

Note Taking: The Cornell Method

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| <p style="text-align: center;">2 1/2"</p> <p style="text-align: center;">Cue Column</p> | <p style="text-align: center;">6"</p> <p style="text-align: center;">Notetaking Column</p> <ol style="list-style-type: none"> Record: During the lecture, use the notetaking column to record the lecture using telegraphic sentences. Questions: As soon after class as possible, formulate questions based on the notes in the right-hand column. Writing questions helps to clarify meanings, reveal relationships, establish continuity, and strengthen memory. Also, the writing of questions sets up a perfect stage for exam-studying later. Recite: Cover the notetaking column with a sheet of paper. Then, looking at the questions or cue-words in the question and cue column only, say aloud, in your own words, the answers to the questions, facts, or ideas indicated by the cue-words. Reflect: Reflect on the material by asking yourself questions, for example: "What's the significance of these facts? What principle are they based on? How can I apply them? How do they fit in with what I already know? What's beyond them?" Review: Spend at least ten minutes every week reviewing all your previous notes. If you do, you'll retain a great deal for current use, as well as, for the exam. |
| <p style="text-align: center;">2"</p> <p style="text-align: center;">Summary</p> <p style="text-align: center;">After class, use this space at the bottom of each page to summarize the notes on that page.</p> | |

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