

MINUTES OF THE BOARD OF TRUSTEES MEETING
Southwestern Community College

April 28, 2009 - SCC Campus

Attending:

Trustees

Terry Bell	Quayle Neslen
Conrad Burrell	Pete Penland
Paul Holt	William Shelton
Earl Hooper	Jerry Sutton
Mary Jane Letts	Kate Welch

College Staff

Cecil Groves	Susan McCaskill
Sharon Grasty	Chuck Reece
Janet Burnette	George Stanley
Gene Couch	
Connie Haire	

Guests: Bob Clark, Owen Gibby

The Board of Trustees of Southwestern Community College met for its regular quarterly meeting on April 28, 2009.

Chairman Conrad Burrell called the meeting to order at 5:00 p.m.

Mr. Holt made a motion to approve the minutes of the quarterly meeting of January 26, 2009 as mailed. Mr. Sutton seconded the motion which carried unanimously.

CURRICULUM AND STUDENT SERVICES COMMITTEE

Vice President McCaskill presented and reviewed the Continuing Education Enrollment Totals (IV A 1-a). The figures reflect an increase in course offerings, student enrollment and FTE for the Fall 2008 period.

Ms. McCaskill reviewed the Work Skills Training/Certificate Programs (IV A 1-b) and provided an update on continuing education programs and initiatives. The Summer Youth Program has contacted her regarding short-term courses appropriate for youths in the program. Employee training for local manufacturers has also increased due to the current economic situation. Continuing education staff are working with the employees of area businesses facing job losses due to business closure or layoffs.

Governor Perdue's workforce development initiative, designed to benefit North Carolina job seekers, will create short-term training programs in 12 career areas. Funds will be distributed to the community colleges for these programs. Ms. McCaskill noted community colleges will have some flexibility to substitute programs. She has been meeting with advisory groups for the continuing education programs to discuss this initiative and plans to submit a proposal to the system office within the next several weeks. Dr. Groves expressed his appreciation to Ms. McCaskill and her staff for their efforts.

Vice President Couch introduced Owen Gibby, English faculty member and co-editor of the college's Milestone publication. Mr. Gibby briefly reviewed the publication and presented copies to the Board.

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Dr. Couch introduced faculty member, Bob Clark. Mr. Clark will be retiring next month as program coordinator/instructor for the Graphics Art and Design program. Dr. Couch and Dr. Haire recognized him for his 39 years of service to the college.

Dr. Couch provided an update on recent and upcoming academic initiatives. SCC graduate, Martha Hall, was recently named to the USA Today All USA Community College Academic Team. Two SCC students, Brandi Anders and Christopher Vendrell were chosen for the NC Community College Academic Excellence Award. Spring Commencement ceremonies will be held on Friday, May 8. The SCC Chorale will perform on May 5. The Oconoluftee Indian Arts Institute will hold an open house at its new facility on May 21.

Dr. Couch presented the Healthcare Informatics Program (IV B 2-a) for approval. Dr. Neslen made a motion that the Healthcare Informatics Program be approved. Mr. Bell seconded the motion which carried unanimously.

Dr. Groves presented and reviewed the SCC College Transfer Program performance for 2006-07. He noted all indications predict that projected enrollment growth for Fall 2009 will be within the 12 to 20 percent range.

Dr. Groves reported the college is seriously considering separating from the Region A Nursing Consortium. There are philosophical differences toward education between the colleges involved and the relationship has been problematic for a decade. Surveys of SCC nursing students have consistently reflected their dissatisfaction with the arrangement. Several trustees reported receiving student complaints, also. Following discussion, it was the consensus of the group that the college should re-engage discussions about dissolution and seek a plan for disengagement from the Consortium.

Dr. Groves reported the audit findings for the recent program audit for the period Spring Semester 2007 through Spring Semester 2008. There were no audit exceptions or areas of concern identified.

Vice President Haire provided a quarterly update on activities and highlights for the Macon Campus and Institutional Development area (IV C 1-a). Spring enrollment at the Macon Campus is up 20 percent. The Macon Early College students and staff have moved into the new transition building. A dedication and open house for the building is planned for June 5. The Public Information Office has implemented the system wide Creating Success campaign on the college web site. Word has been received that the college will receive funding this October from the Title III grant. Dr. Haire is working with college staff on several projects including an initiative with Duke Energy to create an enterprise center at the Macon Industrial Park and a manufacturing expo this July which will be funded by the Cherokee Preservation Foundation.

FINANCE AND CAMPUS IMPROVEMENTS COMMITTEE

Vice President Burnette reviewed the Local Revenue Analysis (V A 1-a) and State Current Expenditures (V A 1-b) for the period ending March 31, 2009. Spending restrictions have been implemented

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statewide and the college is operating under severe cash restrictions. Due to the restrictions, the college will not spend 100 percent of its budget this year.

Ms. Burnette presented the Budget Transfers (V A 2-a), Annual Local Budget 2009/10 (V A 2-b), and Annual College Budget 2009/10 (V A 2-c) for approval.

Mr. Holt made a motion that the Budget Transfers, Annual Local Budget 2009/10 and Annual College Budget 2009/10 be approved. Mr. Sutton seconded the motion which carried unanimously.

Ms. Burnette and Dr. Groves presented Policy 4.18 - Salary Adjustment in Recognition of Additional Education (V A 2-d) for approval.

Mr. Sutton made a motion that Policy 4.18 - Salary Adjustment in Recognition of Additional Education be approved. Mr. Penland seconded the motion which carried unanimously.

EXECUTIVE COMMITTEE

Mr. Hooper made a motion that the Additions to the Full-Time Employee List (VI A-1) and Additions to the Part-Time Employee List (VI A-2) be approved. Mr. Bell seconded the motion which carried unanimously.

Mr. Holt made a motion that the Board enter Executive Session at 6:20 p.m. for the purpose of discussing a personnel matter in accord with G.S. 143-318.11. Mr. Sutton seconded the motion which carried. The Board entered Executive Session at 6:20 p.m.

The Board returned from Executive Session at 6:25 p.m.

Chairman Burrell announced the annual presidential evaluation was complete and Dr. Groves had received excellent reviews. This information will be forwarded to the chair of the State Board of Community Colleges as required.

Dr. Groves reported several meetings have been held with representatives from the East Carolina University Dental School Project to discuss a possible affiliation and the offering of dental assisting and hygiene programs. They have received funding to create five centers across North Carolina in underserved parts of the state and have identified Jackson County as a potential site. ECU would like to build a clinic on the Jackson Campus and has asked the college to identify several potential sites. They plan to come back in May to look at the sites. Dr. Groves distributed photos of potential clinic sites.

Mr. Stanley reported that the lawsuit involving the builder and subcontractors for the Macon Campus has been resolved and the liquidated damages claim has been settled. The project is now closed and considered complete.

Mr. Sutton made a motion to adjourn. Mr. Hooper seconded the motion which carried unanimously.

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The next quarterly Board of Trustees meeting is scheduled for Tuesday, July 28, 2009.

The meeting adjourned at 6:30 p.m.

Conrad Burrell, Chairman
Board of Trustees

Cecil L. Groves, Secretary
Board of Trustees

Date