MINUTES OF THE BOARD OF TRUSTEES BI-MONTHLY MEETING

Southwestern Community College

September 23, 2025 – SCC Macon Campus

Attending:

Trustees		*College Staff*	*Guests*
Howard Allman	Gerald McKinney	Dr. Don Tomas	Benj Johnson
Toby Allman	Brett Rogers	Scott Baker	Elaine Merritt
J.K. Coward	Cynthia Womble	Mark Haskett	Alan McWilliams
Jack Debnam		Kathy Posey	Mark Haskett
Ken Henke		Barb Putman	
Mark Jones		Tina Wilson	

Absent:
Jeff Cloer   Joyce Cooper   Jenny Holland   Cory McCall   Betty Waldroop

The Board of Trustees of Southwestern Community College (SCC) met for their bi-monthly meeting on September 23, 2025, in the board room of the Groves Center on the Macon Campus.

CALL TO ORDER
Chairman Mark Jones called the meeting to order at 5:05 p.m. and read the Conflict-of-Interest Statement. A quorum was present for the meeting.

OATH OF OFFICE
Ms. Kathy Posey, administered the Oath of Office to reappointed Trustee Gerald McKinney.

APPROVAL OF AGENDA
Mr. Howard Allman made a motion to approve the agenda. Mr. Jeff Cloer seconded the motion, which passed unanimously.

PREVIOUS MEETING'S MINUTES
Chairman Jones asked for a motion to approve the minutes of the Board of Trustees Meeting of July 22, 2025. Mr. Henke made a motion to approve the minutes. Mr. Rogers seconded the motion, which passed unanimously.

PRESIDENT'S REPORT
Dr. Tomas provided a President's Report, noting that the General Assembly had not yet passed a budget, leading to a continuation budget based on the previous year's funding. Dr. Tomas reported that he and five trustees attended the NCACCT Legislative Seminar from Sept. 10-12. The annual Gala fundraiser for student scholarships will be held on September 27.

CURRICULUM AND STUDENT SERVICES
Committee Chair Ken Henke asked Dr. Barb Putman to report. Dr. Putman introduced student speakers Josh Anderson and Cameron Ramsey.

Dr. Putman provided a positive summer enrollment report. Continuing Education and PSTC (Public Safety Training Complex) reported an increase over a summer to summer comparison. Curriculum enrollment was flat.

Under Action Items, Dr. Putman presented the following policies for approval: Policy 1.05 Institutional Accreditation, Policy 3.03.09 Substantive Change, Policy 5.01.02 Curriculum Development, Policy 5.01.06 Instructional Personnel Qualifications, Policy 6.04.07 Student Records, and policy 6.04.08 Service and Other Animals in Institutional Areas. Mr. Toby Allman made a motion to approve the above stated policies as presented, which was seconded by Mr. Debnam and passed unanimously.

FINANCE AND CAMPUS IMPROVEMENT
Finance and Campus Improvement Committee Chair Cory McCall asked Ms. Tina Wilson, Vice President of Finance and Administrative Services, to give a report on Local Revenue Analysis and State Budget Expenditures. Ms. Wilson also provided a report on the new 2025-2026 Travel and Subsistence Rates from the Office of State Budget and Management.

Under Action Items, Ms. Wilson presented the revised job description for the President. Mr. Howard Allman made a motion to approve the revised job description for the President as presented, which was seconded by Mr. McKinney and passed unanimously.

FACILITIES AND OPERATIONS
The board viewed a PowerPoint of the visual design for the new Learning Commons area.

Under Action Items, Dr. Tomas explained the need for an amendment to the 3-1 Library-Renovate and Centralize project. The amendment is for the purpose of removing the existing Holt Library renovation from the project and reducing the addition to the existing Oaks Hall due to updated estimates exceeding funds available. Ms. Womble made a motion to approve the amendment to the 3-1 Library-Renovate and Centralize project as presented, which was seconded by Mr. Debnam and passed unanimously.

Dr. Tomas provided an update on several other ongoing capital projects. The fire rescue training facility and indoor firearm training facility projects are progressing. The completion date for the dental assisting and dental hygiene renovation project has been extended. Asbestos was detected in Founders Hall. An asbestos removal company has been hired.

EXECUTIVE COMMITTEE
Chair Jones reviewed the results of the Board of Trustees self-evaluation. The results will be used to help create the agenda for the next Board of Trustees Retreat. Dr. Tomas invited everyone to attend the Retirement Reception to be held in the Burrell Conference Center on Sept. 24.

OTHER BUSINESS
Mr. Scott Baker, Vice President for Information Technology presented Policies 8.01 - 8.27 (a total of 27 policies). Mr. Howard Allman made a motion to approve policies 8.01 through 8.27 as presented (for a total of 27 policies). Mr. Debnam seconded the motion, which passed unanimously.

With no other business before the Board, Mr. Debnam made a motion to adjourn the meeting, which was seconded by Mr. McKinney and passed unanimously. Chairman Jones adjourned the meeting at 6:23 p.m.

Mark Jones, Chair
Board of Trustees

Don Tomas, Secretary
Board of Trustees