



## Division of Public Safety Training Center

### Law Enforcement Training Program (LETP)

225 Industrial Park Loop

Franklin, North Carolina 28734-8064

Office: 828-306-7043

Toll-Free: 1-800-447-4091, Ext. 7043

Facsimile: 828-369-2428

## COURSE ANNOUNCEMENT

**COURSE:** CJC-3941: North Carolina – Detention Officer Certification Course (NC-DOCC)

**DATES:** Session #23 will be delivered from 03/26/2026 – 04/30/2026 at the PSTC in Franklin, NC

**COST:** \$180.00 - Tuition Waiver (\$0) for NC Law Enforcement Officers and Detention Officers

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The North Carolina Department of Justice (NCDOJ), Sheriff's Standards Division approved CJC:3941: North Carolina – Detention Officer Certification Course (NC-DOCC) delivered through the Southwestern Community College – Division of Public Safety Training Center (SCC-PSTC) contains the most current information available for Detention Officers. The Commission mandated 174-hour course takes approximately five weeks to complete and concludes with a comprehensive written certification exam. Upon successful completion of this course of training, the new Detention Officer will be eligible for certification within the State of North Carolina.

The Southwestern Community College – Division of Public Safety Training Center's CJC-3941: NC-DOCC curriculum currently comprises 192.5 Hrs., of enhanced training, over the span of six weeks.

Agencies/Applicants should contact Mitch Boudrot, SCC-PSTC Law Enforcement Training Program (LETP) Director at (828) 306-7043, or [m\\_boudrot@southwesterncc.edu](mailto:m_boudrot@southwesterncc.edu) to initiate the application process. The Reading Comprehension testing of Applicants is no longer required.

<https://www.southwesterncc.edu/pstc/law-enforcement/detention-officer-certification-course-docc-cjc-3941>

Please refer to the **SCC-PSTC-LETP NC-DOCC Applicant Checklist** link for documentation required prior to the assignment to a training session. Additionally, links are provided for the following:

- ✓ **NC-DOCC Example Format for Agency Sponsorship**
- ✓ **F-1 NC-DOCC Medical History Form**
- ✓ **F-2 NC-DOCC Medical Examination Form**
- ✓ **F-3 NC-DOCC Personal History Statement Form**
- ✓ **SCC-PSTC-LETP NC-DOCC Course Summary**

Applicants/agencies must submit copies of their certified Birth Certificate, High School Diploma or GED, valid Driver's License and criminal records checks for each county of each state of residence since age sixteen (16) available from the Clerk of Court. **NOTE: A Probationary Certification issued by Sheriff's Standards will suffice for employed agency personnel. NOTE: Do not submit DCI/NCIC, Credit Reports, Social Security Card copy, or any other document not listed upon the Applicant Checklist, as this will invalidate the application for return to the agency.** The F-1 Medical History and F-2 Medical Examination must be completed within one (01) year of the assigned NC-DOCC training session. The F-3 Personal History Statement must be recently completed and notarized.

Only approved uniform type shirts, trousers and polished footwear are permitted for all classroom and practical training evolutions, inclusive of outer wear, indicative of the student's and agency's professionalism within the training environment. The sponsoring/employing agency's uniform meets this requirement. Additionally, each student will possess appropriate physical training (PT) attire, of a neutral color, inclusive of corresponding athletic footwear. **The most recent edition of the NC-DOCC Student Manual should be obtained by the agency from the North Carolina Justice Academy (NCJA) Bookstore by calling (910) 926-6099, or e-mail at [NCJABookstore@ncdoj.gov](mailto:NCJABookstore@ncdoj.gov). Note: Last DOCC revision date was JANUARY 2026.**