

MINUTES OF THE BOARD OF TRUSTEES QUARTERLY MEETING
Southwestern Community College

October 24, 2017 – SCC Macon Campus

Attending:

Trustees

Terry Bell
Jeff Cloer
Doug Cody
Vance Davidson
Jean Ellen Forrister

Karl Gillespie
Jeremy Hyatt
Bobbi Carlton Mathews
Gary Shields

College Staff

Don Tomas
Marc Boberg
William Brothers
Nan Coulter
Cheryl Davids

Johnathan Dean
Curtis Dowdle
Tyler Goode
Lynda Parlett

Absent

Jeff Cloer, W. Paul Holt, Jr., Mark Jones, Libby Knight, Lambert Wilson

Guest

Abigail Platt, SCC Student

The Board of Trustees of Southwestern Community College (SCC) met for their quarterly meeting on October 24, 2017 in the Entegra Bank Board Room of the Cecil L. Groves Building on the Macon campus.

Chairman Terry Bell called the meeting to order at 5:10 p.m. and read the Ethics and Conflict of Interest statement.

PREVIOUS MEETINGS' MINUTES

Mr. Bell asked for a motion to approve the minutes of the Special Called Meeting Board of Trustees Meeting of September 14, 2017. Mr. Davidson made a motion to approve the minutes as presented, and Mr. Hyatt seconded the motion, which carried unanimously.

PRESIDENT'S REPORT

Dr. Tomas informed the Trustees that the North Carolina Community College System will be directing all North Carolina community colleges to adopt a policy excusing student absences due to military leave, and a proposed new policy will be presented to the Board of Trustees for review and approval at the January 23, 2018 quarterly meeting.

Dr. Tomas gave an update on ConMet's shutdown and the potential impact to the College.

In response to a query from Ms. Forrister at the Curriculum and Student Services Committee meeting of October 16, 2017, Dr. Tomas reported that 11% of students using Financial Aid take out student loans to pay for college expenses, at an average of \$10,750 per student.

Dr. Tomas announced that ShocktoberFest will be open to the public for the first time this year at 6 PM on October 31.

Dr. Tomas announced to the Trustees that the Association of Community College Trustees' Annual Governance Leadership Institute will be held in San Antonio, TX March 21 – 23, 2018. He requested that Trustees interested in attending should notify Nan Coulter ASAP of their interest and she will make arrangements for registration, lodging and transportation.

Dr. Tomas will be attending the Fall NC Community College Presidents' meeting in Asheville October 25 – 27, 2017.

CURRICULUM AND STUDENT SERVICES

Dr. Cheryl Davids, Dean of the Macon Campus, gave an update on Summer and Fall 2017 Curriculum enrollment, as well as divisional updates.

Mr. Curtis Dowdle, Dean of Public Safety Training, reported in Workforce Innovations enrollment, Public Safety Training enrollment, and introduced the student speaker, Ms. Abigail Platt.

Mr. Dowdle presented Action Items - Accountability and Integrity Plan and Policy 5.02.03 – Accountability and Integrity Internal Audit Plan for Workforce Innovations/Continuing Education. Following discussion, Mr. Shields made a motion to approve both Action Items, which was seconded by Ms. Forrister and passed unanimously.

FINANCE AND CAMPUS IMPROVEMENT

Mr. William Brothers, Vice President for Financial and Administrative Services, reported to the Trustees on the Local Revenue Analysis and State Current Expenses.

Mr. Brothers updated the Trustees on the status of the SCC new cell tower lease with Verizon on the Jackson campus. The contract with Verizon has been modified from two 10-year terms to four 5-year terms.

Under Action Items, Mr. Brothers presented the budget transfers, new Policy 4.04.07 – Staff Awards, and the results of the SCC Foundation Financial Audit, which was a clean audit with no recommendations. Following discussion, Mr. Hyatt made a motion to approve all Action Items, which was seconded by Mr. Shields and passed unanimously.

Dr. Marc Boberg, Director of Facility Services and Operations, presented the Facilities Update, consisting of updates on the Health Sciences building, Maintenance building, the renovation to the Summit building, the Fire Rescue Training Facility and new Parking Lot D. Dr. Boberg also gave an update on the HVAC renovations for Oaks, Bradford and Holt Library.

Under Action Items, Dr. Boberg presented candidates for the Health Sciences Building Commissioning Agent, Hanson and SKA. Following review and discussion, Mr. Shields made a motion to select Hanson as the Commissioning Agent, which was seconded by Mr. Hyatt and approved unanimously.

Dr. Boberg then presented the candidates for Construction Materials Testing Agent for the Health Sciences and Maintenance Buildings projects, AMEC Foster Wheeler and Bunnell Lammons Engineering. Following review and discussion, Mr. Gillespie made a motion to selection AMEC Foster Wheeler as the Construction Materials Testing Agent, which was seconded by Mr. Davidson and unanimously approved.

EXECUTIVE COMMITTEE

Mr. Bell presented the proposed acceptance of the 1.2 acres of NC Forestry Service property adjacent to the Jackson campus maintenance building and NC National Guard Armory for review and approval. The Board agreed to a lease of \$1.00 per year for the property to the College until the deed to the property is officially transferred to the College. Following review and discussion, Mr. Gillespie made a motion to accept the property, which was seconded by Mr. Davidson and passed unanimously.

Mr. Bell asked for volunteers to serve as the Balsam Building Repair Settlement Negotiation Committee. Following discussion, the proposed committee members are Mr. Bell, Mr. Holt and Mr. Wilson. Ms. Forrister made a motion to approve the proposed committee composition, which was seconded by Mr. Gillespie and passed unanimously.

Mr. Bell reviewed the Information Items with the Board – the 2018 SCC Board of Trustees meeting schedule and request to complete the 2017 ACCT Citizen Trustees Survey.

Mr. Bell presented the Additions to the Full-Time and Part-Time Employee Lists for review and approval. Mr. Hyatt made a motion to accept the Lists as presented, which was seconded by Mr. Shields and passed unanimously.

NOMINATION OF OFFICERS

Mr. Bell announced that the Nominating Committee met and proposed no changes for 2018 to the officers of the Board of Trustees, which is comprised of Mr. Bell as Chairman, Mr. Holt as Vice Chairman and Chairman of the Finance and Campus Improvement Committee and Mr. Wilson as Chairman of the Curriculum and Student Services Committee. Mr. Bell opened the floor to alternate nominations, and hearing none, Mr. Davidson made a motion to accept the proposed 2018 officers, and Mr. Shields seconded the motion, which passed unanimously.

OTHER BUSINESS

Mr. Johnathan Dean, Director of Institutional Research and Planning, provided the Board with the results of the NCCCS Performance Measures.

With no other business before the Board, Mr. Shields made a motion to adjourn the meeting. Mr. Davidson seconded the motion which carried unanimously. The meeting adjourned at 6:35 p.m.

Terry Bell, Chairman
Board of Trustees

Don Tomas, Secretary
Board of Trustees