



STATE OF NORTH CAROLINA
OFFICE OF STATE BUDGET AND MANAGEMENT



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TO: Department Heads and Chief Fiscal Officers
All Departments, Institutions and Agencies

FROM: Kristin Walker *Kristin Walker*
State Budget Director

SUBJECT: Travel Subsistence Rate Revision Effective July 1, 2025

[GS 138-6 \(5\)](#) requires the Director of the Budget to revise subsistence payments for state employees' in-state and out-of-state travel. The revision is based on the percentage increase in the Consumer Price Index for All Urban Consumers for the most recent 24-month period. **Effective July 1, 2025**, total subsistence reimbursement rates will be increased by approximately 5.5% for both in-state expenses and out-of-state expenses. The new subsistence rates will be effective for both years of the 2025-27 biennium.

The following list details the various rates of subsistence per day for travel-related expenses. A revision to the *State Budget Manual* will be issued to reflect this change.

| | <u>In-State</u> | <u>Out-of-State</u> |
|-------------------------|-----------------|---------------------|
| Breakfast | \$ 10.60 | \$ 10.60 |
| Lunch | \$ 14.00 | \$ 14.00 |
| Dinner | \$ 24.40 | \$ 27.70 |
| Lodging (actual, up to) | <u>\$ 94.10</u> | <u>\$ 111.10</u> |
| Total | \$ 143.10 | \$ 163.40 |

If you have any specific questions regarding the new rates, please contact your budget execution analyst.