FREE TUITION is now available for select career academies, like Nurse Aide, through the GEER Scholarship!

CLASS LISTINGS
3  College & Career Readiness
6  Personal Enrichment
7  Professional Licensure
8  Heritage Arts
12 Small Business Center
18 Workforce Education
22 Public Safety Training
REGISTRATION FEES
Registration fees are due at the time of registration. Students are not enrolled until all registration fees are paid. Registration fees, supplies fees, technology fees, insurance fees, and book fees, if required, are listed with each course listing.

ELIGIBILITY
Admission is open to adults who are at least 18 years old and who are not enrolled in public school. 16-18 year olds may enroll in some courses. Students under 18 years of age may enroll in summer classes specifically for the younger student. Only individuals who have registered and paid may attend class.

REFUND POLICY
Registration fee refunds are granted only under the following circumstances:

- A student who officially withdraws from an extension class(es) prior to the first class meeting shall be eligible for a 100 percent refund. Also, a student is eligible for a 100-percent refund if an applicable class is canceled.
- After the respective class begins a 75-percent refund shall be made upon the request of the student if the student officially withdraws from the class prior to or on the 10-percent point of the scheduled hours of the class. Note: This rule is applicable regardless of the number of times the class meets or the number of hours the class is scheduled to meet.
- A 100-percent refund shall be made if the student officially withdraws from a contact hour class prior to the first day of class of the academic semester or term or if the college cancels the class. A 75-percent refund shall be made if the student officially withdraws from a contact hour class on or before the tenth calendar day of the class.
- Self-supporting classes are not eligible for refunds.

CONTINUING EDUCATION CREDIT
For occupational extension classes, Continuing Education Units (CEUs) are allowed. One CEU may be given for each 10 contact hours of participation in class.

DISCLAIMER
The classes presented in this publication should not be considered a contract between SCC and any student. Changes or errors may occur for various reasons. A minimum number of students may be required before a class can be conducted. Pre-registered students will be contacted if changes or class cancellation is necessary. Please visit www.southwesterncc.edu/workforce-innovations/class-schedule for the most current class schedule.

SAFE DRIVING PROGRAM
Have you received a minor traffic citation or ticket recently? If you have, you may be eligible to complete a four-hour defensive driving course. By completing the course, drivers could save money on their insurance, keep points off their licenses and sharpen their driving skills.

For more info, visit www.southwesterncc.edu/dd or call 828.339.4657.

WEBSITE
Scan the QR code below for more information on our Workforce Continuing Education classes.

Identification Statement:
447 College Drive, Sylva, NC 28779
50,000 copies of this publication were printed at a cost of 18¢ each.
SCC sells ads in its class schedules to help offset printing costs.
For advertising information, please contact us at 828.339.4000.
Distributed free, published 3 times a year.
College & Career Readiness

Classes are held at convenient times and locations each week to meet the needs of adults with busy lives.

High School Equivalency

Prepare for the HSE exam (GED®, HiSET® or Adult High School)
Available study options: In-person classes, mail-in lesson packets or online
Contact: Crystal Snover 828.339.4361 c_snover@southwesterncc.edu

English/Inglés

Learn the English language. Study options: In-person classes or online
Aprende inglés. Instrucción en clase o en línea
Contact: Crystal Snover 828.339.4361 c_snover@southwesterncc.edu

Career Readiness

Prepare for Employment - Be Job-Ready
Available study option: In-person classes or online
Contact: Melanie Price Phillips 828.366.2023 m_price@southwesterncc.edu
Contact information:
Donna Conner, Program Coordinator
Phone: 828.339.4459
Email: d_conner@southwesterncc.edu

Nurse AIDE

APPLICATIONS DUE TODAY!

GEER Scholarships are now available!
More information can be found on page 14!

Spring Nurse Aide I Classes:

<table>
<thead>
<tr>
<th>Prefix</th>
<th>Number</th>
<th>Course Title</th>
<th>Section #</th>
<th>Days</th>
<th>Start Time</th>
<th>End Time</th>
<th>Start Date</th>
<th>End Date</th>
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<td>3240</td>
<td>Nurse Aide I</td>
<td>U7000</td>
<td>MWTH</td>
<td>5:30 PM</td>
<td>9:30 PM</td>
<td>1/10</td>
<td>4/27</td>
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<td></td>
<td></td>
<td>U7100</td>
<td>MTTH</td>
<td>5:30 PM</td>
<td>9:30 PM</td>
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<td>4/28</td>
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Spring Nurse Aide II Classes:

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<th>Course Title</th>
<th>Section #</th>
<th>Days</th>
<th>Start Time</th>
<th>End Time</th>
<th>Start Date</th>
<th>End Date</th>
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<td>Nurse Aide II</td>
<td>G0003</td>
<td>TTH</td>
<td>9:00 AM</td>
<td>3:30 PM</td>
<td>1/11</td>
<td>4/28</td>
</tr>
</tbody>
</table>

For more information on Nurse Aide courses visit, www.southwesterncc.edu/health-sciences/nurse-aide-certificate

HARRIS REGIONAL HOSPITAL  
SWAIN COMMUNITY HOSPITAL

WE’RE HIRING
We have outstanding career opportunities available

- Staff Nurses
- Medical Assistants
- Phlebotomists
- Medical Technologists
- Certified Nursing Assistant
- Medical Lab Technicians
- Paramedics
- Respiratory Therapists
- Ultrasound Technicians

To apply online and find additional employment opportunities, please visit our website

MyHarrisRegional.com  MySwainCommunity.com

BENEFITS INCLUDE: Medical | Dental | Vision | Life Insurance
401K (25% matching up to 6%)
Paid Time Off (accruals effective immediately)
For the first time, Southwestern Community College has been ranked among the overall Top 10 community colleges in the nation by two different ranking agencies in the same year.

In addition, our Associate of Arts degree was just named best in the nation by BestValueSchools.org!

OnlineSchoolsGuide.net has SCC at No. 7 in its listing of the "Top 10 Online Community Colleges for 2022." And BestColleges.com, which last year put SCC at No. 1, kept Southwestern among its Top 10 – at No. 6 this year.

These mark the third and fourth overall Top 10 national rankings under the leadership of current SCC President Dr. Don Tomas. Since 2007, SCC has appeared on six Top 10 lists.

“I've said it for years because it's true: Southwestern receives this type of national recognition because our faculty and staff put students first, period,” said Dr. Tomas, who stepped into his current role in 2011.

OnlineSchoolsGuide.net is the fourth ranking agency to place Southwestern in the Top 10 nationally. The college was ranked fourth (in 2007) and ninth (in 2010) by Washington Monthly, and WalletHub placed SCC at No. 7 in 2015.

In addition to the overall Top 10 lists, three of SCC's academic programs recently received high national rankings as well. Before Southwestern’s Associate of Arts Degree topped the Best Value Schools list, the Medical Assisting program was second in EduMed.org’s listing of “Most Affordable Online Medical Assistant Programs.”

And a year earlier, SCC’s Cyber Crime Technology program landed at No. 2 in CyberDegrees.org’s listing of the “Best Cybersecurity Schools for 2020.”

“I can't imagine there are many colleges who've received high national rankings this consistently,” said Dr. Thom Brooks, Executive Vice President for Instruction & Student Services. “All of our alumni, current students, instructors, staff members – and everyone in the communities we serve – have even more reasons to be proud of what we’re doing at Southwestern Community College.”

**SCC in the national rankings**
- 2007 – Washington Monthly (No. 4)
- 2010 – Washington Monthly (No. 9)
- 2015 – WalletHub (No. 7)
- 2020 – BestColleges.com (No. 1)
- 2021 – BestColleges.com (No. 6)
- 2021 – OnlineSchoolsGuide.net (No. 7)

**Programs in the National Rankings**
- 2017 - Information Technology (No. 14/AffordableCollegesOnline)
- 2019 - Paralegal Technology (No. 11/TheBestSchools.org)
- 2020 - Cyber Crime Technology (No. 2/CyberDegrees.org)
- 2021 - Associate in Arts (No. 1/BestValueSchools.org)
- 2021 - Medical Assisting (No. 2/EduMed.org)
FOOD & BEVERAGE
Wine Tasting - White Wines  Self-Supporting
Course Code: CSP 4000  •  Course Hours: 2  
Cost: $80/Cost of materials included  
Location: Bradford Hall  
Dates/Times: M  •  Jan. 24 OR Feb. 7 OR Mar. 7 OR Apr. 18 OR Apr. 25 • 6 - 8P  
Instructor: W. Dunn  
Learn about the different types and varieties of white wine, how they are made and how to pair with meals. History and health benefits will also be discussed.

Wine Tasting – Red Wines  Self-Supporting
Course Code: CSP 4000  •  Course Hours: 2  
Cost: $80/Cost of materials included  
Location: Bradford Hall  
Dates/Times: M  •  Jan. 31 OR Feb. 28 OR Mar. 14 OR Mar. 21 OR May 2 • 6 - 8P  
Instructor: W. Dunn  
Learn about the different types and varieties of red wine, including how they are made and how to pair with meals. History and health benefits will also be discussed.

