

SOUTHWESTERN COMMUNITY COLLEGE	INSTRUCTIONAL <b>CHANGE OF GRADE</b>	Policy 5.02.06
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Faculty are responsible for the integrity of their grading standards including changes of final grades after the end of the term. If the grade is changed in the term immediately following the term for which the grade was originally recorded, the instructor shall submit the appropriate electronic Change of Grade form.

If the grade is changed more than one (1) term after it was originally recorded, the instructor must obtain the approval of their dean.

Adopted: April 2001

Revised: January 27, 2015  
March 2022