

DL Committee Meeting

10/1/07

Members: Linda Aiken, Curtis Dowdle, Andrea Kennedy, Barbara Putman, Carolyn Porter, David Kochersberger, Deb Klavohn, Dennis Keough, Duane Wesolick, Elizabeth Haynes, Pam Bell, Linda Dyke, Christy Deaver, Thom Brooks, Linda Venturo, Scott Cline, Scott Baker, Toni Knott, Ryan Schwiebert

Attending: Linda Aiken, Andrea Kennedy, Carolyn Porter, Dennis Keough, Duane Wesolick, Elizabeth Haynes, Linda Dyke, Christy Deaver, Thom Brooks, Linda Venturo, Scott Cline, Scott Baker, Toni Knott

Agenda: Bb course archive policies. Moodle server. 10% assignment. Automatic course-creation. Survey deployment and collection software. Presidium helpdesk data

Notes:

D. Keough explained the process of archiving online classes. We intend to keep three years of classes on the server - and available to instructors - while archiving courses older than three years. Courses older than three years will be available to instructors on a case-by-case, should the need arise, by unzipping the archive. L.Venturo reminded the committee that instructors do have the ability now to archive any of their own courses to their own local network/storage device on a timetable preferable to them.

Keough reported that we intend to offer some classes using Moodle in the spring in order to test the platform as a possible replacement to Bb. We'll use the "old" Bb server for this purpose.

Due to our change of 10% reporting procedure we are going to create an assignment that may be used by instructors to make it easy and convenient for them to collect their 10% data. It was suggested that the term "Icebreaker Assignment" may not convey the importance of the 10% report. "Mandatory Attendance Survey" was suggested as an alternative. Keough suggested that the assignment be constructed so that students will realize that completion of the assignment is required for EACH course in which they are enrolled. The survey will be available for all instructors, should they wish to use it. Deans will reinforce the 10% procedure to their divisional faculty and remind them that any time-stamped assignment will fulfill the requirement if the instructor does not want to use the prepared assignment. L. Venturo, will present options for this assignment at our next meeting.

S. Cline and S. Baker asked to make certain that the DL Committee website be populated with current committee members.

D. Keough and L. Venturo. explained how we intend to batch-create websites for ALL courses and sections in the spring. L. Dyke asked that we keep in mind those courses

which require special handling, such as ITV classes and OH sections that commonly aggregate multiple sections into a single website.

Keough shared plans to launch a new process to create/deploy/collect/analyze data from our “Student Opinion Survey.” Since our current process is no longer viable, we are going to use “Lime” survey this fall if we can get the server prepared in time.

<http://www.limesurvey.org>

Time lapsed before we could discuss the Presidium help-desk data.

Next meeting:

Monday, 29 October 1:00 – 2:00pm in Bradford 100

PS... It was suggested to me that the DL committee look again at the finalized “Student Opinion Survey.” I will send a copy of the final version as an email attachment (and post it to our website). Please let me know if you think issue this needs further attention by our committee. dk