

COMMITTEE MEETING MINUTES

Committee Name:	Professional Development		
Members attending:	Chris Cox, Mark Ellison, Bethany Emory, Jennifer Hippensteel, Pam Mathis, Dannell Moses, Lisa Sizemore		
Date of Meeting:	12-5-17	Time:	10:00
Meeting Purpose:	Professional Development Day Planning TOPs Grant Recap	Meeting Chair:	Bethany Emory
		Prepared By:	

1. Discussion topics *(add rows as necessary)*

- Spring PD Day - Topic
 - Generation NEXT / Active Learning - <http://www.taylorprograms.com/>
 - GreenZone - <https://www.wcu.edu/discover/diversity/tools-and-training/index.aspx>
 - Topic requested by EVP, and Academic Deans following SACs Summer Institute
 - Break Out Sessions ?
 - Dawn Wick - Minority in STEM Grant (Approved)
 - PD Day Support
 - Room Setup
 - Culinary
- Summer PD Day - Beginning the discussion
 - Lisa Suggested Title XI and / or Sexual Harassment as a current need
 - Plan entire session surrounding those topics
- Follow Up:
 - Webinars - in the works
 - NCLOR - not sure how to proceed on this - SME's necessary
 - Discussion - everyone appears to have been introduced to the resource in different ways
 - No clear direction or path
 - Begin with a group to determine how best to use the tool, then to develop potentially better interfaces or SCC-ify the resources that are there
 - Sub Group to be formed
 - Leadership Institute(s)
 - NCCLP collecting this information - Mark E to bring info to the group once it has become available.

2. Decisions or recommendations *(add rows as necessary)*

- Survey Faculty to query potential topics for Spring breakout sessions

4. Action Items *(add rows as necessary)*

Actions	Assigned to	Due Date
● Faculty Survey	Bethany	Jan
● NCCLP Data	Mark	As Available
● Develop subgroup of staff to discuss NCLOR	Bethany	Jan- Feb