HEALTH & WELLNESS
Introduction to Medicinal Plants  Self-Supporting  
Course Code: CSP 4000  •  Course Hours: 3  
Cost: $40  
Location: Off Campus, Butterfly Cove Farm, Bryson City  
Dates/Times: S  •  Mar. 26 • 10A - 1P OR Apr. 2 • 11A - 2P OR Apr. 9 • 10A - 1P  
Instructor: S. Winchester  
Students will learn to identify, harvest and prepare medicinal plants.

LANGUAGE & VOICE
Beginning Italian  Self-Supporting  
Course Code: CSP 4000  •  Course Hours: 16  
Cost: $85  
Location: Jackson Campus, Burrell Building, room 303  
Dates/Times: T, Th • Mar. 15 - Apr. 7 • 6 - 8P  
Instructor: L. Costantino  
This course will introduce students to the basic vocabulary and grammar of the Italian language and culture. No previous experience required.

Beginning Spanish  Self-Supporting  
Course Code: CSP 4000  •  Course Hours: 16  
Cost: $85  
Location: Jackson Campus, Burrell Building, room 303  
Dates/Times: T, Th • Apr. 16 - May 28 • 6 - 8P  
Instructor: L. Costantino  
This course will introduce students to the basic vocabulary and grammar of the Spanish language and culture. Learn basic phrases, greetings, and structure to begin conversations. No previous experience required.

Introduction to Voiceovers  Self-Supporting  
Course Code: CSP 4000  
Cost: $49  
Location: ONLINE, On-Demand Class – Call to Schedule  
Students will learn about different types of voiceovers and receive a professional voiceover evaluation.

WRITING & STORYTELLING
Writing a Flawless Query Letter  Self-Supporting  
Course Code: CSP 4000  •  Course Hours: 2  
Cost: $34  
Location: Jackson Campus, Burrell Building, room 303  
Dates/Times: Th • Mar. 17 • 5:30 - 7:30P OR W • Mar. 16 • 5:30 - 7:30P  
Instructor: S. Winchester  
Students will work to create the perfect letter for an editor or agent to read with the goal of traditional publication in mind. Those who pre-register may submit a letter ahead of class which will be edited and discussed during the class.

How to Find a Literary Agent  Self-Supporting  
Course Code: CSP 4000  •  Course Hours: 2  
Cost: $34  
Location: Jackson Campus, Burrell Building, room 303  
Dates/Times: W • Apr. 6 • 5:30 - 7:30P OR Th • Apr. 7 • 5:30 - 7:30P  
Instructor: S. Winchester  
This is a hands-on class designed to teach students how to use Query Tracker and navigate Manuscript Wish Lists. Bring a laptop, a completed query letter (if you have one) and prepare to take notes as we search for an agent for your manuscript.

TECHNOLOGY & HOBBIES
Intro to the Internet of Things (IoT)  Self-Supporting  
Course Code: CSP 4000  •  Course Hours: 12  
Cost: $25/Cost of materials included  
Location: Jackson Campus, Founders Hall, room 125  
Dates/Times: M, W • Jan. 10 - 31 • 5 - 7P  
Instructor: D. Cox  
Students will learn how to build their own WiFi enabled weather station. Electronics and programming skills will be used, but no prior experience is required. All project electronics, tools and software will be provided.

Introduction to Model Railroading  Self-Supporting  
Course Code: CSP 4000  •  Course Hours: 2  
Cost: $18  
Location: Online/Google Meets  
Dates/Times: M • Apr. 11 OR May 9 • 6 - 8P  
Instructor: J. Marley  
Students will learn the basics of model railroading.

For more details, please visit - bit.ly/PE-classes  
For more information - Contact Jeff Marley at 828.366.2005 or j_marley@southwesterncc.edu
Bussiness

Quickbooks Self-Supporting
Course Code: SEF 4000 • Course Hours: 16
Cost: $75
Location: Macon Campus, room 108
Dates/Times: T, Th • Mar. 8 - 31 • 5:30 - 7:30P
Instructor: T. Vernon
Learn QuickBooks accounting software, desktop or online.

Computers

Basic Computers
Course Code: CIS-3201 • Course Hours: 24
Cost: $70
Location: Jackson Campus, Founders Hall, room 125
Dates/Times: S • Jan. 22 • 8A - 5P
Instructor: L. Shuler
Students will learn basic computer skills such as how to use email, the internet, internet applications (Facebook or YouTube for example) and business applications.

Contractors

Electrical Contractors’ License Renewal Education
Course Code: ELC 3016 • Course Hours: 8
Cost: $70
Location: Jackson Campus, Burrell Building, room 102
Dates/Times: S • Jan. 22 • 8A - 5P
Instructor: J. Buchanan
Course meets the requirements of the NC State Board of Examiners of Electrical Contractors for eight hours of continuing education credit.

General Contractor CE
Course Code: CAR 3118
Dates/Times: TBD, Call or email to be added to the waitlist
This course will satisfy the NC Licensing Board for General Contractors continuing education requirements for 2021 license renewal and includes the 2-hour mandatory course content provided by the Licensing Board.

Motor Vehicles

NC Auto Safety Inspection Certification
Course Code: AUT 3129 • Course Hours: 8
Cost: $70
Location: Jackson Campus, Summit, room 129
Instructor: R. Frady
Dates/Times:
M, T • Jan. 10 - 11 • 6 - 10P
M, T • Feb. 7 - 8 • 6 - 10P
M, T • Mar. 14 - 15 • 6 - 10P
M, T • Apr. 18 - 19 • 6 - 10P
Upon completion of this class, students should understand the rules, regulations and procedures for safety inspections, be able to properly perform a vehicle safety inspection and be prepared to sit for the state certification exam.

PROFESSIONAL LICENSURE

Hunter Road Force Balance Certification Self-Supporting
Course Code: SEF 3001 • Course Hours: 8
Cost: $85
Location: Jackson Campus, Summit, room 129
Instructor: M. Rowland/D. Myers
Dates/Times: M, T • Feb. 14 - 15 • 6 - 10P
Learn Hunter Engineering Company’s GSP9700 series tire road force and balancing. Class will cover equipment information, calibration and maintenance, balancing procedures, and road force® measurement procedures. The second evening of the class will include hands on demonstration / assessment for Hunter Certification.

EPA Section 609
Course Code: AHR 3128 • Course Hours: 6
Cost: $70 + $15 test fee
Location: Jackson Campus, Summit, room 129
Instructor: M. Rowland
Dates/Times: M, T • Apr. 11 - 12 • 6 - 9P
This class educates techs on federal laws regarding how to handle and safely dispose of refrigerants. A 609 Certification also allows technicians to purchase refrigerant and follow legislation to avoid fines. This class is intended only for techs servicing motor vehicle air conditioning (MVAC) systems, and MVAC-like appliances.

Escort Vehicle Operator
Course Code: AUT 3004 • Course Hours: 8
Cost: $70
Location: Jackson Campus, Balsam Center, room 323
Dates/Times: TBD, Call or email to be added to the waitlist
This class is designed to meet the training requirements set by the North Carolina Department of Transportation for recertification of Oversize-Overweight load escort vehicle drivers. *Note: Initial applicants will need to have taken a Defensive Driving course certified by the National Safety Council.

Notary
Notary Public Education
Course Code: MLS 3874 • Course Hours: 8
Cost: $70
Location: Macon Campus, Cecil Groves Center, room 212
Th • Jan. 27 • 9A - 6P
Th • Feb. 24 • 9A - 6P
Th • Mar. 24 • 9A - 6P
Th • Apr. 21 • 9A - 6P
Th • May 26 • 9A - 6P
Location: Online ($70 + $5 Tech Fee)
S • Mar. 26 • 9A - 6P
S • Apr. 23 • 9A - 6P
This course covers the qualifications, procedures and certification for becoming a notary. Requirements: high school diploma or GED, at least 18 years of age, legal resident of the USA. Bring current valid state, federal, or tribal photo ID to class.
CERAMICS & POTTERY

History in the Making
Course Code: PRC 3104 • Course Hours: 24, 2.4 CEU
Cost: $70/Cost of materials not included
Location: Swain Center, room 125
Dates/Times: M, W • Jan. 10 - Feb. 7 • 6 - 9P
Instructor: E. Delfield
Students will learn from history. Challenge yourself and grow by copying historical vessels either hand built and/or wheel thrown. Students will choose vessels from images in books (provided) or online. A great class for Intermediate to advanced. Prereq: Beginning Wheel and/or instructor’s permission.

Tea Pots
Course Code: PRC 3104 • Course Hours: 48, 4.8 CEU
Cost: $125/Cost of materials not included
Location: Swain Center, room 123
Dates/Times: M, W • Jan. 10 - Mar. 7 • 1 - 4P
Instructor: S. Coe
This class will concentrate on the tea pot form and related tea accessories. Focus will be placed on functionality as well as decoration. Prereq: Beginning Wheel and/or instructor’s permission.

