4 semesters) in Sonography. In order to better meet accreditation standards and industry needs, the program needs to move to a fifth semester and award an AAS degree. The program is currently undergoing the accreditation process.

The proposed program of study is attached.

Effective Date: Fall 2008

- 5.) **Physical Therapist Assistant** – Debra Klavohn and Diane Page presented the changes. The changes presented were to add pathophysiology to the curriculum; BIO 271 will provide a broad survey of pathologies which students need in a more mobile society; allowing for a more focused study of, and treatment for, limited pathologies in PTA 170. Because of the 76 credit hours maximum system requirements, the PTA program faculty are requesting to drop MAT 110 from the curriculum. The rationale for this: students admitted into the PTA program must pass the college CPT examination or take appropriate developmental courses in math.

Add: BIO 171 (Pathophysiology) to Fall Semester 2 and to the curriculum

Delete: MAT 110 (Mathematical Measurement) from Fall Semester 2 and from the curriculum

Effective Date: Fall 2008

Note: A discussion ensued regarding math and computer requirements for health programs. CIS 110 and CIS111, and the need for students to take these courses since the younger students are coming into college with more computer experience. The conclusion was that SCC does offer a computer challenge exam, but the success rate is poor.

Ron Poor moved to accept the Health Sciences program changes.

Cheryl Contino-Conner seconded the motion.

Motion accepted.

**Arts & Sciences** – Barbara Putman presented the changes for the Arts & Sciences Division.

- 1.) **To offer the Transfer Core Diploma (D10100).** This is with the support of the advisory committee and WCU representatives who agreed that the transfer core diploma will help make admissions and university advising processes proceed more smoothly for students whose transcripts clearly indicate transfer core diploma completion. Most of the Arts and Sciences faculty support the addition of the diploma. There is some concern that more students will leave early before they complete the AA degree. The AA degree is more beneficial if they wish to continue their education in another state. There will be advisor training to inform the students of this change.  
Effective date: Fall 2008  
(See the attached documentation.)
- 2.) **Add REL 211 (Introduction to Old Testament) and REL 212 (Introduction to New Testament) to AA program of study.** These courses will respond to expressed interest from students in college-level courses to study the Biblical literature. They will also broaden the Humanities/Fine Arts course offerings and attract additional students. The courses will be developed for both web-centered and face-to-face offering.  
Effective date: Fall 2008
- 3.) **Add MAT 171/171A (Precalculus Algebra with lab) and MAT 172/172A (Precalculus Trigonometry with lab) to semester offerings.** These are necessary course offerings to provide options for Early College and concurrent enrollment students to concurrently complete their high school and college math requirements for graduation. The course will typically be offered as dual enrollment so that college students may also enroll. Thus, the change will broaden our mathematics course offerings and possibly attract additional students.  
Effective date: Fall 2008
- 4.) **To put a statement in the catalog that student may not earn both AA and AA major degree:** *Due to similarities in program requirements, students may not earn both the AA degree and an AA premajor. Students who can document a specific reason for earning both degrees may appeal in writing to the Dean of Arts and Sciences.*

A discussion followed concerning this statement. It was clarified that a student in Career Technologies/Health Sciences could receive a certificate, continue with studies and earn a diploma and then an AAS degree in the same program. There is an unwritten rule if you are in

a degree program, you could earn a degree in another program. A student may pursue multiple degrees. Barb pointed out that if you have a premajor, you automatically have an AA. There are a few universities that like to see the premajor on the transcript.

The committee recommended that the statement be revised by Barb and submitted by email to the committee members for approval. After approval, it will be included in the 2008-2009 catalog in the sections in the current catalog on page 23 and page 173.

5.) **To add RED 090 as a prerequisite for PSY 150.** Tracy Chapple presented an argument for this change. She stated: a) that it will help promote student success; b) the textbook is written at college level; c) the course requires critical thinking skills d) faculty note high levels of withdrawal, failure, and frustration in students whose text analysis skills are below the college level. Also, the college now offers a psychology course (PSY 118 – Interpersonal Psychology) that does not required RED 090 and would meet the social science requirement for many programs.

A lengthy discussion followed. The following thoughts were shared:

- a) Half of the community colleges in the state have RED 090 as a prerequisite, and others want it.
- b) Students who have placed in RED 090 but take PSY 150 before they complete RED 090 are struggling.
- c) Data supporting this change which was requested during the spring C&I meeting has not been completed.
- d) Adding RED 090 prerequisite would be hard to schedule for full-time students, especially those on financial aid or NAFTA funds.
- e) Some colleges have RED 090 as a prerequisite for all transfer courses.
- f) Once it become s a prerequisite, it will be required; advisor is not able to change. This reduces advisors discretion.
- g) Career Division students have courses those cyclical offerings. Students may have to wait a year before they could re-enter in course cycle.

Thom Brooks moved that RED 090 or successful placement out of RED 090 be required for all College Transfer courses. Hilary Seagle seconded. A hand vote was taken: 9 votes for; 2 votes against; 1 abstained. Motion passed.

Motion to accept other program changes to Arts & Sciences Division was made by Cheryl Contino-Conner; second by Scott Cline.  
Motion passed

6.) **Add Fine Arts Certificate to offerings.** Rickie Wesbrooks informed the committee that this has been requested for the Cherokee students. These students are on an occupational track and this would enable them to pursue a certificate level offering.

Cheryl Contino-Conner moved to accept; Christy Deaver seconded. Passed.

7.) Information Items:

- a.) Add MUS 133/MUS 134 to course offerings for students who are registered here and are in the band at WCU. They will receive one hour credit for band here at SCC. The faculty member at WCU would serve as music instructor of record. There are currently six students in this situation.
- B.) Ray Durkee, SCC music instructor, is forming a SCC Chorus in the spring. This may be offered as a college course in the future.

**Career Technologies** – Thom Brook presented the following program changes.

1.) **Automotive**

There have been CIP changes at the systems level. There are many changes to the courses, including name, hours, and descriptions. Etc. Two business courses have been dropped from the program. The nature of the program is more high tech and costly to go into business for oneself. Most graduates from this program will go to work for existing businesses. CIS 111 moved from last semester to Spring Semester 1. Several courses have been combined. Gen Ed courses are staying where they were originally. This is a more balanced program of study each semester. (Please see the attached for changes).  
Effective date: Fall 2008

2.) **Criminal Justice-Latent Evidence**

Changes were made to comply with combined courses library changes.  
Remove: BIO 110 from Fall Semester 2 and from program of study.  
Increase contact hours of CJC 250 (Forensic Biology) to from 1-2-2 to 2-2-3

Hilary Seagle motioned to accepted these changes; Phil Weast seconded. Passed.

**New business:**

There have been some questions raised at the system level about the GOT program of study and whether the students would be better served in the Associate in General Education program of study. This is an ongoing discussion at this time.

There being no other business, the motion to adjourn was made by Phil Weast, seconded by Christy Deaver.

The meeting adjourned at 4:20 p.m.

Recorded by: \_\_\_\_\_  
Elizabeth Guertin

Date: \_\_\_\_\_

Chairperson: \_\_\_\_\_  
Andrea Kennedy

Date: \_\_\_\_\_