

MINUTES OF THE BOARD OF TRUSTEES MEETING
Southwestern Community College

January 23, 2007 - SCC Campus

Attending:

Trustees

Conrad Burrell Eddie Madden Bob Simpson
Paul Holt Brian McMahan Jerry Sutton
Earl Hooper Quayle Neslen Kate Welch
Jake Hyatt Pete Penland

College Staff

Cecil Groves Gene Couch
Sharon Grasty Susan McCaskill
Janet Burnette Chuck Reece
Jim Campbell George Stanley

Guests: Peter Messier, Dennis Wilkey

The Board of Trustees of Southwestern Community College met for its regular quarterly meeting on January 23, 2007.

Chairman Conrad Burrell called the meeting to order at 4:30 p.m.

Mr. Holt made a motion to approve the minutes of the quarterly meeting of October 24, 2006 as mailed. Mr. Sutton seconded the motion which carried unanimously.

Dr. Groves reviewed the North Carolina Community College System's 2007-09 expansion budget request for legislative funding. The budget request will be submitted at the upcoming 2007 legislative session.

Mr. McMahan entered the meeting at 4:40 p.m. Mr. Hyatt entered the meeting at 4:45 p.m.

Discussion was held on the Ethics Training mandated by the new State Government Ethics Act. Three ITV sessions have been arranged on the Jackson campus to enable the trustees to meet this requirement. It was the consensus of the trustees that a communication should be drafted to submit to the State Board protesting the State Board's involvement on the local level and the loss of local board autonomy.

Mr. Penland made a motion that a resolution be drafted to be submitted to the State Board stating the SCC trustees' position regarding the State Board's involvement on the local level and the loss of local board autonomy. Mr. Hooper seconded the motion which carried unanimously. Dr. Groves will draft a document for Chairman Burrell and Mr. Holt to review.

CURRICULUM AND STUDENT SERVICES COMMITTEE

Vice President McCaskill provided an update on continuing education programs and initiatives. The Heritage Arts Institute has received a \$23,000 grant from the Blue Ridge National Heritage Area. She is also pursuing a \$1.2 million grant request from Homeland Security to be used for the design and purchase of storage facility units for law enforcement training. The Race for Literacy initiative has funded a scholarship for a GED student to continue her education at SCC. In 2006 the continuing education department conducted 1387 classes with a total of 19,776 students (duplicated) participating.

Ms. McCaskill presented and reviewed the Extension Education Class Visit Summary for Fall 2006 (IV A 1-b).

Ms. McCaskill presented the Accountability and Credibility Internal Audit Plan, Self-Supporting Class Policy (IV A 2-a) and Specific Fees Policy (IV A 2-b) for approval. Mr. Sutton made a motion that the Accountability and Credibility Internal Audit Plan, Self-Supporting Class Policy and Specific Fees Policy be approved. Mr. Penland seconded the motion which carried unanimously.

Vice President Couch reviewed the Fall 2006 Enrollment Update and Spring 2007 Preliminary Enrollment Data (IV B 1-a/b). Enrollment figures show a two percent increase.

Dr. Couch presented the Keys to Student Success brochure (IV B 1-c). This listing of activities students should be engaged in to achieve success at the college level was authored by college faculty.

Dr. Couch reported the first December commencement was a success and will be continued. The second annual SCC Academic Challenge competition will be held on March 15.

Dr. Groves reported the college received a clean report from the recent state program audit for 2005/06 with no exceptions or recommendations noted for continuing education or curriculum areas. He commended both curriculum and continuing education staff for their efforts.

Dr. Couch presented the College Calendar 2007-2008 (IV B 2-a) for approval. Following discussion, Mr. Sutton made a motion that the College Calendar 2007-2008 be adopted. Mr. Simpson seconded the motion which carried unanimously.

Dr. Couch presented Policy 6.7 Revision - Early College Admissions (IV B 2-b) for approval. Mr. Holt made a motion that Policy 6.7 Revision - Early College Admissions be approved. Mr. Hooper seconded the motion which carried unanimously.

