

Writing Process - Summary

Prewriting: Brainstorming, journaling, outlining

Drafting: Get thoughts down on paper; do NOT expect perfection

Revision: Check for readability and meaning. Do your ideas make sense? Are they in a logical order?

Editing: Check spelling, grammar, and punctuation. Know your OWN pattern of error.

Proofreading: The final polish: check format, spelling, and grammar. Make sure everything printed correctly.

Evaluation: Any feedback you receive from your instructor should help you with your next assignment.