Hand Building I
Course Code: PRC 3104 • Course Hours: 18, 1.8 CEU
Cost: $70/Cost of materials not included
Location: Swain Center, room 123
Dates/Times: M, W • Jan. 24 - Feb. 9 • 6 - 9P
Instructor: M. Burrell
Students will learn the basics of hand building with clay. Projects will include coil bowls, trays, a fairy house, and stamps to keep. Students will need a pottery tool kit, towel, and bucket. Clay is available for purchase from the school. Prereq: None.

Hand-built Wall Hanging Self-Supporting
Course Code: CSP-4000 • Course Hours: 9.5
Cost: $50/Cost of materials included
Location: Swain Center, room 123
Dates/Times: F, S • Feb. 18, 1:30 - 5P, Feb. 19, 10A - 4P
Instructor: M. Burrell
Create your own “Green Man” wall hanging in this two-day workshop. Friday afternoon start your project, then return Saturday morning to finish it up. Two-day workshop, bring your lunch on Saturday. No tools or experience required, all materials provided. Prereq: None.

Heritage Pots
Course Code: PRC 3104 • Course Hours: 48, 4.8 CEU
Cost: $125/Cost of materials not included
Location: Swain Center, room 125
Dates/Times: T Th • Feb. 1 - Mar. 24 • 9A - 12P
Instructor: K. Hubbs
For intermediate students. Explore a variety of forms traditionally made by potters for domestic use. Topics will include jugs, crocks, storage vessels, jars, butter churns, and more. Students will select forms to focus on at the beginning of class. Prereq: Beginning Wheel and/or instructor’s permission.

Beginning & Intermediate Wheel
Course Code: PRC 3104 • Course Hours: 66, 6.6 CEU
Cost: $180/Cost of materials not included
Location: Swain Center, room 123
Dates/Times: T, Th • Feb. 1 - Apr. 21 • 6 - 9P
Instructor: J. Richardson
For beginners and intermediate students. Beginning students will learn to center clay on a wheel, turn, trim, and glaze basic forms. Intermediate students will focus on form and consistency of technique, glaze application. Prereq: None.

Throwing & Hand Build Combo
Course Code: PRC 3104 • Course Hours: 24, 2.4 CEU
Cost: $70/Cost of materials not included
Location: Swain Center, room 123
Dates/Times: M, W • Mar. 7 - 30 • 6 – 9P
Instructor: M. Burrell
Alter and add parts to wheel thrown forms. Projects will include piggy banks, lanterns, and treasure boxes. Students will need basic pottery tools for all projects. Prereq: None.

Surface Decoration
Course Code: PRC 3104 • Course Hours: 48, 4.8 CEU
Cost: $125/Cost of materials not included
Location: Swain Center, room 123
Dates/Times: M, W • Mar. 16 - May 9 • 1 - 4P
Instructor: S. Coe
Explore a variety of techniques to decorate the surface of your pottery. Topics will include sgraffito, Mishima, decals, transfers, and stains, among others. Prereq: Beginning Wheel and/or instructor’s permission.

Fairy House Self-Supporting
Course Code: CSP-4000 • Course Hours: 3
Cost: $50/Cost of materials included
Location: Swain Center, room 123
Dates/Times: M • Apr. 4 OR Apr. 11 • 6 - 9P
Instructor: M. Burrell
Make a fairy house for your flower garden! Learn the basics of working with clay in this short class. No tools or experience required, all materials provided. Prereq: None.

Registration Information.
To reserve a seat in any class you must register and pay. Registration can be completed at any SCC campus or online at: bit.ly/HAclasses

For more information call 828.366.2005 OR email j_marley@southwesterncc.edu.

HERITAGE ARTS
Jugs & Bottles
Course Code: PRC 3104 • Course Hours: 48, 4.8 CEU
Cost: $125/Cost of materials not included
Location: Swain Center, room 125
Dates/Times: T, Th • Apr. 5 - May 26 • 9A - 12P
Instructor: K. Hubbs
For intermediate students. The bottle and jug have a long and legendary history in pottery. Explore great these storage vessels, including the iconic face jug. Prereq: Beginning Wheel and/or instructor's permission.

Instructor: J. Marley

Independent Study Weaving
Course Code: CSP 4000 • Course Hours: 2
Cost: $65/Cost of materials included
Location: Swain Center, room 125
Dates/Times: W • Jan. 5 - 26 OR Feb. 2 - 23 OR Mar. 2 - 30 OR Apr. 6 - 27 OR May 4 - 25 • 8 - 8:30A
Instructor: J. Marley
Self-directed, independent study for experienced individuals. Students will get open access to the studio and can meet weekly with the instructor to review progress. Prereq: Portfolio review and/or previous experience.

Beading II
Course Code: PRC 3104 • Course Hours: 24, 2.4 CEU
Cost: $80/Cost of starting materials included
Location: Jackson Campus, Burrell Building, room 303
Dates/Times: W • Mar. 16 - May 4 • 6 - 9P
Instructor: L. Costantino
Continue exploring the art of beading. Cost of starting materials included, students will get a supply list before class begins. Prereq: Beading I and/or previous experience.

Beading I
Course Code: PRC 3104 • Course Hours: 24, 2.4 CEU
Cost: $80/Cost of starting materials included
Location: Jackson Campus, Burrell Building, room 303
Dates/Times: W • May 11 - June 29 • 6 - 9P
Instructor: L. Costantino
Learn a variety of techniques, history, and traditions of beading. Cost of starting materials included, students will get a supply list before class begins. Prereq: None.

Instructor: L. Costantino

Pen & Ink Drawing
Course Code: CSP 4000 • Course Hours: 4
Cost: $45/Cost of materials not included
Location: Swain Center, room 101
Dates/Times: M, W • Jan. 19 - 31 OR Feb. 16 - 28 • 3:30 - 4:30P
Instructor: J. Marley
Explore the basics of drawing in pen & ink, focusing on techniques using crow quill pens, markers, washes, and Sumi. Students will need a sketchbook, markers, crow quill pen, ink, and a Sumi brush and ink. Prereq: None.

Instructor: J. Marley

Business Support for Craft Entrepreneurs
Our program isn’t just about having fun learning new arts & crafts. We’re also here to help support area arts and crafts businesses. Here’s some of the services we offer: Kiln Rental, Pug Mill Rental, Dry Glaze Mixing, Studio Safety Consulation, Craft Business Education (in conjunction with the SCC Small Business Center)

For more information: 828.366.2005
**Sketching Outside** Self-Supporting

Course Code: CSP 4000 • Course Hours: 1
Cost: $23/Cost of materials not included
Location: Off Campus, Deep Creek picnic area, GSMNP
Dates/Times: F • Mar. 26 OR Apr. 22 OR May 14
  • 11A - 12P
Instructor: J. Marley
Great for individuals with beginning to intermediate level drawing skills. Students should bring a sketchbook, pencils, pens, and any other drawing materials they would like to use. All ages welcome. Prereq: None

**Plein Air Workshop** Self-Supporting

Course Code: CSP 4000 • Course Hours: 3, 0 CEU
Cost: $45/Cost of materials not included
Location: Off Campus, Deep Creek picnic area, GSMNP
Dates/Times: F • Mar. 26 OR Apr. 22 OR May 14
  • 12:30 - 3:30P
Instructor: J. Marley
Learn the history, techniques, and prominent artists who painted plein air. Students will need paint, brushes, and canvases. Easels available for class use. Prereq: None

**Figure Construction** Self-Supporting

Course Code: CSP 4000 • Course Hours: 12
Cost: $75/Cost of materials not included
Location: Jackson Campus, Burrell Building, room 302
Dates/Times: Th • Feb. 3 - Mar. 10 • 6 - 8P
Instructor: J. Lyle
Use a variety of techniques to construct figure models for use in comics and other types of narrative illustration. Students will need a sketch book, pencils & pens. Prereq: Narrative Drawing

**Narrative Drawing** Self-Supporting

Course Code: CSP 4000 • Course Hours: 12
Cost: $75/Cost of materials not included
Location: Jackson Campus, Burrell Building, room 302
Dates/Times: Th • Mar. 31 - May 5 • 6 - 8P
Instructor: J. Lyle
Learn the art of drawing sequentially for creating narratives and use in graphic novels. Students will need a sketch book, pencils & pens. Prereq: Narrative Drawing

**Beginning Watercolor** Self-Supporting

Course Code: CSP 4000 • Course Hours: 6
Cost: $68/Cost of materials not included
Location: Swain Center, room 101
Dates/Times: T • Apr. 5 - 26 • 10 - 11:30A
OR
Location: Macon Center, room 215
Dates/Times: Th • Apr. 7 - 28 • 10 - 11:30A
Instructor: J. Marley
Learn the basics of painting with watercolors. Focus will be on painting “light to dark” and how to mix and layer colors. Students will need a set of watercolors or a pan, brushes, and watercolor paper. Prereq: None

**Photography**

Winter Photography

Course Code: PHO 3001 • Course Hours: 16, 1.6 CEU
Cost: $70/Cost of materials not included
Location: Swain Center, room 105
Dates/Times: M,W • Jan 10 – Feb 2 • 9 – 11A
Instructor: H. Campbell
Make the most of winter by capturing the landscape with your digital camera! Learn techniques for photographing in the cold, capturing ice crystals and frost, and, if we are lucky, snowfall. Prereq: None

