

Southwestern Community College
Health & Safety Committee Meeting

Bradford Hall Conference Room
Friday, March 3, 2006, 3:00 p.m.

Present:	Deanne Oppermann Chuck Reece Laurie Butler	Kathleen Breedlove Curtis Dowdle Eric Hester	Andrea Rowland Deb Klavohn Connie Haire	Melissa Medlin
Absent:	Glen Hackney Eddie Lunsford	Mark Buchanan Dennis Wilkey	Connie Gregory	Tobie Painter

The following items were discussed at the meeting:

A fire drill for Spring Semester was performed on February 3, 2006. Chuck Reece mentioned obtaining signage to indicate where evacuation areas are to be located on campus. We will be obtaining cost estimates to replace older fire alarm systems in various buildings on campus, beginning with Bradford Hall first.

Annual safety training will be conducted by Blue Ridge Community College Environmental Health and Safety Institute on April 7, 2006, to include: bloodborne pathogens, chemical hygiene, hazard communications, and personal protective equipment. Dennis Wilkey will be coordinating with DOT on the forklift training to be conducted this spring.

Chuck Reece brought up the need for the college to conduct its own annual chemical inventory/inspection. This is no longer a service covered by the state contract for health and safety services. As indicated my memo dated February 2, 2006 to Dennis Wilkey, Thom Brooks, Deb Klavohn, Deanne Oppermann, and Barb Putman, the inventory will need to be updated by June 20, 2006. This conversation in turn brought up problems with inaccessibility of Material Safety Data Sheets (MSDS) and possible remedies were discussed. The master file will be sent to Deb Klavohn for selected copying for Balsam Center locations.

Eric Hester stated that new CPR/AED guidelines would be issued during March 2006 which need to be reviewed before offering training to faculty/staff in April.

Chuck Reece distributed a Violence Prevention Program Proposal for SCC prepared by Johnny Lee, Director of Peace at Work, a non-profit dedicated to prevention of violence and crisis response in the workplace. Chuck will meet with Mr. Lee on Monday, March 6, 2006 to discuss program and services offered by Peace at Work. Debra Klavohn mentioned that the Health Sciences division currently has "codes" for handling crisis situations within their department. Curtis Dowdle mentioned that Extension Education instructors have expertise and can assist in this area.

Eric Hester requested that Michael Anthony Belcher be added as a member of the Health and Safety Committee.

The next Health and Safety Committee meeting will be scheduled for **Fall Semester 2006** during the month of September. A specific date for the meeting will be announced at a later time.

cc: Health and Safety Committee
Jerry Creasman, Risk Control Specialist
Executive Council

Dr. Cecil Groves, President
Terry Blackwell, EHS, BRCC