

MINUTES OF THE BOARD OF TRUSTEES BI-MONTHLY MEETING
Southwestern Community College

July 27, 2021 – SCC Jackson Campus

Attending:

Trustees

Jeff Cloer	Beth Lofquist
Vance Davidson	Cory McCall
Jean Ellen Forrister	Brett Rogers
Ken Henke	Gary Shields
Luke D. Hyde	Lambert Wilson
Mark Jones	

College Staff

Don Tomas
Thom Brooks
William Brothers
Nan Coulter
Tyler Goode

Absent

Sue Bartlett, Caroline Coffey, Jeremy Hyatt

Guest

Ann Melton

The Board of Trustees of Southwestern Community College (SCC) met for their bi-monthly meeting on July 27, 2021 in the Charles Siler Slagle Board Room of the Conrad G. Burrell Building on the Jackson campus.

OATH OF OFFICE

Clerk of Superior Court Ann Melton administered the Oath of Office to reappointed trustees Jeff Cloer, Luke D. Hyde and Lambert Wilson.

CALL TO ORDER

Chairman Lambert Wilson called the meeting to order at 5:02 p.m. and read the Conflict of Interest Statement. A quorum was present for the meeting.

ELECTION OF OFFICERS

Chairman Wilson asked Mr. Jones to report on the results of the Nominating Committee. Mr. Jones reported that the Committee is recommending the following slate of officers to the Board of Trustees:

Chair: Lambert Wilson

Vice Chair: Vance Davidson

Secretary: Don Tomas

Chair of Curriculum and Student Services Committee: Jean Ellen Forrister

Chair of Finance and Campus Improvement Committee: Luke D. Hyde

Chairman Wilson opened the floor to any other nominations. No other nominees were proposed, and Dr. Lofquist made a motion to approve the slate of officers as presented. Mr. Cloer seconded the motion, which passed unanimously.

PREVIOUS MEETINGS' MINUTES

Mr. Wilson asked for a motion to approve the minutes of the Board of Trustees Meeting of May 25, 2021. Mr. Hyde made a motion to approve the minutes as presented, and Mr. Shields seconded the motion, which passed unanimously.

PRESIDENT'S REPORT

Dr. Tomas presented two new SCC videos to the Board – an SCC Promise video and a video on the Health Sciences Center.

Dr. Tomas reported on the annual Fall Welcome Back to be held on August 10, with an address to the faculty and staff by North Carolina Community College System President Thomas Stith III. He reported that a representative from Senator Richard Burr's NC Field Office will tour the Health Sciences Center, also on August 10.

Regarding the Health Sciences Center, Dr. Tomas reported that the College received all required Certificates of Occupancy and the faculty and staff are ready to move in and set up their classrooms, labs, and offices.

CURRICULUM AND STUDENT SERVICES

Curriculum and Student Services Chairwoman Ms. Jean Ellen Forrister asked Dr. Thom Brooks, Executive Vice President for Instruction and Student Services to report on Curriculum and Student Services.

Dr. Brooks reported to the Board on the SCC Promise Program, providing last-dollar no-cost tuition and fees for students enrolled for Fall 2021 and Spring 2022.

Dr. Brooks gave an update on enrollment for Workforce and Continuing Education for Spring

2021. JobCorps enrollment was down, PSTC, Occupational, Community Enrichment, Personal Enrichment, and Small Business Center enrollment were all up. Dr. Brooks reported that Curriculum enrollment is down for Summer 2021 session, but the Fall 2021 enrollment is increasing. Dr. Brooks announced that Tiffany Henry, the director of the Small Business Center, is leaving the College to become the new Economic Development Director for Jackson County.

Dr. Brooks gave an update on the various division in Instruction and Student Services, and presented the College and Career Readiness summer newsletter for the Committee's review.

There were no Action Items.

TOUR OF HEALTH SCIENCES CENTER

Chairman Wilson paused the meeting at 5:41 p.m. for the Trustees to tour the new Health Sciences Center, led by Dr. Tomas. The Board returned and Chairman Wilson called the meeting back into order at 6:29 p.m.

FINANCE AND CAMPUS IMPROVEMENT

Mr. Hyde asked Vice President for Financial and Administrative Services William Brothers to give a report on Local Revenue Analysis and State Budget Expenditures.

Under Action Items, Mr. Brothers presented the Budget Allocations and Transfers for review and discussion. Following discussion, Mr. Hyde made a motion to approve the Budget Allocations and Transfers, which was seconded by Mr. Davidson and passed unanimously.

FACILITY UPDATE

Mr. Brothers gave an update on Facilities, reporting on the status of the Firing Range and the Fire Rescue Training Facility. Mr. Brothers reported that the work is completed on the electronic targeting system at the Firing Range and the punch list should be completed by the end of July 2021, with the gate and security system the last items to complete. Mr. Brothers reported that the leases for the Franklin National Guard Armory and the site of the Fire Rescue Training Center are at the State Construction Office.

EXECUTIVE COMMITTEE

Chairman Wilson thanked the Board for completing the Board self-evaluation, and announced that the results of the evaluation will be used to develop the materials and agenda of the Board of Trustees retreat on October 22, 2021.

Under Action Items, Mr. Wilson presented the Full Time and Part Time Employees Lists for review and approval. Following review, Ms. Forrister made a motion to approve the Full Time and Part Time Employee Lists which was seconded by Mr. Hyde and passed unanimously.

CLOSED SESSION

Mr. Wilson announced the need for the Board to go into Closed Session in accordance with N.C.G.S. 143-318.11(a)(2) – Honorary Awards. Mr. Davidson made a motion to enter into Closed Session, which was seconded by Mr. Cloer and approved unanimously. The Board entered into Closed Session at 6:41 p.m.

The Board returned to Open Session from Closed Session at 6:43 p.m. after taking action that will be reported later in 2021.

OTHER BUSINESS

Under Information Items Dr. Tomas gave the Board reminders about the Fall Welcome Back event on August 10 with Dr. Thomas Stith, the SCC Foundation Boots, Blue Jeans and Bling Gala on September 11, the SCC Health Sciences Center Open House on October 1, and the SCC Board of Trustees retreat on October 22.

Mr. Davidson spoke to the Board about their support of the importance of Trustee support of the Gala, both in purchasing tickets and being table sponsors, as well as attending the Gala. He stressed the importance of the community witnessing the Board's support of the College by their presence.

With no other business before the Board, Dr. Lofquist made a motion to adjourn the meeting. Mr. Hyde seconded the motion, which passed unanimously. The meeting adjourned at 7:00 p.m.

Lambert Wilson, Chairman
Board of Trustees

Don Tomas, Secretary
Board of Trustees