In Vice President Haire's absence, Dr. Groves provided a quarterly update on activities and highlights for the Macon Campus and Institutional Advancement area (IV C 1-a). Dr. Groves gave an update on the status of the new Macon Campus construction and distributed a site photo. Mr. Sutton suggested an upcoming quarterly meeting be held in Macon County and include a tour of the new building.

FINANCE AND CAMPUS IMPROVEMENTS COMMITTEE

Vice President Burnette reviewed the Local Revenue Analysis (V A 1-a) and State Current Expenditures (V A 1-b) for the period ending December 31, 2006.

Ms. Welch entered the meeting at 5:20 p.m.

Ms. Burnette presented the Budget Transfers (V A 2-a) for approval. Mr. Holt made a motion that the Budget Transfers be approved. Dr. Neslen seconded the motion which carried unanimously.

Ms. Burnette presented the Optional Fees schedule (V A 2-b) for approval. The Systems Audit Services program auditor has recommended that the college annually update its optional fee schedule. Mr. Holt made a motion that the Optional Fees be approved. Mr. Sutton seconded the motion which carried unanimously.

George Stanley presented and reviewed the Facilities Master Plan 2006/07. Dr. Groves and Mr. Stanley recognized retired facilities coordinator Dennis Wilkey for his contribution of aerial photos for the document. Dr. Groves also commended Mr. Holt for his efforts in the college's acquisition of the properties adjoining the Jackson campus. Mr. Penland made a motion that the Facilities Master Plan 2006/07 be approved and adopted. Mr. Simpson seconded the motion which carried unanimously.

Peter Messier, SCC surveying instructor, gave a PowerPoint overview of the survey of utilities project recently conducted on the Jackson Campus. He also demonstrated the technology used in the process. Mr. Messier, with the assistance of Mr. Wilkey, conducted the survey to map the utilities and topography of the campus. Dr. Groves and Chairman Burrell expressed their appreciation to Mr. Messier and Mr. Wilkey for this valuable contribution to the college.

Mr. Holt and Mr. McMahan departed the meeting at 5:40 p.m.

Mr. Stanley presented a proposed new Macon campus landscape plan for the trustees to view. The plan was created by a retired Swain County landscape architect.

Mr. Stanley presented the Architectural Services, Project No. 1371 (V A 2-d) for approval. Mr. Sutton made a motion that the Architectural Services, Project No. 1371 be approved. Dr. Neslen seconded the motion which carried unanimously.

Vice President Campbell provided an update on technology initiatives. Progress is being made on the partnership with the Campus EAI Consortium. The conversion to the Information System of the Future continues to progress with completion of the student component anticipated by fall. He is

currently working on IT requirements and components for the new Macon campus. The first phase of the WNC-EdNet project has been completed. Contracts have been signed and the fiber-optic ring is now complete. Dr. Groves reported that the Carlton family of Cashiers is funding the extension of the fiber optic line from Sylva to Cashiers.

EXECUTIVE COMMITTEE

Dr. Groves presented an addendum to the Additions to the Full-Time Employee List. The addendum was necessitated by the need to expedite hiring of a director for the Fine Arts Cherokee program.

Mr. Sutton made a motion that the Additions to the Full-Time Employee List (VI A-1), Additions to Part-Time Employee List (VI A-2), and Educational Leave Request (VI A-3) be approved.
Mr. Hooper seconded the motion which carried unanimously.

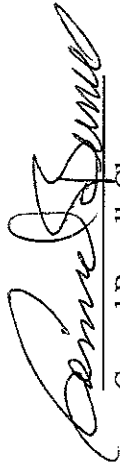
Dr. Neslen made a motion that the Board enter Executive Session at 5:59 p.m. for the purpose of discussing property in accord with G.S. 143-318.11. Mr. Simpson seconded the motion which carried. The Board entered Executive Session at 5:59 p.m.

The Board returned from Executive Session at 6:10 p.m.

Dr. Neslen made a motion to adjourn. Mr. Simpson seconded the motion which carried unanimously.

The next quarterly Board of Trustees meeting is scheduled for Tuesday, April 24, 2007.

The meeting adjourned at 6:11 p.m.



Conrad Burrell, Chairman
Board of Trustees



Cecil L. Groves, Secretary
Board of Trustees

5/31/07

Date