Exploring Digital Photography

Course Code: PHO 3001 • Course Hours: 24, 2.4 CEU
Cost: $70/Cost of materials not included
Location: Swain Center, room 105
Dates/Times: T, Th • Feb. 6 - Mar 15 • 6 - 8P
Instructor: M. Waller
A great class for all experience levels! Geared towards improving photography skills based on the student’s interest, no matter your skill level. Topics include camera and lighting basics, composition, and Lightroom cataloging and editing. Prereq: None

Spring Flower Photography

Course Code: PHO 3001 • Course Hours: 16, 1.6 CEU
Cost: $70/Cost of materials not included
Location: Jackson Campus, Founders Hall, room 125
Dates/Times: M,W • Apr 4 - 27 • 6 - 8P
Instructor: H. Campbell
Make the most of winter by capturing the landscape with your digital camera! Learn techniques for photographing in the cold, capturing ice crystals and frost, and, if we are lucky, snowfall. Prereq: None

**Printmaking**

Cards for Occasions Self-Supporting

Course Code: CSP 4000 • Course Hours: 2
Cost: $30/Cost of materials is included
Location: Swain Center, room 110
Dates/Times: T • Jan. 25 • 6 - 8P
Instructor: A. Kirtley
Make a card for Valentine’s Day, Mother’s Day, Earth Day or Birthdays! In this introduction to lino block carving and type setting, students will design and print their own greeting cards using the proof press. Prereq: None

Wish You Were Here! Self-Supporting

Course Code: CSP 4000 • Course Hours: 2
Cost: $30/Cost of materials is included
Location: Swain Center, room 110
Dates/Times: T • Feb. 8 • 6 - 8P
Instructor: A. Kirtley
Join our small, revolving print show by designing, carving and printing a postcard to be added to the “Wish You Were Here,” itinerant postcard exhibition. Keep a few and then share the rest—your postcards will be available for viewers to take and send along! Prereq: None
**Sew Your Own Journal** Self-Supporting
*Course Code:* CSP 4000 • *Course Hours:* 2
*Cost:* $30/Cost of materials is included
*Location:* Swain Center, room 110
*Dates/Time:* T • Mar. 15 • 6 - 8P
*Instructor:* A. Kirtley
Students will experiment with a few print techniques for a journal cover and learn bookbinding basics. Students will leave class with a journal and the know-how to make more at home! Prereq: None.

**Poetry on the Proof Press** Self-Supporting
*Course Code:* CSP 4000 • *Course Hours:* 2
*Cost:* $30/Cost of materials is included
*Location:* Swain Center, room 110
*Dates/Time:* T • Apr. 5 • 6 - 8P
*Instructor:* A. Kirtley
Students will get an introduction to letterpress printing by setting a favorite poem in type and learning how to print it on the proof press. Prereq: None.

**Lino Block & Monotype Printing** Self-Supporting
*Course Code:* CSP 4000
*Course Hours:* 3
*Cost:* $41/Cost of materials is included
*Location:* Swain Center, room 110
*Dates/Time:* S • Feb. 19 • 10A – 1P
*Instructor:* A. Kirtley
Students will carve and print a linoleum block image and experiment with the monotype process. Prereq: None.

**Lino Block Fabric Printing** Self-Supporting
*Course Code:* CSP 4000
*Course Hours:* 3
*Cost:* $41/Cost of materials is included
*Location:* Swain Center, room 110
*Dates/Time:* S • Apr. 30 • 10A – 1P
*Instructor:* A. Kirtley
Students will use an etching press to print their own basic fabric designs. Students will carve linoleum block images and print them on muslin using the press. Prereq: None.

**Cherokee Language Printing** Self-Supporting
*Course Code:* CSP 4000 • *Course Hours:* 2
*Cost:* $30/Cost of materials is included
*Location:* Swain Center, room 110
*Dates/Time:* F • Feb. 26 OR Apr. 29 • 9 - 11A
*Instructor:* J. Marley
This class will explore the history of printing in the Cherokee language. Students will learn to use the letterpress and print using Cherokee Syllabary. Prereq: None.

**Independent Study Print** Self-Supporting
*Course Code:* CSP 4000 • *Course Hours:* 2
*Cost:* $50/Cost of materials not included
*Location:* Swain Center, room 110
*Dates/Time:* W • Jan. 5 - 26 OR Feb. 2 - 23 OR Mar. 2 - 30 OR Apr. 6 - 27 OR May 4 - 25 • 8:30 – 9A
*Instructor:* J. Marley
Self-directed, independent study for experienced individuals. Students will get open access to the studio and can meet weekly with the instructor to review progress. Prereq: Review of portfolio and/or previous experience.
Southwestern Community College’s Small Business Center (SBC) is proud to serve small business owners and entrepreneurs with complimentary seminars, one-on-one counseling, and a resource center. As part of a network of experienced SBC’s across North Carolina, we’re dedicated to helping small businesses thrive. Our SBC understands the unique challenges that local businesses encounter, and we’re ready to offer professional advice and instruction.

For more information about your local SBC, to reserve your seat or to request one-on-one confidential counseling visit www.ncsbc.net, call us at 828.339.4426 or email Marne Harris at m_harris@southwesterncc.edu. There is no charge for these seminars.

### GENERAL BUSINESS SEMINARS

<table>
<thead>
<tr>
<th>Topic</th>
<th>Date</th>
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<tr>
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<td>How to Start a Business</td>
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<tr>
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<tr>
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<tr>
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<tr>
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<tr>
<td>Take Your Business Pitch from Good to Great</td>
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<tr>
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<tr>
<td>Instagram for Your Business</td>
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<tr>
<td>What’s It Really Take to Be an Entrepreneur?</td>
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<td>How to Price Your Product or Service</td>
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<td>Market Plan</td>
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<td>How to Get a Small Business Loan</td>
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<td>Basics of Bookkeeping</td>
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<tr>
<td>What Apps Should Your Business Be Using</td>
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<td>Canva 1.0</td>
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<tr>
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<td>Time Management Tips for Small Business Owners</td>
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<tr>
<td>Customer Service Isn’t a Department, It’s an Attitude</td>
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<tr>
<td>Canva 2.0</td>
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<tr>
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<tr>
<td>Secrets to Keeping Customers for Life</td>
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<tr>
<td>Reach Customers Online with Google</td>
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W Apr. 20  9 - 12P M. Brossman

Live Streaming & Video Conferencing to Connect to Customers Now and in the Future  
W Apr. 20  1 - 4P M. Brossman

Using Networking and Relationships to Grow Your Market  
W Apr. 20 12 - 1:15P Sequoyah Fund

Building Your Summer Marketing Plan  
Th Apr. 21 11 - 12P C. Pennix-Brown

Researching and Analyzing Your Market  
W Apr. 27 12 - 1:15P Sequoyah Fund

Rebuilding Relationships with Unhappy Customers  
W May 4 12 - 1P tenBiz

Are You Ready to Be an Entrepreneur?  
W May 4 12 - 1:15P Sequoyah Fund

Angry Customers Can Be Your Best Friends  
W May 11 12 - 1:15P Sequoyah Fund

SMALL BUSINESS CENTER

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Angry Customers Can Be Your Best Friends  
W May 11 12 - 1:15P Sequoyah Fund

Content Marketing Summit (online)  
T • Feb. 22 • 10A - 2:15P • C. Pennix-Brown
Content Marketing is a way to build trust with your ideal prospects and move them into your sales funnel. It’s all about what you say and how it connects with your ideal customer. This one-day Summit will highlight the following topics:

~How to Create Consistent Content, 10 - 11:15A
~90 Day Graphics Content Plan, 11:30 - 12:45P
~Content scheduling & Automation, 1 - 2:15P

Nonprofit Bootcamp Summit (online)  
W • Mar. 30 • 9A- 3P • tenbiz
Nonprofits are hit every day with challenges that those from other walks of life would never understand. Whether it is trying to manage or engage a Board of Directors, make services more accessible to your community or budget with the ups and downs of grant cycles, there is a lot to keep in mind. This full-day, multi-session Summit was designed to support nonprofits through these challenges and give you the tools to help make your job a little easier. Join us and meet subject matter experts that know the nonprofit world first-hand.

Professional Craft Artist Business Summit (online)  
F • Apr. 8 • 9A- 3P • tenbiz
Experience a one-day Summit specifically designed to address the needs and challenges faced by current and prospective craft artist business owners. Arts-based businesses are unique ventures and require special business planning methods. This event will provide you with the tools needed to move your business forward.

Appalachian Farm School  
Jan. 20 - Feb. 28 • 5:30-8:30 P.M.  
Mondays • Hybrid Class
Turn your interest in growing vegetables, fruits, herbs, and other crops and livestock into a sustainable agriculture-based business. This practical hands-on approach gives you the skills needed to create and strengthen a successful business venture. You will also be introduced to resources and contacts you need to run your business more efficiently and effectively. Topics include Business Planning, Farm Evaluation and Goal Setting, Marketing and Pricing, Understanding the Numbers, Rules and Regulations and Resources and Funding Options.

