

SOUTHWESTERN COMMUNITY COLLEGE	STUDENT SERVICES ADMISSIONS - HEALTH SCIENCE PROGRAMS	Procedure 6.01.01.04
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A. Limited Enrollment Programs. Health Science programs identified in the following chart are designated as *limited enrollment* programs. Factors such as clinical availability, instructor-to-student ratios specified by accrediting/approving agencies, and/or limited instructional resources lead the College to limit admission to these programs.

B. Admission to Limited Enrollment Programs. Students applying to Health Science programs will follow the chart below for meeting application, documentation and additional testing deadlines and requirements. Students must meet with program coordinators to determine if Additional criteria for evaluating applicants are administered by each the program.

Programs AAS/Diploma/ Certificates	SCC and Program Application and Documentation Deadline	Health Sciences Program Admission Requirements (Must complete all listed by deadline to be considered for next phase of process)					
		**Determined through taking college placement tests for reading, English, math and algebra, may be exempt if have certain SAT/ACT scores or college level English and algebra credit					
		TEAS	**Completion of any required Developmental Courses	GPA	Official Transcripts- High School or GED and all Colleges	Observation Hours	Other
Emergency Medical Science AAS/Diploma	October 31	Yes	Yes	2.5	Yes	No	BIO 168
Health Information Technology/Coding Diploma	Open	No	No but preferred	2.5	Yes	No	Typing/keyboarding skills necessary
Human Services/ Substance Abuse	April 1, Nov 1	No	Yes, English and Reading	2.5	Yes	No	
Medical Assistant	April 1	Yes	Yes, English and Reading	2.5	Yes	No	Typing/keyboarding skills necessary
Medical Laboratory Technology	March 1	No	Yes	2.8	Yes	No	
Associate Degree Nursing (RN)	February 1	Yes	Yes	3.0	Yes	No	Must have successfully completed high school algebra, *biology, and chemistry or take at SCC before being complete and complete any transition courses required
Nursing Assistant	N/A	No	No, but preferred	2.0	Yes	No	
Occupational Therapy Assistant	March 1	Yes	Yes	2.5	Yes	Yes, up to 6 hours	TEAS ADV
Opticianry	Open April 15	No	Yes	2.0	Yes	No	
Phlebotomy- Certificate	Open April 1	No	Yes	2.5	Yes	No	

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Programs AAS/Diploma/ Certificates	SCC and Program Application and Documentation Deadline	Health Sciences Program Admission Requirements (Must complete all listed by deadline to be considered for next phase of process)					
		**Determined through taking college placement texts for reading, English, math and algebra, may be exempt if have certain SAT/ACT scores or college level English and algebra credit					
Physical Therapist Assistant	March 1	Yes	Yes	2.5	Yes	Yes -16 hours min, 40 recommended	
Radiography	March 1	Yes	Yes	2.8	Yes	Minimum of 8 hours with a maximum of 24 hours	Must observe at more than one facility
Respiratory	April 1	Yes	Yes	2.5	Yes	Yes-6 hours required	
Medical Sonography - AAS	March 1	Yes	Yes	2.5	Yes		HSC 110.
Surgical Technology	April 1	Yes	Yes	2.5	Yes	No	
Therapeutic Massage-Diploma	May 1	No	No, but preferred	2.0	Yes	No	

C. Admission Appeals for Limited Enrollment Programs. Applicants who are denied admission to limited enrollment health sciences programs may appeal the admission decision as follows:

1. Within 10 business days of denial of admission, applicants must submit a written letter of appeal to the Dean of Health Sciences outlining the basis for the appeal and attaching any relevant documents supporting that basis.
2. The Dean of Health Sciences will provide a written decision regarding the appeal to the applicant within 10 business days of receipt of the appeal letter.
3. If the applicant disagrees with the decision of the Dean of Health Sciences, he/she may submit a written letter of appeal (together with any relevant documents) to the Executive Vice President of Instruction and Student Services. This appeal must occur within 5 business days following the decision by the Dean of Health Sciences.
4. The Executive Vice President of Instruction and Student Services will decide the appeal based upon the consistent application of program admission criteria/scoring in considering the appellants' initial application for program admission.

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5. The Executive Vice President will communicate a written decision to the applicant within 10 business days of receipt of the letter of appeal. The decision of the Executive Vice President is final.

NOTE: A “business day” as referenced in this policy is defined as a weekday when classes are in session.

Cross Reference: 6.01.1 – Admissions

Adopted: June 2011

Revised: October 28, 2014
April 26, 2016
January 26, 2021