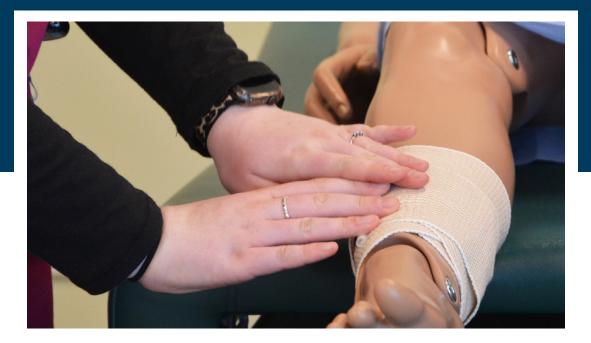
## **Medical Assisting**

Health Sciences











### **ABOUT THIS FIELD**

The Medical Assisting curriculum prepares multi-skilled health care professionals qualified to perform administrative, clinical and laboratory procedures.



### WHAT YOU'LL STUDY

Course work includes instruction in scheduling appointments, coding and processing insurance accounts, billing, collections and computer operations; learning voice recognition technology; assisting with examinations/treatments, performing routine laboratory procedures, electrocardiography, supervised medication administration and ethical/legal issues associated with patient care.



#### WHAT YOU CAN DO

Employment opportunities include physicians' offices, health maintenance organizations, health departments and hospitals.



### **PROGRAM START DATES:**

Refer to college catalog for deadline dates

### FOR MORE INFORMATION CONTACT:

Melissa Allison-Brooks, Program Coordinator

- m\_allison@southwesterncc.edu
- 828.339.4391

# **Medical Assisting**

### Health Sciences

### **CLASSES YOU'LL NEED TO TAKE**

### **ASSOCIATE IN APPLIED SCIENCE (AAS) - A45400**

Total Semester Hour Credits: 70

FALL SEMESTER 1											
Prefix	Number		Class	Lab	Clinical	Credit					
ACA	111	College Student Success	1	0	0	1					
BIO	163	Basic Anatomy and Physiology I	4	2	0	5					
ENG MED	111 110	Writing & Inquiry	3 1	0	0	3 1					
MED	118	Orientation to Medical Assisting Medical Law and Ethics	2	0	0	2					
MED	121	Medical Terminology I	3	0	0	3					
MED	130	Admin. Office Procedures I - 1st see	_	2	0	2					
MED	131	Admin. Office Procedures II - 2 <sup>nd</sup> so		2	0	2					
		Totals	16	6	0	19					
SPRING SEMESTER 1											
MAT	143	Quantitative Literacy	2	2	0	3					
MED	122	Medical Terminology II	3	0	0	3					
MED	140	Exam Room Procedures I	3	4	0	5					
MED	150	Laboratory Procedures I	3	4	0	5					
		Totals	11	10	0	16					
SUMMER SEMESTER											
ENG	114	Professional Research & Reportin		0	0	3					
MED	270	Symptomatology	2	2	0	3					
MED	276	Patient Education Totals	1 6	2 4	0	2 8					
		Totals	б	4	U	8					
	MESTER 2										
MED	232	Medical Insurance Coding	1	3	0	2					
MED	240	Exam Room Procedures II	3	4	0	5					
MED	272	Drug Therapy	3	0	0	3					
NUT	110	Introduction to Nutrition Totals	3 10	0 7	0	3 13					
		TOLdIS	10	1	U	15					
SPRING SEMESTER 2											
HUM	115	Critical Thinking	3	0	0	3					
MED	260	MED Clinical Practicum	0	0	15	5					
MED	262	Clinical Perspectives	1	0	0	1					
MED	264	Medical Assisting Overview	2	0	0	2					
PSY	150	General Psychology	3	0	0	3					
		Totals	9	0	15	14					

### **CERTIFICATE OPTION**

### **CERTIFICATE - C45400 & C45400CP\***

Total Semester Hour Credits: 13

Prefix	#	Title	Class	Lab	Clinical	Credit
MED	110	Orientation to Medical Assist	ting 1	0	0	1
MED	118	Medical Law and Ethics	2	0	0	2
MED	121	Medical Terminology I	3	0	0	3
MED	122	Medical Terminology II	3	0	0	3
MED	130	Admin. Office Procedures I	1	2	0	2
MED	131	Admin. Office Procedures II	1	2	0	2
		Totals	11	4	0	13

<sup>\*</sup> This certificate or pathway is offered to high school students through the Career & College Promise initiative. Please refer to the Career & College Promise page in the SCC Catalog for additional information.