Enhancing Your Agribusiness Series (online)  
Th • Jan. 20 - Mar. 24 • 6 - 7P
The Western Regional SBCC and EmPOWERing Mountain Food Systems (EmFS) present a series on enhancing your farming business. Each session will be presented by an experienced Agribusiness subject matter expert. Topics include Farm Taxes Explained: Property, Equipment, and Sales, Agritourism in Southwestern NC: Trends and Storytelling, Making Value Added Products at Home: Regulations for a Home Certified Kitchen & Marketing Options, Using Social Media to Promote your Farm Business, Food Safety, and more.
Southwestern Community College has received a $204,976 grant from the Governor’s Emergency Education Relief (GEER) Fund to be used for students enrolled in short-term training courses.

These funds are made available as part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act).

The scholarships can be used to cover tuition, fees, books, supplies, credential testing, transportation, childcare and other components of the total cost of attendance.

The following career academies are among the approved workforce development pathways that may be eligible to receive the GEER Scholarship:

- Automotive
- Basic Law Enforcement Training
- Computer Technician
- CNA I & CNA II (Nurse Aide)
- Electronic Health Records Office Professional
- Emergency Medical Technician - Basic & Intermediate
- Medical Coding
- Medical Transcription
- Online Medical Coding/Billing
- Pharmacy Tech class
- Phlebotomy
- Therapeutic Massage
- Welding

Students must reside in North Carolina and be enrolled in a pathway for 96 or more hours of training that leads to a state or industry-recognized credential.

For more information contact:
Latresa Shuler
828.339.4425
ldowns@southwesterncc.edu
Steering & Suspension
Course Codes: AUT 3137, AUT 141 & 141A
Course Hours: 106
Location: Jackson Campus, Summit, room 127
Dates & Times: W & Th • Jan. 13 - May 13 • 12 - 3:20P
Cost: $180 + Textbooks + Access Codes + Basic Tools
Instructor: M. Rowland
This course covers principles of operation, types, and diag-
nosis/repair of suspension and steering systems to include
steering geometry. Topics include manual and power steer-
ning systems and standard and electronically controlled sus-
pension and steering systems. Upon completion, students
should be able to service and repair steering and suspension
components, check and adjust alignment angles, repair
tires, and balance wheels. This course also includes a lab
to be used as an alternative to co-op placement in meeting
the NATEF standards for total hours. Topics include manual
and power steering systems and standard and electronically
controlled suspension and steering systems. Upon comple-
tion, students should be able to service and repair steering
and suspension components, check and adjust alignment
angles, repair tires, and balance wheels.

Massage Therapy Practitioner/Fundamentals of
Therapeutic Massage
Course Codes: HEA-3021, MTH 110
Course Hours: 210
Location: Jackson Campus, Founders Hall room 135
Dates & Times: M-Th • Jan. 10 - May 11 • 9A - 3P
Cost: $180 + Textbooks ($200 approx.) + Massage Kit
($60 approx.)
Instructor: C. Dupree & J. Burgess
This course introduces concepts basic to the role of the
massage therapist in a variety of clinical settings. Emphasis
is placed on beginning theory and techniques of body work
as well as skill in therapeutic touch. Upon completion of the
course, the student should be able to apply basic practical
massage therapy skills.

Massage Therapy Practitioner II / Therapeutic Massage
Applications and Ethics of Massage
Course Codes: HEA-3021, MTH 125 & MTH 120
Course Hours: 409
Location: Jackson Campus, Summit, room 127
Dates & Times: M-Th • Jan. 10 - May 11 • 9A - 2P
Cost: $180 + Massage Kit ($60 approx.) + MBLEX Review
($50 approx.)
Instructor: C. Dupree & J. Burgess
This course provides an expanded knowledge and skill base
for the massage therapist in a variety of clinical settings.
Emphasis is placed on selected therapeutic approaches
throughout the lifespan. Upon completion, students should
be able to perform entry level therapeutic massage on vari-
ous populations. Additionally, this course is designed to
explore issues related to the practice of massage therapy.
Emphasis is placed on ethical, legal, professional, and po-
litical issues. Upon completion of this course the student
should be able to discuss issues relating to the practice of
massage therapy, client/therapist relationships as well as
ethical issues.

Nurse Aide I
Course Codes: NUR 3240
Course Hours: 165
Cost: $180 + Textbooks + Insurance($15)
Instructor: D. Conner, R. McDermott, T. Hord, B. Stewart
The Nurse Aide Curriculum prepares individuals to work
under the supervision of licensed health care professionals
in performing nursing care and services for persons of all
ages. This course includes basic nursing skills required to
provide safe, competent personal care for individuals. Em-
phasis is placed on person-centered care, the aging process,
communication, safety/emergencies, infection prevention,
legal and ethical issues, vital signs, height and weight mea-
surements, elimination, nutrition, basic restorative care/re-
habilitation, dementia, mental health and end-of-life care.
Upon completion, students should be able to demonstrate
knowledge and skills and be eligible to test for listing on the
North Carolina Nurse Aide I Registry.
Location: Jackson Campus, Balsam Center, room 255
Dates & Times: M,W,Th • Jan. 12 - Apr. 27 • 5:30 - 9:30P
Cost: $180 + Textbooks
Dates & Times: M,T,Th • Jan. 11 - Apr. 28 • 5:30 - 9:30P

SMAW (Stick) Plate and GTAW (TIG) Plate
Course Codes: WLD 3106 - WLD115 & WLD 131
Location: Jackson Campus, Summit, room 117 & 121
Dates & Times: M, W • Jan. 10 - May 11 • 8:30A - 4:45P
Cost: $180 + Textbooks
Instructor: K. Robinson
This course introduces the shielded metal arc (stick) weld-
ing process. Emphasis is placed on padding, fillet, and
groove welds in various positions with SMAW electrodes.
Upon completion, students should be able to perform SMAW fillet and groove welds on carbon plate with pre-
scribed electrodes. Students will also learn the gas tung-
sten arc (TIG) welding process. Topics include correct se-
lection of tungsten, polarity, gas, and proper filler rod with
emphasis placed on safety, equipment setup, and welding
techniques. Upon completion, students should be able to
perform GTAW fillet and groove welds with various elec-
trodes and filler materials.
GEER Programs

For information on advertising in this product call your Smoky Mountain News Sales Representative.

AMANDA BRADLEY  ·  828.273.2208
JC-ADS@SMOKYMOUNTAINNEWS.COM

HYLAH BIRENBAUM  ·  828.452.9283
HYLAH@SMOKYMOUNTAINNEWS.COM

GREG BOOTHROYD  ·  828.452.4251
ADS@SMOKYMOUNTAINNEWS.COM

SUSANNA BARBEE  ·  828.279.5123
SUSANNA.B@SMOKYMOUNTAINNEWS.COM

SOPHIA BURLEIGH  ·  484.678.1584
SOPHIA.B@SMOKYMOUNTAINNEWS.COM

"ME"

For information on advertising in this product call your Smoky Mountain News Sales Representative.
**Bartending**

**Course Code:** HOS 3007  •  **Course Hours:** 24  
**Location:** Jackson Campus, Balsam Center, room 152  
**Dates & Times:** T, Th • Mar. 15 - Apr. 7  •  6 - 9P  
**Cost:** $70 + $12 textbook  
**Instructor:** A. Blazer  

Students will learn about Alcoholic Beverage Control requirements, glassware and garnishes, employment opportunities and how to make drinks. Students must be at least 21 years of age.

**OSHA 10 Hour Construction Outreach**

**Course Code:** OSH 3013  •  **Course Hours:** 10  
**Location:** Jackson Campus, Balsam Center, room 323  
**Dates & Times:** T • Mar. 15  •  8A - 5P &  
Th • Mar. 17  •  9 - 11:45A  
**Cost:** $70 + $8 Card  
**Instructor:** K. Ashe  
This course is designed for construction workers, foremen, job supervisors, and anyone involved in the construction industry.

**Real Estate Pre-Licensing Online**

**Course Code:** RLS 3700  •  **Course Hours:** 90  
**Location:** Online-Synchronous  
**Dates & Times:** T, Th • TBA  •  5:30 - 9:30P  
**Cost:** $180 + $106 textbooks + $5 Tech Fee  

This course meets the educational requirement for the North Carolina real estate broker license. It prepares you to pass the real estate broker examination administered by the N.C. Real Estate Commission (NCREC). This course will be offered online but will have face-to-face orientation and exam sessions. A computer, internet connection and webcam are required.

**Flagger Training**

**Course Code:** SAF 4000  •  **Course Hours:** 4  
**Location:** Jackson Campus, Balsam Center, room 323A  
**Dates & Times:** T • Mar. 8  •  5:30 - 9:30P  
**Cost:** $70  
**Instructor:** K. Allen  

This certification course teaches the basic procedures and operations needed to become a Flagger. This course will provide each participant with the knowledge, skill, and responsible attitude to control traffic through work zones (safely—effectively—quickly). The course prepares participants to do highway or utility flagging.

