

## DL Committee Meeting Minutes

Meeting Date 1/26/06

**Members:** Curtis Dowdle, Andrea Rowland, Barbara Putman, Carolyn Porter, David Kochersberger, Deb Klavohn, Dennis Keough, Duane Wesolick, Fairley Pollock, Judy Abell, Kurt Berger, Linda Dyke, Linda Venturo, Phil Weast, Scott Cline, Scott Baker, Sheri Turk, Toni Knott

**Attended:** Curtis Dowdle, Andrea Rowland, Carolyn Porter, David Kochersberger, Deb Klavohn, Dennis Keough, Duane Wesolick, Fairley Pollock, Judy Abell, Linda Dyke, Linda Venturo, Scott Cline, Scott Baker, Sheri Turk

**Agenda:** Overview/Discussion of QEP team work and DL committee mission

**Meeting notes:** Dennis distributed the 2005 System Analysis Report and previewed the DL committee website begun by the QEP team. Discussion followed and we resolved to modify the QEP team categories to the following three: Staff Development, Student Services (combining both existing and new services under on team), and Marketing.

Three teams will meet independently to prioritize issues relevant to the categories. A team leader and secretary are identified to schedule the meeting, contact team members, and record meeting details. Team meetings will be held within (or around) two weeks of today.

Staff/Fac' Development	Student Services	Marketing
S. Cline ( <i>leader</i> )	Dave K.	A. Rowland ( <i>secretary</i> )
D. Wesolick	C. Deaver ( <i>leader</i> )	L. Dyke ( <i>leader</i> )
C. Porter	F. Pollock ( <i>secretary</i> )	M. Chadwick *
L. Venturo	P. Weast	S. Bunn *
A. Rowland	K. Reed *	PIO *
S. Baker ( <i>secretary</i> )	D. Keough	D. Keough
D. Klavohn	Other ?	Other ?
D. Keough		
Other ?		

*\* Some individuals not on the DL committee are recognized as important to the committee work and will be invited to attend meetings depending on need.*

An oversight on the part of the DL chair precluded our absent committee members from being assigned to a team and, in some cases the misreporting of team assignments on this chart. **DL committee members not in attendance are asked to decide on which team (s) they want to be on and advise the team leader prior to the team meetings. And anyone mis-reported on this chart please contact your team leader if I have you mis-assigned.**

**Next meeting of full committee:** Thursday, 23 February, 3pm. Location - TBA

**Topics:** Approval of meeting minutes, Team reports

