

DL Committee Meeting Notes

9/6/07

Members: Linda Aiken, Curtis Dowdle, Andrea Kennedy, Barbara Putman, Carolyn Porter, David Kochersberger, Deb Klavohn, Dennis Keough, Duane Wesolick, Elizabeth Haynes, Pam Bell, Linda Dyke, Christy Deaver, Thom Brooks, Linda Venturo, Scott Cline, Scott Baker, Toni Knott, Ryan Schwiebert

Attending: Linda Aiken, Carolyn Porter, David Kochersberger, Dennis Keough, Duane Wesolick, Elizabeth Haynes, Christy Deaver, Thom Brooks, Linda Venturo, Scott Cline, Scott Baker, Toni Knott, Ryan Schwiebert

Agenda: Completion of the Student Opinion Survey. Media-Content server deployment, Bb course archive policies. 10% assignment.

Meeting Notes: Dennis mentioned that the media-server is ordered, and we await delivery. Ryan informed the group of his thoughts to design a web-interface allowing instructors to convert their proprietary media files to standard formats. The committee expressed concern that conversion of file types may be a problem for some file types. Ryan will work with stakeholders to ensure compatibilities. Ryan did express the need for the standardization of file types for the convenience of students and our help-desk.

Dennis shared the new "Student Opinion Survey" instrument designed by last year's DL sub-committee (revision draft 4/25/07). The committee agreed to review the survey individually and send it back to Dennis with any specific corrections, changes, or modifications suggested by committee members.

Included, in separate attachment, with these meeting notes is an electronic copy of the survey draft. Please make your corrections or suggestions and send it back to Dennis on or before September 14th.

Dennis expressed the need to change our survey mechanics from Bb delivery to a more scalable solution. Ryan, Dennis, and Linda will be exploring new survey delivery options and will report to the committee at next meeting.

The group suggested we mix'n'match some meeting dates to include Monday afternoons. Possible meeting dates include:

Monday, 1 October. 1-2 pm.

Monday, 29 October 1-2pm

Tuesday, 20 November 1-2pm

Tuesday, 11 December 1-2pm

Next meeting: Monday, 1 October. 1-2 pm. Location: Bradford Hall 100
Bb course archive policies. 10% assignment. Automatic course-creation. Survey deployment and collection software.