**Beginning Drone Pilot**  
**Self-Supporting**

**Course Code:** SEF 3001  •  **Course Hours:** 16  
**Dates & Times:** TBD  
**Instructor:** T. Goode  

The FAA now requires all commercial drone pilots to pass a certification test to pilot a UAS (unmanned aerial system). This class prepares students to successfully pass the FAA Part 107 Exam and become certified drone pilots. This course utilizes the NC Department of Transportation Division of Aviation approved curriculum.

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**DEFENSIVE DRIVING COURSES**

**Course Code:** SEF 3001  •  **Course Hours:** 4  
This course will motivate drivers to change their behind-the-wheel behaviors and attitudes. It will give them key understanding, skills and techniques to avoid collisions and reduce future violations. This class is open to individuals or businesses wanting to increase their awareness of roadway safety.

**4 HOUR CLASS DATES**  
**Self-Supporting**

**Cost:** $75  
**Location:** Jackson Campus, room 125  
**Dates & Times:**  
S • Jan. 15  •  9A - 1P  
T • Feb. 8  •  6 - 10P  
T • Mar. 1  •  6 - 10P  
S • Mar. 26  •  9A - 1P  
T • Apr. 19  •  6 - 10P  
T • May 10  •  6 - 10P

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**Attitudinal Dynamics of Driving**  
**Self-Supporting**

**Course Code:** SEF 3001  •  **Course Hours:** 8  
You MAY be eligible for this course if your traffic citation is for careless and reckless - 20-141.6, speeding in a school zone - 20-1411, speeding in a work zone - 20-141 (j2) or speeding more than 20 mph over posted speed limit. The DDC-ADD class must be completed within the time ordered by the court. *MUST have written permission from the Office of the District Attorney.  
*Completing a DDC class does not guarantee reduction and/or dismissal of any charges.

**8 HOUR CLASS DATES**  
**Self-Supporting**

**Cost:** $125  
**Location:** Jackson Campus, Founders Hall, room 125  
**Dates & Times:**  
S • Jan. 22  •  9A - 6P  
S • Mar. 5  •  9A - 6P  
S • Apr. 23  •  9A - 6P

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**CASINO DEALER SCHOOL**

**Blackjack**

**Course Code:** GAM 3001  
**Course Hours:** 190  
**Cost:** $180  

SCC, in collaboration with Harrah’s Cherokee Casino, is offering certification to help individuals enter the exciting gaming industry. Students will learn to proficiently deal the game, know the legal and regulatory aspects of gaming, obtain table management skills, operation of table gaming tools and equipment, accuracy and accounting skills, communication with players, customer service aspects of gaming, proper communication, card placement, chip handling and understanding the casino industry and tourism environment. Both day and evening classes are available.  
**Call 828.339.4425 for more information.**

**Location:** Harrah’s Cherokee Casino Resort  
**Dates & Times:**  
M-Th • Nov. 29 - Feb. 1  •  7P - 12A  
M-Th • Jan. 10 - Mar. 15  •  11A - 4P  
M-Th • Feb. 14 - Apr. 19  •  7P - 12A  
M-Th • Mar. 28 - May 31  •  11A - 4P  
M-Th • May 2 - July 6  •  7P - 12A
SCC ONLINE COURSES

SCC offers eight-week online courses that provide education and training in a variety of areas! The courses are designed by a team of professionals from each respective field who work to provide you with an effective web-based learning experience. Prior to your course start date, you will receive a reminder e-mail that includes instructions on how to access the classroom website. Courses are hosted on ed2go’s learning management system (LMS). Each program includes a set of lessons/modules and evaluations.

When you visit our website, instructions are readily available and easy to follow.

For more information, please contact Brian Hollands
☎️ 828.339.4657
✉️ b_hollands@southwesterncc.edu

Accessing your course classroom:
1. Please visit www.ed2go.com/scc.
2. Once the home page pulls up, please type the course name into the Search for Courses bar at the top of the screen and press enter.
3. When the course description pulls up, please click the red Add to Cart button.
4. Choose your course date from the listing of dates in the “Session Date” drop down menu, and select the Continue to Checkout button.
5. On the next page, if you are a returning student, please enter your email address and password in the appropriate fields. At that point, continue through the steps until you reach the “Checkout” page.
6. If you have never taken an Ed2Go course before, please create a username and password by clicking the link for new students. After creating your username and password, continue through the steps until you reach the “Checkout” page.
7. Please click the “Checkout” button.
8. After clicking the “Checkout” button, you will be taken to a page where you will read through the registration/payment information.
9. You will receive an email from b_hollands@southwesterncc.edu with information on how to complete your registration and make a payment for your course. Once this is completed you may click on the “Enter My Classroom” button and begin your course.
10. Write down your username and password in a safe location!
11. On the start date of your course, you will return to the www.ed2go.com/scc home page, and click on the Classroom link to access your course or courses.

New classes start dates:
Jan. 12, Feb. 9, Mar. 16, Apr. 13, May 18
You must register at least five business days before the course begins

Course topics include:
- Art & Design
- Business
- Computer Applications
- Computer Science
- Construction & Trades
- Health & Fitness
- Hospitality
- Information Technology
- Legal
- Math & Science
- Teacher Professional Development
- Test Prep Writing
- Writing
ONLINE WORKFORCE EDUCATION COURSES

Dates: Classes start 1st Tuesday of each month.
Jan. 11, Feb. 1, Mar. 1, Apr. 5, May 3
Registration Fee: $180
Students must register five business days before the start date of the class.
For more information: Contact Latresa Shuler at 828.339.4425 or ldowns@southwesterncc.edu

Computer Technician:
Course Code: CAS 3000
Course Hours: 235
This 12-week course is specifically designed to prepare students for the CompTIA A+ certification exams. Students learn about hardware, operating systems, networking, security, and troubleshooting as well as more specialized topics such as mobile devices, laptops, and printers.

Medical Administration Assistant Program with Electronic Health Records Office Professional
Course Code: MED 3300
Course Hours: 283
In this career, individuals play an integral role in the daily operations of physician’s offices and hospitals. Throughout this 14-week course, students will learn Healthcare Foundational Knowledge and Basic Science, Patient Care Coordination, Computer Fundamentals, Communication and Customer Service, Medical Laws and Ethics, Electronic Medical Records, and Career Success in Healthcare.

Medical Coding and Billing for Outpatient and Inpatient Services Part 1
Course Code: MED 3300
Course Hours: 319
This 20-week course will include healthcare information management, reimbursement methodologies, biomedical sciences and an introduction to coding. In addition to one-on-one support from experienced instructors during training and access to personalized graduate support, students receive e-books, industry codebooks and access to online references.

Medical Coding and Billing for Outpatient and Inpatient Services Part 2
Course Code: MED 3300
Course Hours: 336
This 20-week course is a continuation of Part 1 and will include legal compliance, CPT/HCPCS Coding, Advanced ICD-10 Coding, Advanced Anatomy & Physiology and Exam Prep.

Medical Transcription Editor Part I
Course Code: MED 3300
Course Hours: 320
This 16-week course is the first course in a two-part program designed to teach the student to transfer audio-recorded dictation into hard copy medical documents. Online reference materials, student and technical support, and a one-year help hotline are included in this course offered by SCC in partnership with Career Step.

Medical Transcription Editor Part II
Course Code: MED 3300
Course Hours: 320
Prerequisite: Online Medical Transcription Editor Part I
Complete the medical transcription editor program! This 16-week course is the second in a two-part program designed to teach the student to transfer audio-recorded dictation into hard copy medical documents. The student also will gain the knowledge and skills of speech recognition editing, which will help them produce medical documents that are used by physicians, medical personnel, and courts of law on a daily basis. Online reference materials, student and technical support, personal employment consultations, contracts and pricing guide, referral letters, résumé examples, and a one-year help hotline are included in this course offered by SCC in partnership with Career Step.

Veterinary Receptionist
Course Code: MED 3300
Course Hours: 270
This program, through Career Step, will allow students to gain the skills needed to work as veterinary assistants or medical office assistants in any type of medical facility. This program prepares students to sit for the CMAA (Certified Medical Administrative Assistant) certification exam.

Pharmacy Technician Part I
Course Code: MED 3300
Course Hours: 277
This part one of a two part course that provides curriculum that will prepare a student to find employment (and success) as a pharmacy technician in the health care or retail setting. Emphasis is placed on a variety of duties within the pharmacy environment including: computer fundamentals, basic anatomy, pharmacology, pharmacy law, regulations and standards, pharmacy calculations and prescriptions.

Pharmacy Technician Part II
Course Code: PHM 3250
Course Hours: 243
This part two of a two part course that provides curriculum that will prepare a student to find employment as a pharmacy technician in the health care or retail setting. Emphasis is placed on community pharmacy practice, institutional pharmacy practice, virtual pharmacy labs, final exam prep, and includes a required 130 hour externship.

