

Copy to:

Kirk Stephens, Chairperson
Linda Aiken
Martin Aucoin
Thom Brooks, ex-officio
Betsy Clayton, recorder
Cheryl Contino-Conner
Cheryl Davids
Johnathan Dean
Mark Ellison
Bethany Emory
Mitch Fischer
Stephen Hesselbirg
Clyanne Hyde
Melody Lawrence
Diane Page
Barbara Putman
Hilary Seagle
Cyndi Slocumb
Debbie Smith
Paul Wolf

cc:

Ben Haines
Pam Mathis
Polly Russell
Sandra Seibert
Jill Wolfe

Committee: Curriculum & Instruction

Date: November 29, 2017

Time: 2:00 PM

Place: Burrell 102A

Members Attending: Linda Aiken, Martin Aucoin, Thom Brooks, Cheryl Contino-Conner, Cheryl Davids, Johnathan Dean, Mark Ellison, Bethany Emory, Mitch Fischer, Stephen Hesselberg, Clyanne Hyde, Melody Lawrence, Danell Moses, Diane Page, Barb Putman, Hilary Seagle, Cyndi Slocumb, Debbie Smith, Paul Wolf, and Kirk Stephens-Chair

I. Call to Order – Kirk Stephens called the meeting to order at 2:00 PM.

A. Approval of Minutes

After Kirk called the meeting to order and welcomed the new committee members, he briefly stated the committee is driven by catalog deadlines and the function of the committee affects college operations. Then he asked for discussion on the following minutes:

1. January 18, 2017 meeting

There was no discussion. Martin Aucoin motioned to accept the minutes. Cheryl Davids seconded the motion. The motion passed unanimously.

II. Open Issues

A. Arts and Sciences – Barb Putman

1. Associate in Fine Arts in Visual Arts – AFA, Fall 2018

- a) Add: ART 240 and ART 241 (Painting I and II)
- b) Delete: ART 231 and ART 231 (Printmaking I and II)
- c) Add a local certificate: Art Foundation Core which consists of ART 114, ART 115, ART 121, ART 122, ART 131

2. Associate in Arts – AA, Fall 2018

- d) Dr. Putman realized that the addition of ART 240/ 241 and deletion of ART 231/232 would also need to go in the AA program but did not have a form.

Cheryl Contino Conner motioned to accept the proposed changes. Hilary Seagle seconded. The motion passed unanimously.

B. Career Technologies – Danell Moses

1. Update humanities electives for the following programs – AAS, Fall 2018

- a) Advertising & Graphic Design – ART 111 or HUM 115
- b) Computer Engineering Technology – HUM 110 or HUM 115
- c) Culinary Arts – COM 140 or HUM 230
- d) Electronics Engineering Technology – HUM 110 or HUM 115

- e) Information Technology Networking, Software, and Support Programs – HUM 115 or PHI 240
 - f) Criminal Justice Technology – HUM 115 or HUM 230
2. **Update CIS offerings for the following programs – AAS, Fall 2018**
 - a) Automotive Technology, Culinary Arts, Therapeutic Massage, and Carpentry
 - b) This offering will be reflected as CIS 110 or CIS 111. This is the first step to phase out the CIS 111 class. Targeted end date will be spring 2019.
 3. **Accounting – AAS, Fall 2018**
 - a) Through system office changes, the Accounting program will now be coded as A25800 and will be titled Accounting & Finance
 - b) Add: BUS 125
 - c) Delete: BUS 270
 4. **Civil Engineering Technology – AAS, Fall 2018**
 - a) Add: DFT 151 CAD I
 - b) Delete: CEG 151 CAD for Engineering Technology
 5. **Cosmetology – AAS, Fall 2018**
 - a) Offer HUM 115 as only humanities
 - b) Add: BUS 110
 - c) Delete: BUS 280
 6. **Early Childhood Education – AAS, Fall 2018**
 - a) Move: Humanities and social Science Electives to Summer 1
 - b) Move: EDU 151 and EDU 184 to Fall 2 (EDU 151 can be taken in summer if the need presents itself)
 7. **Geomatics Technology – AAS, Fall 2018**
 - a) Delete: CEG 151 CAD for Engineering Technology
 - b) Add: DFT 151 CAD I, DFT 152 CAD II
 8. **IT Mobile Applications – AAS, Certificate, Fall 2018**
 - c) Delete tracks due to low to no enrollment
 9. **IT Software & Web Development – AAS, Fall 2018**
 - d) Move: CTI 120 to Spring 1
 - e) Move: WEB 140 to Spring 2
 10. **Paralegal Technology – AAS, Fall 2018**
 - a) Move: Humanities to Fall 2
 - b) Move: Social Sciences to Spring 1
 - c) Move: CIS 110 to Fall 1
 - d) Move: LEX 120 to Spring 1
 - e) Move: LEX 140 to Fall 2
 - f) Move: LEX 141 to Spring 2
 - g) Move: LEX 150 to summer
 - h) Move: LEX 280 to Spring 1
 - i) Move: WBL to summer
 - j) Add: LEX 270 to Spring 2
 - k) Add: LEX 271 to Fall 1
 - l) Add: LEX 288 to Summer
 - m) Add: OST 286 to Spring 2
 - n) Delete: LEX 121, LEX 170, LEX 180, LEX 211, LEX 260

