

## DL Committee Meeting Minutes

10/29/07

**Members:** Linda Aiken, Curtis Dowdle, Andrea Kennedy, Barbara Putman, Carolyn Porter, David Kochersberger, Deb Klavohn, Dennis Keough, Duane Wesolick, Elizabeth Haynes, Pam Bell, Linda Dyke, Christy Deaver, Thom Brooks, Linda Venturo, Scott Cline, Scott Baker, Toni Knott, Ryan Schwiebert

**Attending:** Linda Aiken, Andrea Kennedy, Barbara Putman, Dennis Keough, Duane Wesolick, Elizabeth Haynes, Pam Bell, Thom Brooks, Linda Venturo, Scott Baker, Ryan Schwiebert

**Agenda:** Presidium helpdesk data, HS Orientation (Carolyn P. & Linda D.), 10% Assignment Survey/Options (Linda V.) Update on Media Server (Keough, Schwiebert)

### Notes:

Dennis Keough shared August and September help-desk reports from Presidium and recommended we continue to use and evaluate the Presidium service through spring '08.

Neither Carolyn Porter nor Linda Dyke was available to discuss the needs of HS students regarding orientation in the "Learn 'n Earn" program. Some issues we need to address include student user logins, textbooks, and software. Dennis suggested we leverage our ITV system to provide orientations to HS students.

Linda Venturo presented several assignment options that may be used by instructors for reporting 10% date. Options include survey, discussion board, or essay. An instructor can easily import any of the assignments into any Bb website. The assignments and import instructions are available on the Faculty Resources page at:

[http://www.southwesterncc.edu/distlearn/blackboard/bb\\_coursedevelopment.htm](http://www.southwesterncc.edu/distlearn/blackboard/bb_coursedevelopment.htm)

The committee suggested that Keough send an email to all faculty advising them of this resource.

Ryan S., presented an update on server installations. Ryan and Buddy Ellis are currently installing Colleague R18 and may take another week or so to complete the process. LimeSurvey server/software will then be tested and deployed. Our media-server will probably not be deployed until spring. Dave K. was not available to provide an update on our Moodle server. However, Pam Bell did advise us that she attended Moodle training and that we should think carefully about how to use this platform as the functionality of Moodle is not as robust or intuitive as Bb. Issues Pam mentioned included the gradebook and lack of tech support. Ryan mentioned that Sakai (a similar product) is supported by CEAI, our portal partner, whereas Moodle is currently unsupported.

A discussion on batch course-creations followed with the suggestion that an email be sent to faculty providing more "background" as to why and how we're doing this.

Finally, suggestions for next meeting include possible peer-review of online courses prior to going live and re-visiting the online withdrawal form.

**Next meeting:**

Spring 2008 TBA

**Agenda:** Server updates incl. Moodle implementation, Media Server, Portal. Online Course Readiness (peer-review?). Online HS student orientation.