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Pre-register/Registration: Scott Sutton, 828.339.4296 or scotts@southwesterncc.edu.

NORTH CAROLINA INSURANCE PRE-LICENSING
SCC offers a variety of Pre-Licensing classes that include: Life, Health, Medicare Supplement/Long Term Care, Property, Casualty, Personal Lines and Adjuster.

NCDOI Policy
Insurance producers obtaining their insurance license for the first time will be required to be fingerprinted prior to receiving their insurance license. The licenses that will be affected include: life, health, accident and sickness, property, and casualty.

INSURANCE PRE-LICENSING

Life Insurance Only
Course Code: INS 3121
Course Hours: 20
Cost: $205 ($70 registration fee and $135 non-refundable materials and book fee)
This course is designed to prepare students for the North Carolina State Life Insurance Agents Examination.

Health (Health and Accident or Sickness) Only
Course Code: INS 3122
Course Hours: 20
Cost: $205 ($70 registration fee and $135 non-refundable materials and book fee)
This course is designed to prepare students for the North Carolina State Health and Accident or Sickness Insurance Agents Examination.

Property Insurance Pre-licensing
Course Code: INS 3129
Course Hours: 20
Cost: $205 ($70 registration fee and $135 non-refundable materials and book fee)
This course is designed to prepare students for the North Carolina State Property Insurance Agents Examination.

Life/Health (Health and Accident or Sickness) Insurance
Course Code: INS 3385
Course Hours: 40
Cost: $345 ($125 registration fee and $220 non-refundable materials and book fee)
This course is designed to prepare students for the North Carolina State Life and Health and Accident or Sickness Insurance Agents Examinations.

Medicare Supplement and Long Term Care
Course Code: INS 3128
Course Hours: 10
Cost: $170 ($70 registration fee and $100 non-refundable materials and book fee)
This course is designed to prepare students for the North Carolina State Medicare Supplement/Long Term Care Insurance Agents Examination. Prereq: Health (Health and Accident or Sickness) course.

Casualty Insurance Pre-licensing
Course Code: INS 3129
Course Hours: 20
Cost: $205 ($70 registration fee and $135 non-refundable materials and book fee)
This course is designed to prepare students for the North Carolina State Casualty Insurance Agents Examination.

Property and Casualty Insurance Pre-licensing
Course Code: INS 3129
Course Hours: 40
Cost: $345 ($125 registration fee and $220 non-refundable materials and book fee)
This course is designed to prepare students for the North Carolina State Property and Casualty Insurance Agents Examinations.

Self-Employed Adjuster Pre-licensing
Course Code: INS 3127
Course Hours: 40
Cost: $345 ($125 registration fee and $220 non-refundable materials and book fee)
This course is designed to prepare students for the North Carolina State Property and Liability Adjuster Examination.

Personal Lines
Course Code: INS 3129
Course Hours: 20
Cost: $345 ($125 registration fee and $220 non-refundable materials and book fee)
This course is designed to prepare students for the NC State Personal Lines Insurance Agents Examination. The difference between this course and Property/Casualty is that this course does NOT include the Commercial Section.

Insurance Pre-Licensing-“Live” Distance Learning Webinar (Synchronous)
The webinar is a live-synchronous class taught on the computer using the platform “Zoom.” The class is designed like an in-person class but on the computer on specific dates and times. The following courses are offered:

• Property & Casualty
Course Code: INS-3129
Dates & Times:
M - F • Jan. 10 - 14 OR Jan. 24 - 28 OR Feb. 7 - 11 OR Feb. 21 - 25 OR Mar. 7 - 11 OR Mar. 21 - 25 OR Apr. 4 - 8 OR Apr. 18 - 22 OR May 9 - 13 OR May 23 - 27 • 8A - 5:30P

• Life & Health
Course Code: INS-3121 & INS-3122
Dates & Times:

• Medicare Supplement/Long Term Care
Course Code: INS-3128
Dates & Times:
Th, F • Jan. 27 - 28 OR Mar. 31 - Apr. 1 OR May 26 - 27 • Th - 8A - 5:30P, F - 8A - 12P
**To participate in the program, NCDOI requires class attendance during the entire scheduled time, no excuses. Students must have access to the internet and a computer.**
Basic Law Enforcement Training

Fire and Rescue

Emergency Medical Services
EMERGENCY MEDICAL SERVICES
Pre-registration is required for all EMS certification courses. Courses may be cancelled due to insufficient enrollment. Contact: Todd Sumner, 828.306.7044 or todds@southwesterncc.edu. Registration: www.southwesterncc.edu/class-schedule

AMERICAN HEART ASSOCIATION COURSES:
Blended classes offered. Call for details, dates or to register: www.southwesterncc.edu/pstc/emergency-medical-science/cpr-first-aid

BLS for Healthcare Providers
This course is for healthcare professionals who need to know how to perform CPR, as well as other lifesaving skills, in a wide variety of in-hospital and out-of-hospital settings.

Heartsaver CPR, AED & First Aid
This course is for anyone with limited or no medical training who needs a course completion card in first aid, CPR and AED use to meet job, regulatory or other requirements.

Advanced Cardiac Life Support & ACLS-EP
This course takes the basics learned in BLS and builds them through science-based training, designed for healthcare personnel.

Pediatric Advanced Life Support
This course is for the healthcare provider that may interact or respond to incidents with infants and/or children.

ACADEMIES:
Emergency Medical Responder
Location: PSTC, room 117
Dates: Jan. 10 - Mar. 21 OR Apr. 4 - May 30
Location: Jackson Campus
Dates: Jan. 18 - Mar. 30
The primary focus of the Emergency Medical Responder is to initiate immediate lifesaving care to critical patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide lifesaving interventions while awaiting additional EMS response and to assist higher level personnel at the scene and during transport. The class consists of 72 hours didactic and hands-on patient scenario training.

Emergency Medical Technician
Location: PSTC, room 117
Dates: Aug. 15 - Dec. 10
Location: Jackson Campus
Dates: Aug. 16 - Dec. 10
The primary focus of the Emergency Medical Technician is to provide basic emergency medical care and transportation for critical and emergent patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide patient care and transportation.

Emergency Medical Technician - Hybrid Course
Location: PSTC, room 117/Online
Dates: TBD
The primary focus of the Emergency Medical Technician is to provide basic emergency medical care and transportation for critical and emergent patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide patient care and transportation. Emergency Medical Technicians function as part of a comprehensive EMS response, under medical oversight. Emergency Medical Technicians perform interventions with the basic equipment typically found on an ambulance. The Emergency Medical Technician is a link from the scene to the emergency health care system.

Advanced Emergency Medical Technician
Dates: Jan. 10 - May 18
Location: PSTC, room 117
The primary focus of the Advanced Emergency Medical Technician is to provide basic and limited advanced emergency medical care and transportation for critical and emergent patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide patient care and transportation. Advanced Emergency Medical Technicians function as part of a comprehensive EMS response, under medical oversight. Advanced Emergency Medical Technicians perform interventions with the basic and advanced equipment typically found on an ambulance. The Advanced Emergency Medical Technician is a link from the scene to the emergency health care system. This class consists of 199 hours didactic and hands-on patient scenario training; as well as, clinical education of 60 hours in the hospital setting and 48 hours of field internship at area EMS agencies.

OTHER OPPORTUNITIES:
EMS Technical Scope of Practice Evaluations
Call for appointment.

EMS Instructor Methodology - online:
Dates: TBD
This course is designed to meet the requirements of the Office of EMS for those individuals who are seeking to become a North Carolina Level I EMS Instructor.
Online Continuing Education
Our online continuing education courses will be offered for both BLS and ALS providers, as well as, Critical Care CE. Each month there are three, 4 hour online classes and one 4 hour online Critical Care topic. Each month new classes will become available. For a complete listing of class offerings and registration instructions please go to: www.southwesterncc.edu/pstc/ems

FIRE AND RESCUE
SCC offers a wide variety of fire and rescue training courses in cooperation with individual fire and rescue departments in Jackson, Macon, Swain Counties and the Qualla Boundary.

Contact: Richard McWilliams, 828.306.7045 or r_mcwilliams@southwesterncc.edu.

Registration:
www.southwesterncc.edu/pstc/fire-rescue

Technical Rescuer Water Block
Course Code: FIP 6404
Course Hours: 48
Date: Spring 2022
This Technical Rescuer (TR) water block course will present the TR with the knowledge, skills and ability to satisfy the requirements of Chapters 11 and 12 (surface and swift water) of NFPA 1006: Standard for Technical Rescue Professional Qualifications. This block course covers all four required parts of the Technical Rescuer Water certification course series as outlined by the NC Fire and Rescue Commission: FIP-6405 TR Water: Rescue Operations, FIP-6406 TR Water: Rescue Techniques, FIP-6407 TR Water: Rescue Transportation, and FIP-6408 TR Water: Rescue Victim Management.

Wildland Fire Academy
Course Hours: 40
Date: February/March 2022
These courses provide instruction in the primary environmental factors that affect the start and spread of wildfires and recognition of potentially hazardous situations. Also, human factors on the fire line and basic incident command structure will be discussed. Courses: S-130 Basic Wildland Firefighter, S-190 Introduction to Fire Behavior, L-180 Human Factors on the Fire line, I-100 Introduction to Incident Command System.