11. Paralegal Technology – Certificate, Fall 2018

- o) Add a certificate to the Paralegal Program. This certificate allows sitting for the NC State Paralegal Exam. 18 Credit hours. The program will consist of the following courses:
- p) LEX 110, LEX 120, LEX 140, LEX 270, LEX 280 and 6 hours of LEX elective courses

Barb Putman motioned to accept the proposed changes. Hilary Seagle seconded. The motion passed unanimously.

C. Health Sciences – Mitch Fischer

1. Human Services Technology – AAS, Fall 2018

- a) Move: ENG 111 to Fall 1
- b) Move: ENG 114 to Spring 1
- c) Move: COM 231 to Summer 1
- d) Move: SOC 231 to Spring 2
- e) Move: HSE 220 to Fall 2
- f) Add: HSE 255 (to certificate as well)
 - 1. Add a 4th sentence locally: Overview of social welfare policies and programs; political, economic and social conditions affecting these disadvantaged populations; policy development and analysis, advocacy, historical perspectives.
- g) Delete: SAB 137 (from certificate as well)

2. Outdoor Leadership – AAS, Fall 2018

- a) Move: WBL to elective category
- b) Take ODL 140 or BUS 139 in Fall 2
- c) Change elective category to read Take 6-8 credits (for catalog)
- d) Add: BIO 140 and BIO 140A in Spring 2
- e) Delete: MAT 143 in spring 2
- f) Submission for revised SLO's to the CCL

3. Radiography – AAS, Fall 2018

- a) State mandated name changes to: RAD 121, RAD 122, RAD 231, RAD 241
- b) Add: RAD 141 and RAD 182
- c) Delete: RAD 131 and RAD 245
- d) Delete: CIS 111
- e) Delete: HUM 110
- f) Add: COM 140

Diane Page motioned to accept the proposed changes from Health Sciences. Cheryl Contino Conner seconded. The motion passed unanimously.

4. Associate in General Education – Nursing, Fall 2018

- a) The Health Sciences discussion continued with the proposed addition of AGE – Nursing and the closing of TDS Diplomas.
- b) Mitch Fischer brought the curriculum standard as is to propose. The group discussed getting the correct sequence to Betsy with ACA 111 and ACA 122 as choices. Barb Putman and Nursing coordinator should be in on the sequence conversation.
- c) TDS should be in teach out status from here on. The college will give students a year to finish out any diploma they are currently in (by end of Summer 2019) Starting in Fall 2018, students will be placed in AGE programs (according to their program). There also needs to be a procedure created for this.

Kirk Stephens motioned to accept the proposed addition of AGE Nursing and teach out of the TDS diplomas. Hilary Seagle seconded. The motion passed unanimously.

III. **Other Business**

A. **Next meeting**

The next meeting will be scheduled for January. Betsy will send out a Doodle poll to get the best date

IV. **Adjournment -**

A. Stephens adjourned the meeting at 2:55 pm.

Recorded by:

Betsy Clayton

Date: 12/12/17

Chairperson:



Kirk Stephens

Date: