

## **DL Committee Meeting Minutes**

Friday, 3 April 2009

**Members:** Buddy Ellis, Kirk Stephens, Curtis Dowdle, Andrea Kennedy, Barbara Putman, Carolyn Porter, Ryan Schwiebert, Deb Klavohn, Dennis Keough, Duane Wesolick, Elizabeth Haynes, Pam Bell, Linda Dyke, Christy Deaver, Thom Brooks, Linda Venturo, Scott Cline, Scott Baker, Toni Knott.

**Attending:** Buddy Ellis, Kirk Stephens, Curtis Dowdle, Andrea Kennedy, Barbara Putman, Carolyn Porter, Ryan Schwiebert, Deb Klavohn, Dennis Keough, Elizabeth Haynes, Pam Bell, Linda Dyke, Thom Brooks, Linda Venturo, Scott Cline, Scott Baker, Toni Knott, Gene Couch, Connie Haire

### **Discussion:**

A subcommittee, consisting of Carolyn P., Elizabeth H., Scott B., Andrea K., and Linda V., will draft a permanent announcement, as opposed to a “Getting Started” navigation button, that will be preloaded into all websites. The announcement will be sent to all committee members on or before April 17<sup>th</sup> for approval or modifications. Elizabeth H., and Scott C., will test the final version of the announcement in their summer courses and obtain student feedback which will be shared with the committee members. Once approved, the announcement will be deployed into all Bb courses for fall 2009.

The committee agreed that any instructor who is slated to teach a hybrid or web-centered course must provide evidence of computer competency, as determined by the direct supervisor (vice president, dean, or director). Additionally, instructors assigned to teach a hybrid or web-centered course without evidence of Blackboard competency should avail themselves of training provided by the distance learning department, before being permitted to do so.

A discussion followed regarding the term “distance learning” and whether or not a more accurate term can be used to define it. No consensus was gained on this matter; however Kirk S., agreed to research the term and its alternatives.

Next meeting:  
TBA

Agenda:  
TBA