Technical Rescuer Series
Course Code: FIP 6500
Date: March 2022
This certification-related course will present the Technical Rescuer (TR) with the knowledge, skills, and ability to satisfy the requirements of Chapter Five (General) and Chapter Six (Ropes) of NFPA 1006: Standard for Technical Rescue Professional Qualifications. Individual courses included in this block course are Rescue Operations, Anchors and MAS, Fixed Rope Systems, Health and Wellness, Helicopter Transport, Horizontal Systems, Lowers and Raises, Personal Protective Equipment (PPE), Rescue Equipment, Rope Basics, and Victim Management.

Lost Person Behavior
Course Code: FIP 4728
Date: February 2022
This course will present the most recent advances in lost person behavior with Robert Koesters latest research, and new behavior categories crucial to solving the mystery of where to look for a lost person. Participants will go into details of actual search missions and the profiles of different groups, in addition to hands-on experience with creating reflex tasks and focused investigation questions.

LAW ENFORCEMENT (LETP)
For additional SCC-Public Safety Training - Law Enforcement Training Program information, please visit: www.southwesterncc.edu/pstc/law-enforcement.

North Carolina - Basic Law Enforcement Training (NC-BLET)
Course Code: CJC-3938
Course Hours: 755+
Contact: Mitch Boudrot, 828.306.7043 or m_boudrot@southwesterncc.edu
The NC-BLET course is a state-accredited program designed to prepare entry-level individuals with the cognitive and physical skills to become certified police officers/deputy sheriffs. Upon successful completion academy graduates will be eligible for certification for employment as a sworn law enforcement officer within the State of North Carolina. SCC-PSTC-LETP typically schedules two academies (Spring/Fall) annually. Applicants are required to meet all required qualifications, including agency sponsorship.

North Carolina - Detention Officer Certification Training (NC-DOCC)
Course Code: CJC-3941
Course Hours: 209
Contact: Mitch Boudrot, 828.306.7043 or m_boudrot@southwesterncc.edu
This course is a state accredited program designed to prepare entry-level individuals with the cognitive and physical skills for eligibility as certified Detention Officers. SCC-PSTC-LETP typically schedules two academies (Spring/Fall) annually. Applicants are required to meet all required qualifications, including agency sponsorship.

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General Instructor Training Course (NC-GI)
Course Code: CJC-3928
Course Hours: 90
Contact: Mitch Boudrot, 828.306.7043 or m_boudrot@southwesterncc.edu
This course should be taken by Criminal Justice personnel planning to teach in any course mandated by either the Criminal Justice Education Training Standards Commission or the Sheriff's Education Training Standards Commission. Prior to teaching in any commission-mandates course, you must successfully complete this course, apply for and be granted certification as a probationary instructor. Also, personnel desiring to attend specialized instructor training courses such as Firearms, Subject Control, Physical Fitness, Driver Training, etc. must first successfully complete the General Instructor Training course. SCC-PSTC-LETP typically schedules one session (Summer) annually.

National Park Service - Park Ranger Law Enforcement Academy (NPS-PRLEA+)
Course Code: CJC-5055
Course Hours: 767.5
Contact: Zach Dezarn, 828.306.7055 or z_dezarn@southwesterncc.edu
Formerly identified as the National Park Service - Seasonal Law Enforcement Training (NPS-SLET) program delivered by the Southwestern Community College - Division of Public Safety Training Center (SCC-PSTC), NPS-PRLEA+ is approved by the United States Department of the Interior (DOI) and coordinated by the National Park Service Law Enforcement Training Center (NPS-LETC), Federal Law Enforcement Training Center (FLETC), located in Glynco, Georgia. Successful completion of the NPS-SLET program, in its entirety, is an eligibility requirement for a Type II (Seasonal) Law Enforcement Commission with the National Park Service (NPS) and allied agencies. Course information and application materials may be accessed online at southwesterncc.edu/pstc/law-enforcement/national-park-service-nps. Applicants are required to meet all required qualifications. SCC-PSTC-LETP typically schedules two sessions (Spring/Fall) annually.

Mandated In-Service Training (MIST)
Course Code: CJC-3952
Course Hours: Varies by topic
Contact: Blake Buchanan, 828.306.7052
These courses are designed to provide training in all topical areas that are mandated annually by a North Carolina accrediting commission or agency of state or federal government for continued certification as a law enforcement officer. SCC-PSTC-LETP provides traditional classroom delivery, partner agency site delivery and, based upon topical requirements, the convenience of an online training format. The mandated in-service topics change from year to year based upon the NC Administrative Code and current law.

Implicit Bias, Impartial Policing and Moral Compass
Course Code: CJC-5046
Course Hours: 4 or 8
Contact: Blake Buchanan, 828.306.7052
This course introduces and integrates the concepts of implicit bias, impartial policing and the law enforcement moral compass within contemporary police service, utilizing content from the National Command & Staff College's text, Moral Compass for Law Enforcement Professionals (2014).

Speed Measurement Instrument Training (SMI) - Basic RADAR Operator Training, RADAR Operator and RADAR/LIDAR Operator Recertification, Basic LIDAR Operator Training
Course Code: CJC-3934
Contact: Curtis Dowdle, 828.306.7040 or cdowdle@southwesterncc.edu
Basic Operator and Recertification courses for certified and employed local, state or federal law enforcement officers. Deputies must be in compliance with the Sheriff’s Standards Commission. Attendees and/or agency must provide approved instruments (RADAR/LIDAR) for practice/testing, patrol vehicle and current training manual. The SMI training schedule can be accessed at: www.southwesterncc.edu/pstc/law-enforcement/speed-measurement-training

NCJA School Resource Officer (SRO) Training
Course Code: CJC-4040
Course Hours: 40
Contact: Curtis Dowdle, 828.306.7040 or cdowdle@southwesterncc.edu
This course provides certified law enforcement officers who are currently assigned, or will be assigned, full-time duty within an elementary, middle or high school, with the history, philosophy and basic skills necessary to serve as a School Resource Officer (SRO). Attendees will receive instruction in law, identification, handling exceptional students and classroom instruction techniques. Attendance is required at all class sessions.

Field Training Officer (FTO) Program
Course Code: CJC-5015
Course Hours: 40
Contact: Blake Buchanan, 828.306.7052
The FTO Program is designed to introduce Probationary Officers to the realities and responsibilities of law enforcement and to produce members capable of providing service to the public under both routine and emergency conditions.

Contracted (10-99) Civilian Role Players
Contact: Matt Reynolds, 828.306.7059
Civilian role players contribute to the success of our reality-based law enforcement and public safety training programs. Candidates must meet eligibility requirements and pass a background check prior to consideration and assignment to scheduled public-safety scenario-based training. Training provided.
For five years, Franklin resident Nancy Bergenstock had been looking for a way to make a legacy gift.

She talked to an attorney and two financial advisors, but she never could find the answer she was looking for.

Then over the summer, she saw an article in her local newspaper about the “Pass It On” endowed scholarship gift Joyce Cooper made to Southwestern Community College – and that’s when Bergenstock made up her mind.

She met with Brett Woods, Director of the SCC Foundation, to learn more then moved quickly to endow a “Pay it forward” scholarship and also set up a legacy gift that will benefit students for generations to come.

“That article is why I chose SCC,” she said. “I told a friend what I was going to do, and she said: ‘Oh yes, Southwestern has won national honors.’ The more I looked into it, the more impressed I am with everything about this college.

“I also can’t say enough about how good it has been to work with Brett and everyone at SCC,” Bergenstock added. “They made everything easy to understand, and they’ve streamlined the entire process.”

Originally from New York, Bergenstock attended Cayuga Community College and later graduated from SUNY (State University of New York) Cortland.

In SCC, she recognized many of the same attributes she appreciated about Cayuga.

“Education is the reason I’m able to do what I’m doing now,” Bergenstock said. “I want to help others do the same.”

SCC has been ranked among the Top 10 community colleges in the nation six times since 2007 – including a No. 1 national ranking by BestColleges.com in 2020.

Additionally, two of SCC’s academic programs (Cyber Crime in 2020 and Medical Assisting in 2021) have recently been ranked No. 2 nationally in their respective fields.

Southwestern is also the only community college in the nation to have a scientific partnership with NASA.

Locally, the SCC Foundation has generated some momentum that’s unprecedented in the college’s history with consistent growth in the number of endowed scholarships and overall assets. During the 2021-22 academic year, the foundation awarded a record 164 scholarships valued at $191,000.

“Nancy has a genuine heart for wanting to pay it forward and help future students attend SCC,” said Dr. Don Tomas, SCC President. “Her endowed scholarship will help students immediately, and the legacy gift will make it possible for infinitely more students to change their lives at SCC. We’re honored she chose Southwestern to help her pay it forward.”

For more information about giving options through the SCC Foundation, contact Brett Woods at b_woods@southwesterncc.edu.
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