

**Southwestern Community College**  
**PRESIDENT'S COUNCIL**  
**Monday, March 24, 2009**

**Members Present:**

Thom Brooks	Stacy France	Debra Klavohn	Barb Putman
Janet Burnette	Cecil Groves	Dianne Lindgren	Ryan Schwiebert
Mike Burnette	Connie Haire	Susan McCaskill	Phil Weast
Gene Couch	Sonja Haynes	Delos Monteith	Sharon Grasty, Recorder
Bucky Dann	Ellen Heim	Rita Norris	

**Guests:** Jennifer Hippensteel

The President's Council met at 2:00 p.m. on Tuesday, March 24, 2009 in the Bradford Hall Conference Room.

Chairman Bucky Dann called the meeting to order at 2:05 p.m.

**WAC Update:**

Barb Putman introduced the new Writing Across the Curriculum (WAC) coordinator, Jennifer Hippensteel. Jennifer provided an update of the activities she has been engaged in since accepting the position. She has been involved with several classrooms working with the students on projects and has developed an essay awards contest which will be open to all students.

Barb presented the updated writing style guide and noted it is currently being printed and will be distributed to faculty. It will also be available for purchase in the college bookstore. The publication will be required for new students.

**Review of College Priorities 2008-2009:**

Delos Monteith facilitated a review of the 2008-2009 Institutional Priorities. He noted it had been a very productive year and a number of benchmarks (listed in bold on the list) were completed during the past year.

**Identification of College Priorities for 2009-2010:**

At the suggestion of Council members, two new items were added to the priority list. The items were: 1) Manage College Resources During the Economic Crisis and 2) Retraining of Dislocated Workers. Following review, the group individually ranked the list of priorities. Delos will tally the results and forward the finalized list to Council members.

**Appointment of Nominating Committee:**

A volunteer nominating committee was appointed to consider candidates for the chair-elect position which will be vacated when chair-elect Dianne Lindgren transitions to the chair position. Connie Haire, Debra Klavohn and Susan McCaskill were appointed to the Nominating Committee. They were charged with the task of submitting a name to the Council at the next meeting.

**Budget Shortfall Discussion:**

Janet Burnette discussed the budget shortfall and its impact on SCC for the remainder of the current year and the upcoming 2009-2010 fiscal year. The college will continue to closely monitor expenses and restrict items such as supplies and travel during the upcoming year. Dr. Groves and Janet detailed steps the college will take to cut expenses. As part of the effort to reduce utility costs, the college will move to a four day work week during the summer. Employees will be asked to turn off computers, copiers and printers over the weekend. Dr. Groves commended Janet and her staff for the excellent job they do in managing the college's financial resources.

**Facility/Property Update:**

Dr. Groves provided an update on facility and property issues on the main campus and the off-campus sites. He discussed the timeline for the new Jackson Campus building and the connecting road for the Jackson Campus. Dr. Groves noted the college is very pleased with the transition building on the Macon Campus and the college has approached Jackson County commissioners regarding construction of a similar building for the Jackson Early College. A dedication ceremony will be held on May 1 for the Jerry Sutton Public Safety Training Center building.

**Other Business:**

Delos reported the System Office released some of the data elements from this year's Performance Measures standards. SCC did well on the standards, especially in the area of Real Estate licensing. Delos noted no funds for exceptional performance will be available this year.

Delos thanked Bucky for his excellent service during the past year as chairman of the Council.

The meeting adjourned at 3:00 p.m.