

Health and Safety Committee

Minutes of Meeting

2/13/09
9:00 AM

Bradford Hall Conference Center

Meeting called by: Chuck Reece **Type of meeting:** Regular

Committee Members Present:

Tony Belcher	Deanne Oppermann
Eric Hester	Debbie Ray
Andrea Kennedy	Jody Woodring
Debra Klavohn	

Absent:

Mark Buchanan	Laurie Butler
Curtis Dowdle	John Matchulat
Anthony Henson	Bobby Parris

Purpose: The Health and Safety Committee is a college-wide advisory committee. The committee has responsibility for periodic reviews of college safety programs including the Safety Plan, Chemical Hygiene Program, Infectious Disease/Exposure Control Program, Hazard Communication Program, Lockout/Tagout of Hazardous Energy, and Forklift Operator Safety Program. The committee serves as a venue for discussion of safety concerns.

Agenda Topics:

1. Fire Drill Update – Mark Buchanan will conduct a fire drill on Jackson Campus on February 24, 2009 (weather-permitting) and at Macon Campus and other off campus centers as his schedule allows.
2. Chemical Inventories – Chuck Reece will send out a spreadsheet of the last chemical inventory (by departments) to be updated prior to the end of the fiscal year (6/30/09)
3. Required Training Sessions – the schedule of workshops offered by Blue Ridge Community College's Environmental Health & Safety Institute was distributed. Health Sciences faculty will also develop an in-house schedule of live workshops to be offered to our faculty on such topics as Bloodborne Pathogens and Personal Protective Equipment so that the training can be accomplished prior to commencement. Deb Klavohn and Tony Belcher offered to develop this schedule and distribute to the committee.
4. Training Resources and Programs – Chuck Reece reviewed the location (on the college website) of the Campus Emergency Guidelines and Safety and Emergency Response Information.
5. Tornado Drill – Chuck Reece discussed the statewide tornado drill being promoted by Gov. Perdue.
6. AED/CPR/First Aid- Eric Hester and Tony Belcher agreed to offer another course for faculty and staff this spring. Kathleen Breedlove will coordinate a Friday in March for this training. Tony will send Chuck information about the update needed for our AED in Balsam Center.
7. The committee decided that the tentative meeting scheduled in April would be unnecessary. The meeting adjourned at 9:33 a.m.