

Committee Name:	E-Learning Committee		
Members and invited guests attending:	Linda Aiken, Chris Akers, Susan Cain, Lori Clancy, Scott Cline, Carol Cloer, Bucky Dann, Bethany Emory, Mitch Fischer, Barbara Hardie, Serena Herter, Jenn Hippensteel, Andrea Kennedy, Lindsay Knowles, Erin McCully, Carolyn Porter, Amy Russ, Cyndi Slocumb, Sheri Turk, Patty Wall		
Date of Meeting:	12-4-17	Time:	2:00
Meeting Purpose:	Decision Check In - Ultra vs Moodle	Meeting Chair:	Bethany Emory
		Prepared By:	Chris Akers & Erin McCully

1. Discussion notes - Materials can be found in this folder		
<ul style="list-style-type: none"> ● Welcome Back / Expressions of Undying Gratitude and review of Collected Data <ul style="list-style-type: none"> ○ Summary ○ Raw Rubric Quantitative Data (the numbers) ○ Raw Rubric Qualitative Data (the comments) <p>Bethany gave opening remarks and thank yous for everyone's work in reviewing the two LMS options. Faculty declined opportunity to look at result data prior to discussion (data shared and reviewed prior to meeting). Overview of general trends from data.</p>		10 Minutes
<ul style="list-style-type: none"> ● Meeting Video Capture ● Discussion of any Lingering Questions <ul style="list-style-type: none"> ○ Bb Roadmap ○ Moodle Road Map ● Amy Russ - inline grading available? Bethany confirmed it's available in both, brought up the lack of ability for students to download comments on inline grading in the new tool coming soon to Blackboard. ● Susan Cain question about locating course list in new platforms - will they be easy to find? Opinion is that both LMS will offer this feature, but formatting may feel different ● Mitch - cost difference? Yes - but cost is not a factor or our decision. ● Serena asked about Needs Grading Indicator in Moodle Gradebook. Not by default. Not sure if it happens in Ultra either. We will research this further. Moodle offers a dashboard plugin used by some attendees to track items, but glitches exist. Bb feed will over insight as well. ● Bethany clarifies timeline for adoption / implementation. ● Extended discussion on various aspects of Moodle and Ultra (conversion, etc). (Please see video capture) 		10 Minutes

<ul style="list-style-type: none"> ● Discussion of Decision to be Made - Choices are: <ul style="list-style-type: none"> ○ Committee has data necessary to recommend a next step to Instructional Deans, Instruction and Student Services Administrators and Cabinet ○ Committee to seek faculty input prior to choosing a next step to recommend a next step to Instructional Deans, Instruction and Student Services Administrators and Cabinet ○ Something else (No other options offered) <p>Vote taken with members in attendance:</p> <ol style="list-style-type: none"> 1. Should we vote now on LMS choice or seek further faculty input? : Vote - 14 attendees voted to move forward with vote, with 2 voted to seek further input 2. Which LMS should we move to? Vote - 14 attendees voted for Moodle, 1 for Ultra, 1 abstention 	20-30 Minutes
<ul style="list-style-type: none"> ● Plan next steps (as time allows): ● Bethany will ask committee members who are not present to vote on both issues (move forward or seek more faculty input, and then if move forward, which LMS to choose). ● Bethany will present the final recommendation to the Academic Deans, ISSA, and eventually Cabinet. ● Bethany clarifies that we are aiming to have access to a Moodle server for a year for instructors to move courses over before officially teaching courses in Moodle. ● Goal for timeline is: <ul style="list-style-type: none"> ○ Access to Moodle server in 2018SU, instructors can start moving courses over at that time ○ Instructors have 2018SU, 2018FA, and 2019SP to convert/build courses in new LMS ○ Courses are live in Moodle starting in 2019SU term ● Sheri suggests a strategy for instructors: as you finish teaching, you can move that module over into the new LMS so work is accomplished as you go. ● E-Learning would like to create an informational webpage on the LMS change and may ask committee members to assist by creating short videos that explain why committee members prefer Moodle to Ultra. 	10 Minutes

2. Decisions or recommendations <i>(add rows as necessary)</i>
<ul style="list-style-type: none"> ● Move committee decision to IA, ISSA and Cabinet
<ul style="list-style-type: none"> ●
<ul style="list-style-type: none"> ●

3. Action Items <i>(add rows as necessary)</i>		
Actions	Assigned to	Due Date
<ul style="list-style-type: none"> ● Find out whether the Ultra Grade Center shows new student submissions as "needs grading" 	Erin	ASAP
<ul style="list-style-type: none"> ● 		

