Mind Mapping

Uses of Mind Maps

- Summarize information
- Combine data and/or facts from different research sources
- Analyze or think logically through complex problems
- Present information in a format that shows the overall structure of a subject.

How to Mind Map (See examples on reverse side)

- Write the title of the subject in the center of the page, and draw a circle around it. (1)
- Connect major subdivisions or subheadings of the subject (or important facts that relate to the subject) with lines out from the circle. Label these lines. (2)
- As more information is uncovered about each subdivision or subheading, add another level to the respective subdivisions/subheadings with more lines connecting the details uncovered. (3)
- Finally, for individual facts or ideas, draw lines out from the appropriate heading line and label them. (4)
- As you come across new information, link it in to the Mind Map appropriately.

A complete Mind Map can have main topic lines radiating in all directions from the center. Sub-topics and facts will branch off these, like branches and twigs from the trunk of a tree. Do not be concerned about the structure produced; it will evolve as the mind map develops.

The following suggestions may help to increase the effectiveness of a Mind Map:

- ***Use single words or simple phrases for information—be concise***

  With Mind Maps use single strong words and/or short meaningful phrases. Excess words will clutter the Mind Map.
- ***Print instead of using cursive writing***

  Easier to read.
- ***Use color to separate different ideas***

  Color can make it easier to remember the points of information on the Mind Map; also demonstrates organization of the subject.
- ***Use symbols and images***

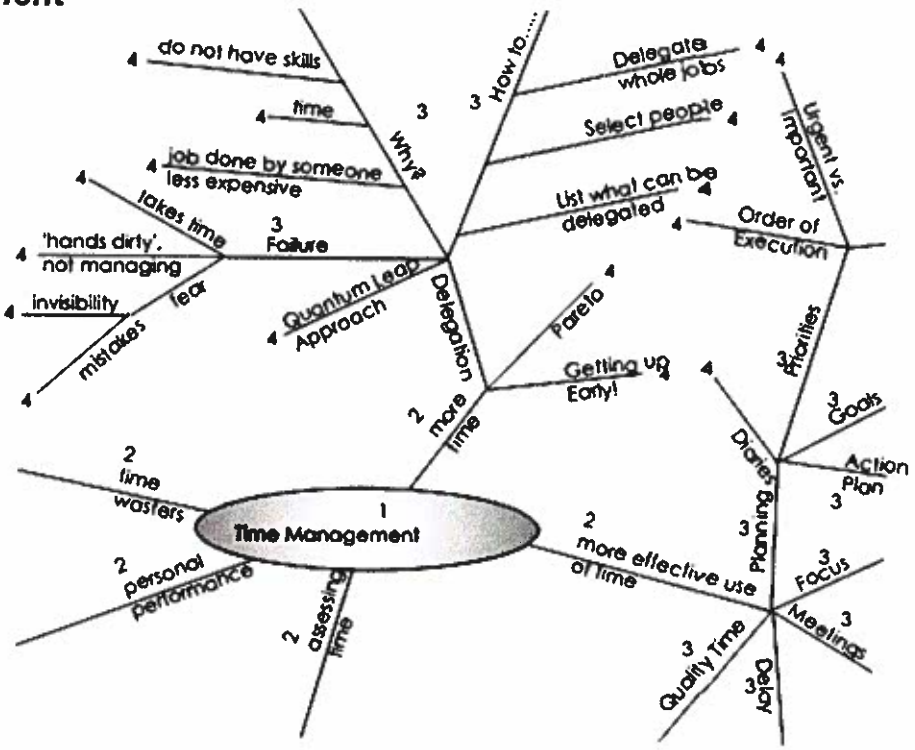
  Many times, pictures and symbols help store information in memory more effectively than words.
- ***Using cross-linkages***

  Information in one part of the Mind Map may relate to another. Draw in lines to show the connection—helps reveal a correlation.

Adapted from: mindtools.com

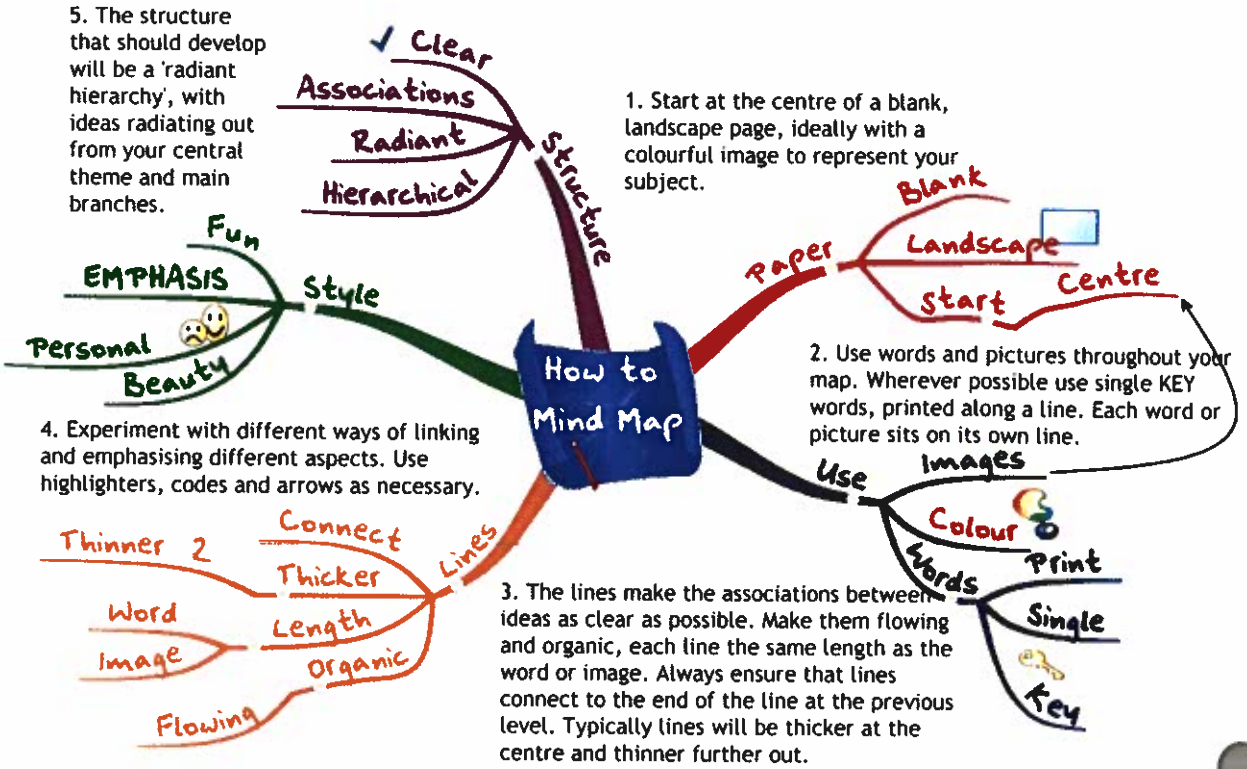
Examples ➡

Mind Map about Time Management



Mind Map Example from: mindtools.com

Mind Map about Mind Mapping



Mind Map Example from: www.mind-mapping.co.uk/make-mind-map.htm